

**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 101

*Nike Peterson Chair
Scott Wiggill, Vice-Chair
Mark Shepherd, Member
Howard Madsen, Member
Gary Petersen, Member
Brian Vincent, Member
Annette Judd, Member
Nancy Smalling, Member
Vern Phipps, Member*

*Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief*

**Board of Trustee Meeting
November 16, 2023**

Board of Trustee Work Session – 6:00 PM

Board Members Present – Chair Nike Peterson, Vice-Chair Scott Wiggill, Gary Petersen, Nancy Smalling, Vern Phipps, Brian Vincent, and Annette Judd

Board Members Excused – Mark Shepherd and Howard Madsen

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Curt King, District Clerk Misty Rogers, and Deputy Clerk Jamey Maddy

Visitors – Amber King, Nicole King, Carlee King, Addy King, Mike Rawlings, Theresa Rawlings, Sophie Rawlings, Sandy & Matt Khopfenstein, Tiffany German, Jade & Elliott O'Banion, Aaron & Erica Martinez, Lindsay Busdicker, Karlyn Busdicker, F. Mike Busdicker, Shea Cason, Eric & Jessica Burney, Dave Youngberg, Derek Greg, Desiree Dean, Dacia & Nathan Pitcher, Mike & Darlene Pitcher, Mike & Rhonda Jensen

1. Call to Order
2. Badge Pinning for New or Promoted NDFD Firefighters

Chief Becraft and Deputy Chief King addressed those in attendance, and the newly hired and promoted firefighters. The oath was then presented to the firefighters by Chief Becraft. NDFD firefighters participating in the badge pinning were Curt King – NDFD Deputy Chief, Eric Burney - NDFD Firefighter/Captain, Mike Rawlings - NDFD Deputy Fire Marshal, Austin Busdicker - NDFD Firefighter/Engineer, Jaxton Taylor - NDFD Firefighter/AEMT, Derek Green - NDFD Firefighter/AEMT, Jessica German - NDFD Firefighter/AEMT, and Nate Pitcher - NDFD Firefighter/EMT.

Chair N. Peterson thanked the firefighters and their families for their sacrifice and the service they provide to North Davis Fire District and the communities we serve.

3. Staff Reports & Discussions

Discussion of the North Davis Fire District Board of Trustee Meeting Schedule for Calendar Year 2024

Ms. Rogers requested that each board member review the draft meeting schedule for the calendar year 2024 and let her know of date changes. The 2024 schedule will need to be approved in the December board meeting.

Chair N. Peterson motioned to move to the regular meeting.

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

Board Members Present – Chair Nike Peterson, Vice-Chair Scott Wiggill, Gary Petersen, Nancy Smalling, Vern Phipps, Brian Vincent, and Annette Judd

Board Members Excused – Mark Shepherd and Howard Madsen

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Curt King, District Clerk Misty Rogers, and Deputy Clerk Jamey Maddy

Visitors – Amber King and BC Allen Hadley

1. Call to Order
2. Invocation or Inspirational Thought – Board Member G. Petersen
3. Pledge of Allegiance
4. Citizen Comment
5. Consideration of Approval of Minutes from September 21, 2023, Board Meeting

Board Member Phipps motioned to approve the September 21, 2023, Board Meeting minutes. Board Member Judd seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Bills for August 2023 and September 2023

Board Member G. Petersen motioned to approve the North Davis Fire District Bills for August 2023 and September 2023. Board Member Smalling seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft stated that NDFD is on target and vehicle maintenance needs have slowed. NDFD typically receives the majority of our property tax collection in December.

Board Member Judd motioned to approve the North Davis Fire District Financial. Board Member Vincent seconded the motion. The motion passed.

8. Resolution 2023R-13, A Resolution Approving an Amendment to the North Davis Fire District Policy Chapter 3.2.

Vice-Chair Wiggill motioned to approve Resolution 2023R-13, A Resolution Approving an Amendment to the North Davis Fire District Policy Chapter 3.2. Board Member Judd seconded the motion. The motion passed.

Roll Call Vote:

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|--|--------------------------------|
| Chair N. Peterson (<i>non-voting member</i>) | Vice-Chair Wiggill – aye |
| Board Member Shepherd – excused | Board Member Madsen – excused. |
| Board Member Vincent – aye | Board Member G. Petersen – aye |
| Board Member Smalling – aye | Board Member Judd – aye |
| Board Member Phipps – aye | |

9. Resolution 2023R-14, A Resolution Approving a Dispatch Service Provision Agreement Between NDFD and Layton City.

This resolution has been vetted by the attorneys for North Davis Fire District, Clearfield City, and Layton City. This agreement is necessary to participate in the consolidated dispatch.

Board Member Vincent motioned to approve Resolution 2023R-14, A Resolution Approving a Dispatch Service Provision Agreement Between NDFD and Layton City. Board Member Smalling seconded the motion. The motion passed.

Roll Call Vote:

| | |
|--|--------------------------------|
| Chair N. Peterson (<i>non-voting member</i>) | Vice-Chair Wiggill – aye |
| Board Member Shepherd – excused | Board Member Madsen – excused |
| Board Member Vincent – aye | Board Member G. Petersen – aye |
| Board Member Smalling – aye | Board Member Judd – aye |
| Board Member Phipps – aye | |

10. Fire Chiefs Report

The construction of Station 42 is progressing; the roof is on, most of the concrete has been poured, the gas meter will be set next week, and inside work will begin. The ribbon cutting is set for April 2024. Chief Becraft stated that Blalock is a great company to work with. They are attentive and extremely cautious with district money and saving where possible. The dispatch consolidation between Clearfield Dispatch and Layton Dispatch will be complete within the next few weeks. With the dispatch consolidation, it would be best if NDFD changes to mobile data transmitting in all units. This is not an emergency purchase and there will likely be funding still available in the capital projects expenses in FY2024 to pay for the mobile transmitting units. The capital project expenses will likely be adjusted to include the mobile data transmitting units.

Deputy Chief King stated that he has worked closely and continues to train newly promoted Deputy Fire Marshal Mike Rawlings. The Deputy Fire Marshal position is working well. It was then stated that NDFD currently has two open positions that we must fill. The district potentially has two of our part-

time firefighters who may want to come on full-time. UFRA training is in progress and will continue. Most firefighters have completed their METS testing is done. From last year to this year, all employees' METS scores improved.

Chief Becraft informed the board that NDFD's Pierce Enforcer (Engine 42) made it into the National Calendar for Pierce. He then gave each board member the 2024 Calendar on behalf of Pierce.

Ms. Rogers informed the Board that the NDFD Annual Awards Banquet is tentatively scheduled for February 29, 2024. The banquet will likely be held at the Talia Event Center in Clearfield City.

11. Member City Updates

Board Member Wiggill stated that 1300 North in Sunset is completed.

Board Member Vincent stated that Nielsen Homes – Have a Heart Military Home recently gifted a deserving veteran a deeply discounted home in West Point City. The West Point City Tree Lighting Ceremony will be held on November 27th.


Chair N. Peterson stated that the Clearfield City Tree Lighting Ceremony will be held on November 27th.

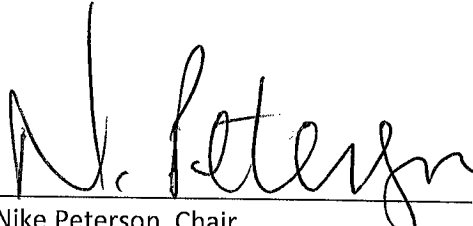
12. Motion to Adjourn

Board Member G. Petersen motioned to adjourn. Board Member Vincent seconded the motion. The motion passed.

Dated and posted this 21st day of December 2023




Misty Rogers, District Clerk


Nike Peterson, Chair