



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 102

Nike Peterson Chair
Scott Wiggill, Vice-Chair
Mark Shepherd, Member
Howard Madsen, Member
Gary Petersen, Member
Brian Vincent, Member
Annette Judd, Member
Nancy Smalling, Member
Vern Phipps, Member

Mark Becraft, Fire Chief
Theron Williams, Deputy Fire Chief

NOTICE & AGENDA

Thursday, April 14, 2022

5:30 PM Work Session / 6:30 PM Board Meeting

Members of the public may attend the meetings in person or via Zoom. The Board of Trustees will accept citizen comments at the designated time via Zoom, email, or in person. Citizen comments emailed should be emailed to the District Clerk at mr Rogers@nofires.org no later than the 5:00 PM on the day of the meeting. The email subject line must state "Citizen Comment –4/14/2022 Board of Trustees Meeting" and the email body must include citizens first and last name, address and a succinct statement.

Connect to the NDFD Board of Trustee Meetings via Zoom: <https://us02web.zoom.us/j/82134280743>

Connect to the NDFD Board of Trustee Meeting Via Telephone: 1-346-248-7799 Webinar ID: 82134280743

Board of Trustee Work Session – 5:30 PM

If the Work Session is not completed prior to the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled board meeting.

1. Presentation and Discussion of the North Davis Fire District FY2022/FY2023 Tentative Budget
 - Staff Report - [page 3](#)
 - Draft FY2022/2023 North Davis Fire District Tentative Budget Summary - [page 6](#)
 - Draft FY2022/2023 North Davis Fire District Tentative Budget Detail - [page 8](#)
 - Proposed Wage Study – [page 54](#)
 - Proposed Fleet and Capital Expense Plan – [page 55](#)
 - Draft North Davis Fire District Projected 3-Year Budget - [page 59](#)
2. Discussion of Fund Balance Target

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

1. Call to Order
2. Invocation or Inspirational Thought (*Vice-Chair Wiggill, Sunset City*)
 - a. *Please contact the District Clerk to request permission to offer the invocation or inspirational thought*
3. Pledge of Allegiance
4. Citizen Comment
 - a. *If you wish to make comment to the Board, please use the podium and clearly state your name, address, keeping your comments to a maximum of 3 minutes. Public comment is a time for the Board to receive new information and perspectives*
5. Consideration of Approval of Minutes from the March 17, 2022 Meeting – [page 61](#)
6. Consideration of Approval of the North Davis Fire District Bills for March 2022 – [page 68](#)
7. Consideration of Approval of the North Davis Fire District Financial Report – [page 80](#)
8. Discussion of Emergency Hiring of Staff for Administrative Office
9. Discussion of the FY2022/FY2023 Tentative Budget for North Davis Fire District
10. Discussion & Consideration of Resolution 2022R-01, Amending Chapter 3 of the North Davis Fire District Policies – [page 86](#)
11. Fire Chiefs Report
12. Other
13. Motion to Adjourn

Dated and posted this 7th day of April 2022

Misty Rogers, District Clerk

Tentative Upcoming Agenda Items

(Dates, Times, and Agenda Items Are Subject to Change)

MAY 19, 2022

Board of Trustee Work Meeting – 5:30 PM

1. Presentation and Discussion of the North Davis Fire District FY2022 Amended Budget
2. Presentation and Discussion of the North Davis Fire District FY2023 Tentative Budget

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

1. Call to Order
2. Invocation or Inspirational Thought
3. Pledge of Allegiance
4. Citizen Comment
5. Consideration of Approval of Minutes from the April 14, 2022 Meeting
6. Consideration of Approval of the North Davis Fire District Bills for April 2022
7. Consideration of Approval of the North Davis Fire District Financial Report
8. Discussion and Presentation Provided by Clearfield City Regarding Dispatch Services
9. Discussion of the North Davis Fire District Fleet and Capital Expense plan
10. Discussion of the FY2022/FY2023 Tentative Budget for North Davis Fire District and Scheduling of a Public Hearing Dates for the Following Items:
 - a. Adopting a Property Tax Rate for the North Davis Fire District
 - b. Adopting the North Davis Fire District FY2022/FY2023 Final Budget
 - c. Amending the North Davis Fire District FY2021/FY2022 Budget
11. Member City Updates

JUNE 16, 2022

Board of Trustee Work Session – 5:30 PM

1. Discussion of the North Davis Fire District FY2021/FY2022 Amended Budget
2. Discussion of the North Davis Fire District FY2022/FY2023 Final Budget
3. Fraud Risk Assessment

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

1. Call to Order
2. Invocation or Inspirational Thought
3. Pledge of Allegiance
4. Citizen Comment
5. Consideration of Approval of Minutes from the May 19, 2022 North Davis Fire District Board of Trustees
6. Consideration of Approval of the North Davis Fire District Bills for May 2022
7. Consideration of Approval of the North Davis Fire District Financial Report
8. Discussion & Consideration of Amending the North Davis Fire District FY2021/FY2022 Budget
Public Hearing / Possible Action
9. Discussion & Consideration for Adopting a Property Tax Rate for the North Davis Fire District
Public Hearing / Possible Action
10. Discussion & Consideration of Adopting the North Davis Fire District Final Budget for FY2022/FY2023
Public Hearing / Possible Action
11. Discussion & Consideration of Resolution 2022R-**, Adoption of the North Davis Fire District Wage Study Effective for FY2022/FY2023
 - a. Possible Action
12. Discussion & Consideration of Resolution 2022R-**, Amending Chapters 502, 505, 506, and 707 of the North Davis Fire District Personnel Policies
 - a. Possible Action
13. Discussion & Consideration of Resolution 2022R-**, Adoption of the North Davis Fire District Fleet and Capital Expense plan
 - a. Possible Action
14. Fire Chiefs Report
15. Member City Updates



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEE
STAFF REPORT**

Meeting Date: April 14, 2022

Board of Trustee Work Session - Presentation and Discussion of the North Davis Fire District FY2022/FY2023 Tentative Budget

During the March 2022 Board of Trustee Meeting an overview of the FY2022-2023 budget was presented with the knowledge of a detailed budget being presented to the board in April. The FY2022/2023 Tentative Budget being presented to the Board of Trustees is a balanced budget based on accepting the certified tax rate without the use of impact fees or fund balance while returning money to the general fund at the end of the fiscal year. Administration has budgeted conservatively and strives to stay competitive with wages and benefits while striving to remain fiscally responsible. The proposed FY2022/2023 Tentative Budget includes but is not limited to the following:

Capital Projects:

- Anticipated costs: Defibrillator program, Utah Communications Authority (UCA), station alerting upgrades, website design, used fleet box truck with tailgate lift purchase.
- New/changed costs: Station alerting system increase from \$50,000 to \$79,398.62; new Mount Olympus Pro Audio (MOPA) Server Participation cost of \$30,000.

Revenues:

- Property Taxes and Fee in Lieu revenue are budgeted with the recommendation of the Utah State Tax Commission and Davis County Auditor. The anticipated property tax collection amount is based on accepting the rate + growth of 3%, etc.). NDFD Will not receive an Auditors Certified Rate until approximately the first week in June 2022.
- The current collection rate for ambulance revenue between the months of March 2021 and February 2022 was approximately 40% so our revenue for FY2022/2023 is based off that percentage. Call volumes are increasing but collection for services provided are not keeping up.
- Fire/Incident Recovery revenue has been decreased from \$70,000 in FY21-22 to \$50,000 in FY2022/2023 based on our collection trends.
- Impact Fees are extremely volatile and economy driven and are considered restricted funds. The use of impact fee revenue is strictly governed and can only be used for specific expenses.
- Contributions to Other Government Funds (RDA) is set aside for businesses within RDAs. NDFD does not receive this tax increment.

Employee Wages:

The information obtained in the 2022 wage study has been implemented into the FY2022/FY2023 Budget.

- Full-time NDFD firefighters work a 48/96 schedule, a total of 2,880 hours annually. In most cases a full-time firefighter will work 2,730 hours of straight time and 150 hours of overtime annually. NDFD staffing is as outlines with a proposed new full-time administrative position:
 - 1 Full-Time Fire Chief
 - 1 Full-Time Deputy Chief/Fire Marshal

- 1 Full-Time Executive Assistant, District Clerk, HR Director, Finance Officer
 - 1 Full-Time HR Coordinator, Deputy Clerk (*new position on FY2022-2023, see below*)
 - 3 Full-Time Battalion Chiefs
 - 6 Full-Time Captains
 - 6 Full-Time Driver/Engineers
 - 9 Full-Time Paramedics
 - 9 Full-Time Firefighters
- Part-time positions: Part-time firefighters cannot work more than 1,400 hours annually.
 - 12 Part-Time Firefighters (average)
 - Currently (FY21-22) NDFD has two part-time employees who assist with HR and day-to-day operations. However, if the board approves one Full-Time HR Coordinator/Deputy Clerk the two part-time administrative positions would remain vacant.
 - Currently NDFD has one part-time HR Coordinator and one part-time Office Tech. The HR Coordinator has resigned to take employment with a company that can better suit the needs of their family. The part-time Office Tech has resigned due to the need to assist a family member for an extended amount of time. Both the HR Coordinator and the Office-Tech have been great assets to NDFD, and they will be missed. Administration has discussed the needs within the office, and we recommend hiring one full-time Human Resource Coordinator/Deputy Clerk using the wages from the two part-time employee positions. NDFD is growing at a substantial rate and having a second full-time person within the office will help separate duties and ease the heavy workload. The net increase to operations is estimated at \$30,000.
 - Administration has proposed a Vacation Buy Back Program - Implementation of the Vacation Buy Back program will enhance employee benefits by allowing employees to sell back a maximum number of vacation hours to the District. This will reduce the number of part-time hours needed to cover vacation leave, ensure that employees have the opportunity to obtain the full benefit of vacation hours earned, and reduce the overall liability of the district. The net impact to the budget is \$120,594.
 - Board Wages – The NDFD Board of Trustees consists of a nine-member board. The Chair and Vice-Chair receive \$1,250 per quarter (\$5,000 per year) and the Board Members receive \$1,000 per quarter (\$4,000 per year). The maximum annual compensation that a Board Member may receive annually is \$5,000 as per UCA17-B-1-308(1)(b).

Insurance Costs (health, dental, and vision):

NDFD received approximately a 6.8% increase in premium for health, dental, and vision insurance in FY22-23. It is proposed that NDFD provide an employer/employee premium split of 82% employer paid /18% employee paid.

Subscriptions and Memberships:

The FY2022/2023 Budget reflects an administrative change of moving specific membership cost to specific locations within the budget for more transparency. The proposed budget for subscriptions also includes some new memberships including Zoom, DocuSign, CrewSense (scheduling software), ImageTrend (Fire & EMS reporting software), ImageTrend Continuum (software for active data monitoring and detailed analytics),ISpyMobile, etc.

Travel and Training:

Includes funding for public education, Fire Prevention Open Houses, job specific training, recertification and other certification training courses. The budget includes District sponsoring four NDFD employees to obtain their paramedic certification. In FY2022/2023 three NDFD employees will attend a training

provided by ImageTrend. This training will provide the employees with skills to better utilize the ImageTrend software capabilities.

Computer Maintenance:

NDFD recently contracted with Eminent Technical Solutions (ETS) for IT (information technology) assistance and web maintenance. Moving forward the contract amount will be paid for these services.

Workers Compensation, Liability Insurance, and Cyber Security

Costs are estimates only; final premiums should be received within the next few weeks.

Recommendation: It is recommended that the Board of Trustees set public hearing dates for the following:

- a. Public Hearing – Consideration of Adopting a Property Tax Rate for the NDFD (June 16, 2022)
- b. Public Hearing – Consideration of Adopting the NDFD FY2022-2023 Final Budget (June 16, 2022)
- c. Public Hearing – Consideration of Amending the North Davis Fire District FY2021/FY2022 Budget (June 16, 2022)

2022-2023 NORTH DAVIS FIRE DISTRICT BUDGET SUMMARY

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	2023	2022	2022	2021
	BUDGET	PROJECTED FINAL	AMENDED BUDGET	AUDITED
GENERAL FUND				
REVENUES				
TOTAL AMBULANCE	1,198,000	1,200,000	1,150,000	1,198,636
FIRE/INCIDENT RECOVERY	50,000	38,000	70,000	53,500
CONTRACT SERVICES	-	-	-	-
DONATIONS	-	-	-	250
GRANTS	2,593	2,593	2,593	41,828
CARES ACT STIMULUS	-	-	-	142,678
IMPACT FEES	50,000	91,000	50,000	549,802
INCIDENT REPORTS	-	-	-	-
INTEREST INCOME	8,000	7,100	25,000	8,596
INSPECTION FEES	1,000	1,000	1,000	1,980
MISCELLANEOUS SERVICE REVENUES	1,500	1,500	1,500	405
PERMIT FEES	1,500	1,100	1,500	2,560
PLAN REVIEW FEES	4,500	1,150	4,500	16,742
FIRE PROTECTION UNICORPORATED COUNTY	700	-	700	825
FEE IN LIEU OF TAXES AND AGE BASED FEES	150,000	154,257	150,000	191,724
PROPERTY TAXES	4,431,985	4,604,873	4,298,529	3,289,553
PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (f	394,501	394,501	394,501	394,501
OTHER FINANCING SOURCES	-	-	-	708,880
APPROPRIATION OF FUND BALANCE	-	-	-	-
TOTAL REVENUE	6,294,279	6,497,074	6,149,823	6,602,460
EXPENDITURES				
PERM EMPLOYEE WAGES	2,410,377	2,234,393	2,234,393	1,633,310
OVERTIME	115,534	128,481	128,481	187,080
PART-TIME EMPLOYEE WAGES	95,000	215,357	215,357	366,604
BENEFIT PAYOUT CONTINGENCY	120,595	-	-	-
MERIT PAY	4,247	3,799	3,799	-
BOARD WAGES	38,000	38,000	38,000	38,000
F.I.C.A.	212,957	204,640	204,640	152,283
RETIREMENT	433,771	419,128	419,128	334,096
INSURANCE (HEALTH)	634,171	505,677	505,677	335,675
UTAH DISABILITY DEATH BENEFIT	3,610	4,440	3,870	-
WORKMANS COMP	68,152	86,000	63,450	46,190
BANK CHARGES	5,355	5,250	5,250	5,050
EMPLOYEE ASSISTANCE PROGRAM	3,000	3,360	3,360	2,725
CLOTHING ALLOWANCE	41,138	47,517	42,837	31,369
SUBSCRIPTIONS, MEMBERSHIPS	50,325	16,806	16,806	15,381
TRAVEL AND TRAINING	55,689	86,430	86,430	20,177
OFFICE SUPPLY AND EXPENSE	10,800	10,188	10,188	11,632
EQUIPMENT MAINTENANCE AND SUPPLY	34,507	35,000	50,734	44,006
VEHICLE MAINTENANCE	115,150	118,350	118,350	137,805
COMPUTER MAINTENANCE AND SUPPLY	44,804	49,057	49,057	38,207
UTILITIES (GAS, POWER, PHONES)	74,798	87,000	74,798	70,969
COMMUNICATIONS	6,000	6,000	6,000	3,000
DISPATCH SERVICES	88,508	88,508	88,508	85,008
SPECIAL DEPARTMENT ALLOWANCE	24,410	24,000	22,660	13,618
GRANT EXPENSES	-	-	-	41,828
LIABILITY INSURANCE (RISK MANAGEMENT)	70,330	62,465	62,465	52,358
COLLECTION CONTRACT (IRIS MEDICAL)(Health Assess)	158,006	125,006	155,006	135,240
MEDICAL SUPPLIES	74,958	78,000	73,978	68,939
PARAMEDIC FEE	10,000	35,000	105,300	102,119
MISC. SERVICES	27,250	10,000	27,850	2,559
PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)	78,380	65,942	85,942	83,278
MISC. EQUIPMENT	44,800	44,800	44,800	50,845
LEASE OBLIGATION	142,560	159,086	159,086	142,498
CAPITAL OUTLAY	-	-	-	708,880
TRANSFER TO DEBT SERVICE	485,594	341,713	341,713	232,221
TRANSFER TO CAPITAL	30,000	237,000	237,000	18,000
IMPACT FEE EXPENDITURES	-	-	-	3,510
IMPACT FEE RESERVES	50,000	91,000	50,000	-
CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)	394,501	394,501	394,501	394,501
TOTAL EXPENDITURES	6,257,277	6,061,894	6,129,414	5,608,961
CHANGE IN FUND BALANCE				
APPROPRIATION TO/(FROM) FUND BALANCE	37,002	435,180	20,409	993,499
BALANCE	-	-	-	-

2022-2023 NORTH DAVIS FIRE DISTRICT BUDGET SUMMARY

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	2023	2022	2022	2021
	PROPOSED BUDGET	PROJECTED FINAL	AMENDED BUDGET	AUDITED
CAPITAL PROJECTS FUND				
REVENUES				
INTEREST INCOME	1,361	3,709	3,709	5,623
TRANSFER IN FROM GENERAL FUND	30,000	237,000	237,000	18,000
GAIN ON SALE OF ASSETS	15,000	-	-	-
OTHER FINANCING SOURCES	-	-	-	-
TOTAL REVENUES	46,361	240,709	240,709	23,623
EXPENDITURES				
GARAGE	-	-	-	-
EQUIPMENT	184,699	336,502	336,502	69,000
VEHICLES	-	179,000	179,000	-
OTHER EXPENSES	-	-	-	54,200
TOTAL EXPENDITURES	184,699	515,502	515,502	123,200
CHANGE IN FUND BALANCE				
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	(138,338)	(274,793)	(274,793)	(99,577)
BALANCE	-	-	-	-
DEBT SERVICE FUND				
REVENUES				
INTEREST INCOME	-	-	-	483
TRANSFER IN FROM GENERAL FUND	485,594	341,713	341,713	232,221
TOTAL REVENUES	485,594	341,713	341,713	232,704
EXPENDITURES				
INTEREST EXPENSE	305,594	161,713	161,713	48,165
PRINCIPAL PAYMENTS	180,000	180,000	180,000	185,000
TOTAL EXPENDITURES	485,594	341,713	341,713	233,165
CHANGE IN FUND BALANCE				
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	-	-	(461)
BALANCE	-	-	-	-
LOCAL BUILDING AUTHORITY FUND				
REVENUES				
INTEREST INCOME	-	-	-	-
BOND PROCEEDS	-	11,110,101	11,110,101	-
APPROPRIATION FROM FUND BALANCE	7,665,000	-	-	-
TOTAL REVENUES	7,665,000	11,110,101	11,110,101	-
EXPENDITURES				
BOND REFUNDING	-	1,244,540	1,244,540	-
BOND FEES AND INSURANCE	-	215,561	215,561	-
CONSTRUCTION	7,005,000	1,500,000	8,505,000	-
SOFT COSTS	375,000	50,000	425,000	-
PROFESSIONAL FEES	250,000	300,000	550,000	-
WAGES	-	20,000	20,000	-
TEMPORARY RELOCATION	35,000	115,000	150,000	-
TOTAL EXPENDITURES	7,665,000	3,445,101	11,110,101	-
CHANGE IN FUND BALANCE				
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	7,665,000	-	-
BALANCE	-	-	-	-

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**NORTH DAVIS FIRE DISTRICT
GENERAL FUND
FISCAL YEAR 2023
(7/1/2022-6/30/2023)**

DRAFT DOCUMENT

**TENTATIVE BUDGET ADOPTION:
FINAL BUDGET ADOPTION:**

updated 4/6/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

3-002 CAPITAL FUND BALANCE 2020-2021

LINE	ITEM DESCRIPTION		
1	BEGINNING FUND BALANCE		\$ 853,816.00
2	INTEREST INCOME		\$ 1,361.00
3	SALE OF - Old Sunset Trailer, Haz-Mat Trailer, One Smaller Trailer		\$ 15,000.00
4	SALE OF		\$ -
5	LEASE PROCEEDS		\$ -
6	REFINANCE PROCEEDS		
7	TRANSFERS IN FROM GENERAL FUND		\$ 30,000.00
8	TRANSFER IN FROM IMPACT FEE		
9			
10	APPRORIATION OF FUND BALANCE		
11			
12			
13			
14	AVAILABLE FUNDS		\$ 900,177.00
15	CONTRIBUTION TO FUND BALANCE		\$ -
16	CAPITAL PROJECTS EXPENDITURES		\$ 184,698.62
17	FLEET EXPENDITURES		\$ -
18			
19	APPRORIATION FROM CAPITAL TO GENERAL FUND		
20	TRANSFER OUT TO GENERAL FUND		
21			
	ENDING FUND BALANCE		\$ 715,478.38

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[CLICK HERE TO GO TO REVENUES](#)

[CLICK HERE TO GO TO USES OF FUNDS](#)

[CLICK HERE TO GO TO CAPITAL EXPENSES](#)

Updated 3/7/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

3-001 CAPITAL PROJECT EXPENSES:

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LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Defibrillator Program (5 year program) FY2020, FY2021, FY2022, FY2023, FY2024	1	\$ 30,000.00	\$ 30,000.00
2	Vehicle System Exhaust Upgrade	0	\$ -	\$ -
3	UCA Communications	1	\$ 15,300.00	\$ 15,300.00
4	US Digital Station Alerting System Upgrade	1	\$ 79,398.62	\$ 79,398.62
5	MOPA Server Participation	1	\$ 30,000.00	\$ 30,000.00
6	Website	1	\$ 15,000.00	\$ 15,000.00
7	Used Fleet Box Truck w/Tailgate Lift	1	\$ 15,000.00	\$ 15,000.00
				\$ 184,698.62

Budgeted Amount FY2022
\$ 336,502.00

[CLICK HERE TO GO TO REVENUES](#)
[CLICK HERE TO GO TO EXPENSES](#)

Updated: 4/5/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET
Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

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DESCRIPTION
3-003 FLEET EXPENDITURES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
				\$ -
TOTAL EXPENDITURES				\$ -

Budgeted Amount FY2022
\$ 179,000.00

[CLICK HERE TO GO TO REVENUES](#)
[CLICK HERE TO GO TO EXPENSES](#)

Updated 2/11/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

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DEBT SERVICE FUND BALANCE

DESCRIPTION FY2023 (July 1, 2022 - June 30, 2023)
3-004 DEBT SERVICE:

LINE	ITEM DESCRIPTION			
1	BEGINNING FUND BALANCE			\$ 58,096.00
2	INTEREST INCOME			\$ -
3				
4				
5				
6	TRANSFERS IN FROM GENERAL FUND			\$ 485,593.76
7	TRANSFERS IN FROM GENERAL FUND			
8				
9				
10				
11				
12				
13				
14				
15	AVAILABLE FUNDS			\$ 543,689.76
16				
17	DEBT SERVICE PRINCIPAL 3/2023			\$ 180,000.00
18	DEBT SERVICE INTEREST 9/2022			\$ 152,796.88
19	DEBT SERVICE INTEREST 3/2023			\$ 152,796.88
20				
21	ENDING FUND BALANCE			\$ 58,096.00

Updated 2/8/22

USES OF FUNDS

LINE	DESCRIPTION		ACCT. TOTAL
1	001 PERM EMPLOYEE WAGES		\$ 2,410,377.20
2	002 OVERTIME		\$ 115,533.70
3	003 PART-TIME EMPLOYEE WAGES		\$ 95,000.00
4	003 BENEFIT PAYOUT CONTINGENCY		\$ 120,594.67
5	004 MERIT PAY		\$ 4,247.00
6	005 BOARD WAGES		\$ 38,000.00
7	006 F.I.C.A.		\$ 212,957.07
8	007 RETIREMENT		\$ 433,771.15
9	008 INSURANCE (HEALTH)		\$ 634,170.51
10	009 UTAH DISABILITY DEATH BENEFIT		\$ 3,610.00
11	010 WORKMANS COMP		\$ 68,152.00
12	011 BANK CHARGES		\$ 5,355.00
13	012 EMPLOYEE ASSISTANCE PROGRAM		\$ 3,000.00
14	013 CLOTHING ALLOWANCE - FULL TIME		\$ 37,138.00
15	014 CLOTHING ALLOWANCE - PART TIME		\$ 4,000.00
16	015 SUBSCRIPTIONS, MEMBERSHIPS		\$ 50,325.00
17	016 TRAVEL AND TRAINING		\$ 55,689.00
18	017 OFFICE SUPPLY AND EXPENSE		\$ 10,800.00
19	018 EQUIPMENT MAINTENANCE AND SUPPLY		\$ 34,507.00
20	019 VEHICLE MAINTENANCE		\$ 115,150.00
21	020 COMPUTER MAINTENANCE AND SUPPLY		\$ 44,804.00
22	021 UTILITIES (GAS, POWER, PHONES)		\$ 74,798.00
23	022 800 COMMUNICATIONS		\$ 6,000.00
24	023 DISPATCH SERVICES		\$ 88,508.00
25	024 SPECIAL DEPARTMENT ALLOWANCE		\$ 24,410.00
26	025 GRANT EXPENSES		\$ -
27	026 LIABILITY INSURANCE (RISK MANAGEMENT)		\$ 70,330.00
28	027 COLLECTION CONTRACT (IRIS MEDICAL)(Health Assess)		\$ 158,006.00
29	028 MEDICAL SUPPLIES		\$ 74,957.88
30	029 PARAMEDIC FEE		\$ 10,000.00
31	030 MISC. SERVICES		\$ 27,250.00
32	031 PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)		\$ 78,380.00
33	032 MISC. EQUIPMENT		\$ 44,800.00
34	033 LEASE OBLIGATION		\$ 142,560.22
35	034 TRANSFER TO DEBT SERVICE		\$ 485,593.76
35	035 TRANS TO CAPITAL PROJECTS		\$ 30,000.00
37	037 IMPACT FEE RESERVES		\$ 50,000.00
	CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)		\$ 394,501.00
		TOTAL	\$ 6,257,276.17

Budget in FY2022
\$ 2,234,393.00
\$ 128,481.25
\$ 215,357.00
\$ 3,799.01
\$ 38,000.00
\$ 204,640.00
\$ 419,128.00
\$ 505,677.00
\$ 3,870.00
\$ 63,450.00
\$ 5,250.00
\$ 3,360.00
\$ 42,837.00
\$ 16,806.00
\$ 86,430.00
\$ 10,188.00
\$ 50,734.00
\$ 118,350.00
\$ 49,057.00
\$ 74,798.00
\$ 6,000.00
\$ 88,508.00
\$ 22,660.00
\$ -
\$ 62,465.00
\$ 155,006.00
\$ 73,978.00
\$ 105,300.00
\$ 27,850.00
\$ 85,942.00
\$ 44,800.00
\$ 159,087.00
\$ 341,713.00
\$ 237,000.00
\$ 50,000.00
\$ 394,501.00
\$ 6,129,415.26

DRAFT

	037 TRANSFER TO FUND BALANCE		\$ 37,002.83
	TOTAL BUDGET WITH TRANSFER TO CAPITAL		\$ 6,294,279.00

- [CLICK HERE TO GO TO REVENUES](#)
- [CLICK HERE TO GO TO USES OF FUNDS](#)
- [CLICK HERE TO GO TO CAPITAL PROJECTS FUND BALANCE](#)
- [CLICK HERE TO GO TO CAPITAL EXPENSES](#)
- [CLICK HERE TO GO TO TRANSFER TO CAPITAL](#)

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

3-001 REVENUES

ESTIMATES

	TOTAL AMBULANCE	\$ 1,198,000.00
1	PMA AUTO AID REVENUE	
	FIRE/INCIDENT RECOVERY	\$ 50,000.00
2	DONATIONS	\$ -
3	UTAH DIVISION OF FORESTRY FIRE & STATE LANDS	\$ -
4	REGION 1 HAZ-MAT GRANT	\$ -
5		\$ -
6		\$ -
7	EMS PER CAPITA	\$ 2,593.00
8	EMS COMPETITIVE GRANT	\$ -
9	UTAH STATE FORESTRY GRANT	\$ -
10	FEMA ASSISTANCE TO FIREFIGHTERS GRANT	\$ -
11	FALSE ALARM FEES	\$ -
12	IMPACT FEES	\$ 50,000.00
13	INCIDENT REPORTS	\$ -
14	INTEREST INCOME	\$ 8,000.00
15	INSPECTION FEES	\$ 1,000.00
16	MISCELLANEOUS SERVICE REVENUES	\$ 1,500.00
17	USAR AND HAZMAT WAGE REIMBURSEMENT	\$ -
18	PERMIT FEES	\$ 1,500.00
19	PLAN REVIEW FEES	\$ 4,500.00
20	FIRE PROTECTION UNINCORPORATED COUNTY	\$ 700.00
21	FEE IN LIEU OF TAXES AND AGE BASED FEES	\$ 150,000.00
22	PROPERTY TAXES RATE OF 0.001540	\$ 4,431,985.00
23	PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (RDA)	\$ 394,501.00
24	APPROPRIATION OF FUND BALANCE CAPITAL	\$ -
25	APPROPRIATION OF RESTRICTED IMPACT FEE (DEBT SERV)	\$ -
26	APPROPRIATION OF FUND BALANCE	\$ -
27	TOTAL REVENUES	\$ 6,294,279.00
	CLICK HERE TO RETURN TO USES OF FUNDS	
	CLICK HERE TO GO TO CAPITAL PROJECTS	
	CLICK HERE TO GO TO CAPITAL EXPENSES	

\$ 4,581,985.00

Misty Rogers:
 Budgeting what Davis County indicates we will receive + 3% growth. Davis County instructs NDFD to only budget what is indicated on the Tax Rate Summary.

FY2022 Budeted Revenues
\$ 1,155,000.00
\$ 70,000.00
\$ -
\$ -
\$ 2,593.00
\$ -
\$ -
\$ -
\$ -
\$ 50,000.00
\$ -
\$ 25,000.00
\$ 1,000.00
\$ 1,500.00
\$ -
\$ 1,500.00
\$ 4,500.00
\$ 700.00
\$ 150,000.00
\$ 4,298,529.00
\$ 394,501.00
\$ -
\$ -
\$ 6,154,823.00

DRAFT

Updated 2/8/22

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

DESCRIPTION

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

001 PERMANENT EMPLOYEE WAGES

LINE	ITEM DESCRIPTION	PAY PERIODS	UNIT PRICE	Annual Wage w/out OT	TIER	BUDGETED FY2022	Percentage Change from FY2022 to FY2023	Notes
1	F							
2	F							
3	F							
4	F							
BATTAL								
1	F							
2	F							
3	F							
4	F							
5	F							
6	F							
7	F							
8	F							
9	F							
DRIVER								
1	F							
2	F							
3	F							
4	F							
5	F							
6	F							
FIREFIC								
1	F							
2	F							
3	F							
4	F							
5	F							
6	F							
7	F							
8	F							
9	F							
FIREFIC								
1	F							
2	F							
3	F							
4	F							
5	F							
6	F							
7	F							
8	F							
9	F							
				TOTAL				
					\$ 2,410,377.20			
						\$ 2,234,393.00		

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[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 3/29/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION: 003 BENEFIT PAYOUT CONTINGENCY

		QUANTITY	QUANTITY	UNIT PRICE	
		Estimated Sick Leave Sell Back Hours	Estimated Vacation Leave Sell Back Hours	Hourly Rate	Total
1	1 Full-Time Fire Chief				
2					
3	1 Full-Time Deputy Chief / Fire Marshal				
4	1 Full-Time Executive Assistant / HR / District Clerk				
BATT	1 Full-Time HR Coordinator / Deputy Clerk <i>(New in FY2023)</i>				
1	3 Full-Time Battalion Chiefs				
2	6 Full-Time Captains				
3					
4	6 Full-Time Driver/Engineers				
5	9 Full-Time Paramedics <i>(New in FY2023)</i>				
6	9 Full-Time Firefighters				
7					
8					
9					
DRIVE					
1					
2					
3					
4					
5					
6					
FIREF					
1					
2					
3					
4					
5					
6					
7					
8					
9					
FIREF					
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
		1284.29	3924		
				TOTAL VACATION BENEFIT PAYOUT	\$ 120,594.67

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

004 WAGE ADJUSTMENT/MERIT

1 Fire Chief	
1 Deputy Fire Chief	
1 Executive Assistant / HR / District Clerk	
1 HR Coordinator / Deputy Clerk	
3 Battalion Chiefs	
6 Captains	
6 Engineers	9
Paramedics	
9 Full-Time Firefighters	

Part-Time Regular Employees and Part-Time Firefighters

1 Part-Time Secretary
1 Part-Time HR Coordinator
16 Part-Time Firefighters

DRAFT

FY2022 BUDGET	
PERM WAGES	\$ 1,974,357.88
PART-TIME WAG	\$ 315,356.76
TRANSFERS	\$ -
OVERTIME WAG	\$ 128,481.25
TOTAL MERIT	
TOTAL WAGES	\$ 2,418,195.89

		MERIT INCREASE		
PERM WAGES	\$ 2,410,377.20		PROJECTED 3% MERIT/BONUS	TOTAL BUDGET IMPACT FOR MERIT/BONUS
PART TIME WAGES	\$ 95,000.00			
TRANSFERS	\$ -			
OVERTIME WAGES	\$ 115,533.70			
TOTAL WAGES	\$ 2,620,910.90		\$ 4,247.00	\$ 4,247.00
WAGED CAPPED WAGES	\$ 132,086.10			
Contract Employee Wage (FC)	\$ 133,704.48			

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 3/29/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

003 PART-TIME EMPLOYEES

DRAFT

LINE	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	AMOUNT
1	12 Part-Time Firefighters			
2				
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
	AVERAGE RATE OF PAY	\$ 20.89		\$ -
	PART-TIME SECRETARY / HR COORDINATOR			\$ -
	PART-TIME CONTINGENCY			\$75,000.00
	PART-TIME LEAVE SICK/VACATION			\$ 20,000.00
	Added Part-time Contingency		TOTAL	\$ 95,000.00

Approx. 5% increase from prior year

FY2022 BUDGETED
\$ 50,087.00
\$ 149,620.80
\$ 95,648.00
\$ 13,000.00
\$ 7,000.00
\$ 315,355.80

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Updated 3/29/2022

Full-Time Position	\$ -	\$ -
FICA	\$ -	
Retirement	\$ -	
Insurance	\$ 15,881.86	
19	\$ 15,881.86	

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET
Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION
006 F.I.C.A.

LINE	ITEM DESCRIPTION	QTY.	UNIT PRICE	0.0765 PERCENT	
				AMOUNT	PERM WAGES
1	Full-Time Wages FICA			\$ 184,393.86	\$ 2,410,377.20
2	Overtime FICA			\$ 8,838.33	\$ 115,533.70
3	Part time FICA			\$ 7,267.50	\$ 95,000.00
4	Merit pay FICA			\$ 324.90	\$ 4,247.00
5	Benefit Payout Contingency			\$ 9,225.49	\$ 120,594.67
6	Board Member FICA			\$ 2,907.00	\$ 38,000.00
	CLICK HERE TO RETURN TO USES OF FUNDS				
			TOTAL	\$ 212,957.07	\$ 2,783,752.58

BY2022 BUDGETED	
0.0765 Percent	
Amount	Perm Wage
\$ 204,640.00	\$ 2,620,030.00

Updated 3/29/2022

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

005 ADMINISTRATIVE CONTROL BOARD WAGES

Members Appointed From Sunset, Clearfield, and West Point City Councils

LINE	ITEM DESCRIPTION (Quarterly Compensation)	QUANTITY	UNIT PRICE	AMOUNT
1	CHAIRMAN	4	\$ 1,250.00	\$ 5,000.00
2	VICE-CHAIRMAN	4	\$ 1,250.00	\$ 5,000.00
3	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
4	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
5	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
6	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
7	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
8	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
9	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
			TOTAL	\$ 38,000.00

DRAFT

Budgeted Amount FY2022
\$ 38,000.00

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Updated 2/11/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION
007 RETIREMENT

DRAFT

	Tier 1	Tier 2
2015-2016 rate	19.04%	
2016-2017 rate	18.94%	
2017-2018 rate	18.97%	12.08%
2018-2019 rate	19.66%	12.08%
2019-2020 rate	19.66%	12.08%
2020-2021 rate	19.66%	16.35%
2021-2022 rate	19.66%	16.35%
2022-2023 rate	18.66%	16.67%

Preliminary Rate

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

LINE	ITEM DESCRIPTION	UNIT PRICE	AMOUNT
1	FULL TIME - TIER 1 (FIREFIGHTERS RETIREMENT DIV. A)	\$ 1,606,094.00	\$ 299,697.14
2	FULL TIME - TIER 2 (FIREFIGHTERS RETIREMENT DIV. A)	\$ 804,283.20	\$ 134,074.01
3	RETIREMENT CONTINGENCY		\$ -
	TOTAL	\$ 2,410,377.20	\$ 433,771.15

Note: Added 9 full-time paramedics , full-time HR Coordinator/Deputy Cle

updated 3/29/2022

Final Contribution Rates 3/16/20122 - per URS

FY2022 BUDGETED	
Unit Price	Amount
\$ 1,391,071.48	\$ 273,484.65
\$ 583,286.40	\$ 95,367.33
	\$ 8,000.00
\$ 1,974,357.88	\$ 376,851.98

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DRAFT

DESCRIPTION

008 INSURANCE

Estimate 6.8% Increase

	TYPE	TOTAL ANNUAL PREMIUM (6.8% INCREASE)	QUANTITY	TOTAL ANNUAL PREMIUM	NDFD ANNUAL PREMIUM (82%)	EMPLOYEE ANNUAL PREMIUM (18%)
1	Health Family	\$ 25,919.76	16	\$ 414,716.16	\$ 340,067.25	\$ 74,648.91
2	Health Double	\$ 19,162.08	10	\$ 191,620.80	\$ 157,129.06	\$ 34,491.74
3	Health Single	\$ 9,257.04	11	\$ 101,827.44	\$ 83,498.50	\$ 18,328.94
			37	\$ 708,164.40	\$ 580,694.81	\$ 127,469.59
1	Dental Family	\$ 1,203.84	21	\$ 25,280.64	\$ 20,730.12	\$ 4,550.52
2	Dental Double	\$ 795.36	8	\$ 6,362.88	\$ 5,217.56	\$ 1,145.32
3	Dental Single	\$ 581.76	6	\$ 3,490.56	\$ 2,862.26	\$ 628.30
			35	\$ 35,134.08	\$ 28,809.95	\$ 6,324.13
1	Vision Family	\$ 197.64	21	\$ 4,150.44	\$ 3,320.35	\$ 830.09
2	Vision Double	\$ 143.28	8	\$ 1,146.24	\$ 916.99	\$ 229.25
3	Vision Single	\$ 88.56	6	\$ 531.36	\$ 425.09	\$ 106.27
			35	\$ 5,828.04	\$ 4,662.43	\$ 1,165.61
TOTAL ANNUAL PREMIUM				\$ 749,126.52	\$ 614,167.19	\$ 134,959.33

NOTE: Not all employees utilize NDFD benefits or they may only utilize some of the benefits offered. Also, if an employee experiences a qualifying "life event" sometime throughout the year, premiums could change.

	TYPE	TOTAL ANNUAL PREMIUM	QUANTITY	TOTAL ANNUAL PREMIUM	NDFD ANNUAL PREMIUM (100%)
1	LIFE & AD&D BENEFIT FOR FT EMPLOYEES	\$ 118.80	37	\$ 4,395.60	\$ 4,395.60
2	CANCER INSURANCE FOR FT EMPLOYEES	\$ 391.56	37	\$ 14,487.72	\$ 14,487.72
3	DISABILITY INS. FOR NON FF EMPLOYEE	\$ 360.00	2	\$ 720.00	\$ 720.00
4	FLEX & HSA ADMIN FEE	\$ 400.00		\$ 400.00	\$ 400.00
TOTA ANNUAL PREMIUM				\$ 20,003.32	\$ 20,003.32

FY2022 Amount Budgeted	
NDFD AMOUNT	TOTAL PREMIUM
\$ 505,676.44	\$ 665,361.00

TOTAL ANNUAL PREMIUM	NDFD ANNUAL PREMIUM (80%)	EMPLOYEE ANNUAL PREMIUM (20%)
\$ 769,129.84	\$ 634,170.51	\$ 134,959.33

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 3/29/2022

DRAFT

ESTIMATE 6.8%

Traditional Plan increase)	Yearly Premium	NDFD Yearly Cost 82%	Employee Yearly Premium 18%	NDFD Monthly Cost	Employee Montly Cost	Employee Pay Period Cost (24)
Family	\$ 25,919.76	\$ 21,254.20	\$ 4,665.56	\$ 1,771.18	\$ 388.80	\$ 194.40
Double	\$ 19,162.08	\$ 15,712.91	\$ 3,449.17	\$ 1,309.41	\$ 287.43	\$ 143.72
Single	\$ 9,257.04	\$ 7,590.77	\$ 1,666.27	\$ 632.56	\$ 138.86	\$ 69.43

ESTIMATE 6.8%

HSA Plan (5% increase)	Yearly Premium	NDFD Yearly \$ amount as traditional	Employee Yearly Premium	NDFD Monthly Cost	Employee Montly Cost	Employee Pay Period Cost (24)
Family	\$ 21,953.52	\$ 21,254.20	\$ 699.32	\$ 1,771.18	\$ 58.28	\$ 29.14
Double	\$ 16,230.00	\$ 15,712.91	\$ 517.09	\$ 1,309.41	\$ 43.09	\$ 21.55
Single	\$ 7,840.56	\$ 7,590.77	\$ 249.79	\$ 632.56	\$ 20.82	\$ 10.41

ESTIMATE 6.8%

Dental increase	Yearly Premium	NDFD Yearly Cost 82%	Employee Yearly Premium 18%	NDFD Montly Cost	Employee Montly Cost	Employee Pay Period Cost (24)
Family	\$ 1,203.84	\$ 987.15	\$ 216.69	\$ 82.26	\$ 18.06	\$ 9.03
Double	\$ 795.36	\$ 652.20	\$ 143.16	\$ 54.35	\$ 11.93	\$ 5.97
Single	\$ 581.76	\$ 477.04	\$ 104.72	\$ 39.75	\$ 8.73	\$ 4.36

ESTIMATE 6.8%

Vision	Yearly Premium	NDFD Yearly Cost 82%	Employee Yearly Premium 18%	NDFD Montly Cost	Employee Montly Cost	Employee Pay Period Cost (24)
Family	\$ 197.64	\$ 162.06	\$ 35.58	\$ 13.51	\$ 2.96	\$ 1.48
Double	\$ 143.28	\$ 117.49	\$ 25.79	\$ 9.79	\$ 2.15	\$ 1.07
Single	\$ 88.56	\$ 72.62	\$ 15.94	\$ 6.05	\$ 1.33	\$ 0.66

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

010 WORKMANS COMP

estimated 7.4% increase from FY2022

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	WORKMANS COMP (Benchmark (A-VII, 7710))	10	\$ 6,815.20	\$ 68,152.00
			TOTAL	\$ 68,152.00

DRAFT

FY2022
BUDGETED
\$ 63,450.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/11/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

011 BANK CHARGES

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	ZIONS BANK SERVICE FEES			\$ -
1	CHECK PRINTING			\$ 450.00
2	LOCK BOX FOR AMBULANCE BILLING	12	\$ 408.75	\$ 4,905.00
			TOTAL	\$ 5,355.00

Budgeted in FY2022
\$ 5,250.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/11/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

012 EMPLOYEE ASSISTANCE PROGRAM (EAP)

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FULL-TIME FIREFIGHTERS/EMPLOYEES	36	\$ 60.00	\$ 2,160.00
2	PART-TIME FIREFIGHTERS/EMPLOYEES	14	\$ 60.00	\$ 840.00
			TOTAL	\$ 3,000.00

EAP IS A PROGRAM PAID BY THE DISTRICT FOR EMPLOYEES. COUNSELING IS MADE AVAILABLE FOR VARIOUS THINGS SUCH AS MARITAL, FINANCIAL, ANGER MANAGEMENT AND MANY OTHER SUBJECTS

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Budgeted in FY2022
\$ 3,360.00

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

013 CLOTHING ALLOWANCE (FULL-TIME)

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Fire Chief	1	\$ 1,408.75	\$ 1,408.75
2	Deputy Fire Chief	1	\$ 1,408.75	\$ 1,408.75
3	Battalion Chief	3	\$ 780.00	\$ 2,340.00
4	Captain	6	\$ 780.00	\$ 4,680.00
5	Firefighters	24	\$ 780.00	\$ 18,720.00
6	UNIFORM CONTINGENCY FUND	1	\$ 8,580.50	\$ 8,580.50
7				
8				
9				
29				
30				
31				
32				
33				
34				
35				
36				
37				
	CLICK HERE TO RETURN TO USES OF FUNDS		TOTAL	\$ 37,138.00

CLOTHING ALLOWANCE

Chief/Deputy Chief Uniform Allowance = \$1,100.00
 Chief/Deputy Chief Uniform Cleaning Allowance = \$308.75
 52 weeks x 5 days = 260 days
 260 days - 13 holidays = 247 days
 247 days x \$1.25 = \$308.75

24-Hour Firefighters (Full-Time) Uniform Allowance = \$630.00
 24-Hour Firefighters (Full-Time) Uniform Cleaning Allowance = \$150.00
 30 Pay Periods x 4 Shifts = 120 24-Hour Shifts
 120 Shifts x \$1.25 =

Misty Rogers: Estimated Costs.
 Boots \$110, Ansi Coat \$160, Pant \$55, Badge Shirt \$55, Badge \$85, Uniform Shirt \$60, Fire Boots \$320.

Updated 2/11/2022

Budgeted in FY2022
\$ 38,138.00

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DRAFT

DESCRIPTION

014 CLOTHING (PART-TIME)

LINE	ITEM DESCRIPTION		QUANTITY	UNIT PRICE	AMOUNT
1	Part-Time Firefighter	Over 1200 hrs	3	\$ 300.00	\$ 900.00
2	Part-Time Firefighter	Under 1200 hrs	12	\$ 200.00	\$ 2,400.00
3	New-Hire Contingency		1	\$ 700.00	\$ 700.00
4					
5					
6					
7					
	CLICK HERE TO RETURN TO USES OF FUNDS			TOTAL	\$ 4,000.00

PART-TIME CLOTHING ALLOWANCE
BREAKDOWN.
Part-Time FF who worked less than 1200
hours the prior year - \$200.00
Part-Time FF who worked more than 1200
hours the prior - \$300.00

Budgeted in FY2022
\$ 5,400.00

Updated 2/16/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DRAFT

DESCRIPTION

016 TRAVEL AND TRAINING

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
ANNUAL CPR TRAINING	23	\$ 8.00	\$ 184.00
ADMINISTRATIVE CHIEF CME HOURS	2	1,700.00	\$ 3,400.00
BOMB AWARENESS (New Mexico - perdiem \$51 per day)	0	\$ -	\$ -
STATE FIRE CHIEFS - ST. GEORGE	2	\$ 900.00	\$ 1,800.00
CHIEF - FIRE CHIEF SEMINAR (FRI)	2	\$ 1,600.00	\$ 3,200.00
CHIEF -STATE CHIEFS OBLIGATIONS	1	\$ 500.00	\$ 500.00
CHIEF - UASD BOARD MEETING	1	\$ 400.00	\$ 400.00
CEVO - AMBULANCE LECENSE EVOC SUPPLIES	20	\$ 10.00	\$ 200.00
			\$ 420.00
EMS INSTRUCTOR SEMINARS (every 2 years)	2	\$ 375.00	\$ 750.00
EMS COORDINATOR (NEW IN FY2020)	1	\$ 350.00	\$ 350.00
EMS TRAINING OFFICER SEMINARS	1	\$ 300.00	\$ 300.00
EMS TRAINING	1	\$ 250.00	\$ 250.00
EMS - PALS & ACLS	2	\$ 450.00	\$ 900.00
FIRE & LIFE SAFETY EDUCATION PROGRAM	0	\$ 700.00	\$ -
FIRE MARSHALL TRAINING	1	\$ 400.00	\$ 400.00
GOVENORS PUBLIC SAFETY SUMMIT	0	\$ -	\$ -
HAZ-MAT TRAINING	2	\$ 500.00	\$ 1,000.00
HONOR FLIGHT	0	\$ 1,000.00	\$ -
IAAI TRAINING SEMINAR	4	\$ 650.00	\$ 2,600.00
NATIONAL FIRE ACADEMY	2	\$ 500.00	\$ 1,000.00
NORTH DAVIS TRAINING LIBRARY	1	\$ 500.00	\$ 500.00
PERDIEM	1	\$ 4,000.00	\$ 4,000.00
PUB ED SUPPLIES	1	\$ 1,000.00	\$ 1,000.00
PUB ED CONTINGENCY	1	500.00	\$ 500.00
PUB ED FIRE PREVENTION OPEN HOUES	1	2,200.00	\$ 2,200.00
PUB ED CHARACTERIZATION TRAINING	0	\$ 3,200.00	\$ -
RESCUE TECH	0	\$ -	\$ -
UASD ANNUAL CONFERENCE - ADMIN	3	\$ 250.00	\$ 750.00
UASD ANNUAL CONFERENCE - BOARD MEMBER	3	\$ 75.00	\$ 225.00
UTAH FIRE AND RESCUE ACADEMY (Winter Fire School)	6	\$ 400.00	\$ 2,400.00
	0	\$ -	\$ -
EDUCATION - HR/CLERK/FINANCE RELATED CLASSES	1	\$ 1,000.00	\$ 1,000.00
EDUCATION - TUITION REIMBURSEMENT -	0		\$ -
EDUCATION - TUITION REIMBURSEMENT -	0		\$ -
PARAMEDIC EDUCATION (Murray, Ebarb, Miller, Cason)	1	\$ 20,000.00	\$ 20,000.00
IMAGETREND TRAINING	3	\$ 1,960.00	\$ 5,880.00
			\$ -
		TOTAL	\$ 55,689.00

Budgeted in FY2022
\$ 1,410.00
\$ 3,000.00
\$ -
\$ 1,800.00
\$ 3,200.00
\$ 500.00
\$ 400.00
\$ 200.00
\$ 420.00
\$ 1,125.00
\$ 350.00
\$ 300.00
\$ 250.00
\$ 300.00
\$ 1,400.00
\$ 400.00
\$ -
\$ 1,000.00
\$ 2,000.00
\$ 2,600.00
\$ 1,000.00
\$ 500.00
\$ 5,000.00
\$ 1,000.00
\$ 500.00
\$ 2,200.00
\$ -
\$ -
\$ 750.00
\$ 675.00
\$ 1,600.00
\$ -
\$ 1,000.00
\$ -
\$ -
\$ 47,950.00
\$ -
\$ 3,600.00
\$ 86,430.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

017 OFFICE SUPPLIES

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	MISCELLANEOUS OFFICE SUPPLIES	1	\$ 6,800.00	\$ 6,800.00
	OFFICE MACHINE REPAIR			\$ -
	PENS, PENCILS, MARKERS, BINDERS			\$ -
	STORAGE BOXES, PROFESSIONAL PRINTING			\$ -
	POSTAGE			\$ -
	COPY SUPPLIES, INK, TONER			\$ -
	SD CARDS, USB , ETC			\$ -
2	POCKET CALENDARS FOR SHIFT FIREFIGHTERS	0	\$ 3.00	\$ -
3	REGULAR SIZE CALENDARS FOR SHIFT FIREFIGHTERS	0	\$ 2.00	\$ -
4	INSPECTION FORMS	1	\$ 500.00	\$ 500.00
5	AMA RELEASE FORMS	1	\$ 500.00	\$ 500.00
6	ENVELOPES, PAPER, PRINTING FOR MEDICAL SUPPLIES	1	\$ 3,000.00	\$ 3,000.00
7				\$ -
8				\$ -
			TOTAL	\$ 10,800.00

Budgeted in FY2022
\$ 10,188.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/22/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

018 EQUIPMENT, MAINT. AND SUPPLY

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	ANNUAL FIRE ALARM SYSTEM MONITORING	1	\$ 336.00	\$ 336.00
2	ANNUAL FIRE ALARM INSPECTION/SERVICE	1	\$ 740.00	\$ 740.00
3	FIRE EXTINGUISHER MAINTENANCE AND REFILL	30	\$ 15.00	\$ 450.00
4	TRI AIR COMPRESSOR CERTIFICATION TESTING	1	\$ 91.00	\$ 91.00
5	HYDROSTATIC TESTING OF SCBA (airpack)	32	\$ 100.00	\$ 3,200.00
6	HYDROSTATIC TESTING OF SCBA FACE PIECES	30	\$ 40.00	\$ 1,200.00
7	HYDRO TEST FOR SCBA BOTTLE (every 5 years)	40	\$ -	\$ -
8	GENERATOR MAINTENANCE	1	\$ 3,200.00	\$ 3,200.00
9	COMPRESSOR MAINTENANCE	1	\$ 1,200.00	\$ 1,200.00
10	BUILDING MAINTENANCE SUPPLIES	2	\$ 3,500.00	\$ 7,000.00
11	GARAGE DOOR MAINTENANCE	1	\$ 3,000.00	\$ 3,000.00
12	MISC. BATTERIES FOR SMALL EQUIPMENT	2	\$ 1,000.00	\$ 2,000.00
13	LAWN CARE MAINTENANCE STATION 42	0	\$ 2,500.00	\$ -
14	STATION HANDTOOLS	2	\$ 1,000.00	\$ 2,000.00
15	APPLIANCE CONTINGENCY	1	\$ 4,000.00	\$ 4,000.00
16	BACK FLOW TEST (ANNUAL)	1	\$ 90.00	\$ 90.00
17	OTHER STATION MAINTENANCE COSTS	1	\$ 6,000.00	\$ 6,000.00
18				
19				
20				
			TOTAL	\$ 34,507.00

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Budgeted in FY2022
\$ 50,734.00

Updated 2/16/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DRAFT

DESCRIPTION

019 VEHICLE MAINTENANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	AMBULANCE MAINTENANCE	4	\$ 1,500.00	\$ 6,000.00
2	ANNUAL AERIAL INSPECTION	2	\$ 1,000.00	\$ 2,000.00
3	ANNUAL INSPECTIONS	10	\$ 100.00	\$ 1,000.00
4	ANNUAL LADDER CERTIFICATION TESTS	20	\$ 75.00	\$ 1,500.00
5	ANNUAL PUMP TESTS	5	\$ 150.00	\$ 750.00
6	EXTERIOR TRUCK MAINTENANCE	1	\$ 500.00	\$ 500.00
7	FUEL	12	\$ 4,800.00	\$ 57,600.00
8	MISC. VEHICLE MAINTENANCE	1	\$ 20,000.00	\$ 20,000.00
9	STAFF VEHICLES MAINTENANCE	3	\$ 600.00	\$ 1,800.00
10	PLYMOVENT ADAPTERS	0	\$ 600.00	\$ -
11	TIRES/BRAKES	1	\$ 14,000.00	\$ 14,000.00
14	CONTINGENCY	1	\$ 10,000.00	\$ 10,000.00
15			TOTAL	\$ 115,150.00
16				
	CLICK HERE TO RETURN TO USES OF FUNDS			

Budgeted in FY2022
\$ 118,350.00

Updated 4/4/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DRAFT

DESCRIPTION

020 COMPUTER MAINTENANCE AND SUPPLY

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	COMPUTER, PHONE, IT MAINTENANCE (ETS)	12	\$ 3,117.00	\$ 37,404.00
2	WEB MAINTENANCE	12	\$ 200.00	\$ 2,400.00
3	IT EQUIPMENT/SUPPLIES/CONTINGENCY	1	\$ 5,000.00	\$ 5,000.00
4				
5				
6				
7				
8				\$ -
9				\$ -
10				\$ -
11				
			TOTAL	\$ 44,804.00

Budgeted in FY2022
\$ 49,057.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 3/22/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET
Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION
021 UTILITIES

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DOMINION ENERGY	12	\$ 850.00	\$ 10,200.00
2	ROCKY MOUNTAIN POWER	12	\$ 1,400.00	\$ 16,800.00
3	MOBILE PHONES (AT&T FIRST NET)	12	\$ 1,500.00	\$ 18,000.00
	MOBILE PHONE SUPPLIES	12	\$ 100.00	\$ 1,200.00
4	CLEARFIELD CITY WATER	12	\$ 305.00	\$ 3,660.00
5	WEST POINT CITY WATER)	12	\$ 95.00	\$ 1,140.00
6	ECONO WASTE (STATION 41)	12	\$ 65.00	\$ 780.00
7	WASTE MANAGEMENT (STATION 42)	12	\$ 130.00	\$ 1,560.00
8	COMCAST BUSINESS (Eathernet, Data, Etc)	12	\$ 650.00	\$ 7,800.00
9	COMCAST BUSINESS (Digital Voice, Internet, Cable)	12	\$ 1,100.00	\$ 13,200.00
10	DAVIS/WEBER SECONDARY WATER	2	\$ 229.00	\$ 458.00
11	CONTINGENCY / UTOPIA	2		
12				
13				
14				
			TOTAL	\$ 74,798.00

Budgeted in FY2022
\$ 74,798.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/11/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

022 COMMUNICATION (RADIO MAINTENANCE AND SUPPLY)

DRAFT

LINE	ITEM DESCRIPTION			AMOUNT
1	COMMUNICATIONS (800 SYSTEM)	1	\$ 4,000.00	\$ 4,000.00
2	COMMUNICATIONS (UHF)	1	\$ 2,000.00	\$ 2,000.00
				\$ 6,000.00

Budgeted in FY2022
\$ 4,000.00
\$ 2,000.00
\$ 6,000.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/8/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

023 DISPATCH SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DISPATCH SERVICES (CLFD)	12	\$ 7,084.00	\$ 85,008.00
2	IMAGETREND	1	\$ 3,500.00	\$ 3,500.00
			TOTAL	\$ 88,508.00

DRAFT

Budgeted in FY2022
\$ 90,278.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/11/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET
Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION
025 GRANT EXPENSES

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	EMS PER CAPITA GRANT EXPENSE	1		\$ -
2	EMS GRANT	1		\$ -
3	FEMA ASSISTANCE TO FIREFIGHTERS (AFG)	1		\$ -
4	REGION 1 HAZMAT GRANT	1		\$ -
5	DAVIS COUNTY SAFE KIDS COALALITION	1		\$ -
6	SAFER GRANT 21/22	1		\$ -
			TOTAL	\$ -

Budgeted in FY2021	
Firehouse Subs	\$ 34,793.75
Haz-Mat	\$ 7,033.95

[CLICK HERE TO RETURN TO USES OF FUNDS](#)
 FEMA ASSISTANCE TO FIREFIGHTERS (AFG)

Updated 2/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DRAFT

DESCRIPTION

026 LIABILITY INSURANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	LIABILITY INSURANCE (ARCH)	1	\$ 60,797.62	\$ 60,797.62
2	CYBER LIABILITY	1	\$ 9,532.38	\$ 9,532.38
				\$ -
			TOTAL	\$ 70,330.00

Budgeted in FY2022
\$ 62,465.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Misty Rogers:
Approx 10% increase from FY2021. Added additional Cyber Liability.

Updated 2/16/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

027 COLLECTION CONTRACT

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	COLLECTION CONTRACT IRIS MEDICAL IRIS - 6 Percent of Ambulance Revenue	12	\$ 7,000.00	\$ 84,000.00
2	HEALTH CARE FINANCE ASSESSMENT	1900	\$ 31.58	\$ 60,002.00
3	COLLECTION CONTRACT FIRE RECOVERY USA Fire Recovery USA - 20% of Hazardous Materials Management & Incident Cost Recovery	12	\$ 1,167.00	\$ 14,004.00
			TOTAL	\$ 158,006.00

Budgeted in FY2022
\$ 81,000.00
\$ 60,002.00
\$ 14,004.00
\$ 155,006.00

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Estimated number of Ground
Transports in 1-Year

Estimated number of transports and cost per year per patient transport. Actual cost per transport is determined by Utah Department of Health/Medicaid. Budgeted a 3% increase to actual billing from FY2020 QTR 2

Updated 2/8/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

028 MEDICAL SUPPLIES

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	GENERAL MEDICAL SUPPLIES	1	\$ 57,500.00	\$ 57,500.00
2	JUMP KITS/TRAUMA BAG	5	\$ 450.00	\$ 2,250.00
3	OXYGEN BAG	0	\$ -	\$ -
4	MEDICAL HARDWARE MAINTNANCE (GURNEYS)	4	\$ 500.00	\$ 2,000.00
5	PATHO-SHIELD GURNEY STRAPS	6	\$ 90.25	\$ 541.50
6	STRYKER COT BATTERIES & CHARGER	4	\$ 800.00	\$ 3,200.00
7	STYKER GURNEY MATTRESS	2	\$ 333.19	\$ 666.38
8	ZOLL PM SERVICES	5	\$ 1,300.00	\$ 6,500.00
9	Vent Maintenance Every 2-Years (Next Service Date 9/2022)	1	\$ 2,300.00	\$ 2,300.00
10				
			TOTAL	\$ 74,957.88

Budeted in FY2022
\$ 73,978.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/16/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

030 MISC. SERVICES

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FIREFIGHTER PHYSICALS AND HPE TESTING	47	\$ 160.00	\$ 7,520.00
2	HEALTH AND WELLNESS PHYSICALS/WORKMED	47	\$ 170.00	\$ 7,990.00
3	METS TESTING	47	\$ 100.00	\$ 4,700.00
4	DUTY CREW FITNESS PASS	0	\$ 500.00	\$ -
5	SHIPPING CHARGES	1	\$ 1,000.00	\$ 1,000.00
6	YEARLY AMBULANCE LICENSE FEES	6	\$ 325.00	\$ 1,950.00
7	YEARLY PARAMEDIC LICENSE FEE	1	\$ 325.00	\$ 325.00
8	RECERTIFICATION OF EMTS STATE & NATIONAL	20	\$ 150.00	\$ 3,000.00
9	TB TESTING FOR RECERTIFYING EMTS	11	\$ 15.00	\$ 165.00
10	NUTRITION CONSULTATION / EMPLOYEE & SIGNIFICANT OTHER TRAINING	1	\$ 600.00	\$ 600.00
			TOTAL	\$ 27,250.00

Budgeted in FY2022
\$ 27,850.00

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Updated 2/8/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

029 PARAMEDIC PAYMENTS

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	PAYMENT FOR PMA SERVICE - OTHER ENTITIES	1	\$ 10,000.00	\$ 10,000.00
			TOTAL	\$ 10,000.00

Budgeted in FY2022
\$ 105,300.00

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Updated 2/11/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DRAFT

DESCRIPTION

031 PROFESSIONAL SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	Budgeted in FY2022
1	ACCOUNTANT FEES - Audit Prep / Monthly Assistance / Transparency (Child/Richards)	12	\$ 1,500.00	\$ 18,000.00	
2	MEDICAL ADVISOR	12	\$ 900.00	\$ 10,800.00	
3	LEGAL	1	\$ 22,000.00	\$ 22,000.00	
4	AUDITOR	1	\$ 9,000.00	\$ 9,000.00	
5	PAYROLL ADMINISTRATION (WIGGINS)	12	\$ 850.00	\$ 10,200.00	
6	BOND TRUSTEE (ZIONS BONDS)	1	\$ 2,000.00	\$ 2,000.00	
7	BOND FOR TREASURER (paid with liability ins)	0	\$ -	\$ -	
8	BOND FOR NOTARY (paid with liability ins)	0	\$ -	\$ -	
9	ANNEXATION PLAT/ETC. (ANNEX)	0	\$ 2,500.00	\$ -	
10	BLUE LINE DRUG TESTING PROGRAM	14	\$ 80.00	\$ 1,120.00	
11	NEW EMPLOYEE DRUG TESTING	14	\$ 50.00	\$ 700.00	
12	BACKGROUND CHECKS	14	\$ 40.00	\$ 560.00	
13	CONTINGENCY	1	\$ 4,000.00	\$ 4,000.00	
			TOTAL	\$ 78,380.00	\$ 85,942.00
CLICK HERE TO RETURN TO USES OF FUNDS					

Updated 2/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DRAFT

DESCRIPTION

032 MISC. EQUIPMENT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	SAFETY EQUIPMENT FOR NEW HIRES (STEEL TOE BOOT)	10	\$ 145.00	\$ 1,450.00
2	TURNOUT GEAR SETS (REPLACEMENTS)	15	\$ 2,200.00	\$ 33,000.00
3	ANSI COATS	10	\$ 125.00	\$ 1,250.00
4	SAFETY GLASSES	15	\$ 40.00	\$ 600.00
5	HAZ-MAT 41 SUPPLIES	1	\$ 2,000.00	\$ 2,000.00
6	PPE MAINTENANCE	1	\$ 6,500.00	\$ 6,500.00
7				
8	ACTIVE SHOOTER PPE		\$ -	\$ -
9				\$ -
			TOTAL	\$ 44,800.00

Budgeted in FY2022
\$ 44,800.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/11/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DRAFT

DESCRIPTION

034 DEBT SERVICE ON NDFD FACILITIES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DEBT SERVICE PAYMENT INTEREST (09/15/2022)	1	\$ 152,796.88	\$ 152,796.88
2	DEBT SERVICE PAYMENT INTEREST (03/15/2023)	1	\$ 152,796.88	\$ 152,796.88
2	DEBT SERVICE PAYMENT PRINCIPAL (03/15/2023)	1	\$ 180,000.00	\$ 180,000.00
				\$ -
			TOTAL	\$ 485,593.76

Budgeted in FY2022
\$ 341,713.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/8/22

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

035 TRANSFER TO CAPITAL PROJECTS

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Trans to Fleet Fund	1	\$ 30,000.00	\$ 30,000.00
2				
				\$ -
			TOTAL	\$ 30,000.00

FY2022 BUDGETED
\$ -
\$ 237,000.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/8/2022

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

036 IMPACT FEE RESTRICTED FUNDS SCHEDULE

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
	BEGINNING RESTICTED FUND BALANCE - RESIDENTIAL			\$ 863,040.00	
	BEGINNING RESTICTED FUND BALANCE - COMMERCIAL				
	BUDGETED REVENUES			\$ 50,000.00	
			TOTAL	\$ 913,040.00	
				\$ -	
			TOTAL EXPENDITURES	\$ -	
	ENDING RESTRICTED FUND BALANCE			\$ 913,040.00	

[CLICK HERE TO GO TO REVENUES](#)

[CLICK HERE TO GO TO EXPENSES](#)

Updated 2/8/22

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

DESCRIPTION

037 TRANSFER TO FUND BALANCE

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	TOTAL REVENUES			\$ 6,294,279.00
				\$ -
2	TOTAL EXPENSES			\$ 6,257,276.17
	DIFFERENCE BETWEEN REVS AND EXPS		TOTAL	\$ 37,002.83

GENERAL FUND BALANCE

RETURN TO USES OF FUNDS

Updated 4/6/2022

***PROPOSED* North Davis Fire District Wage Scale - DRAFT FY2023**

PART-TIME Firefighter / EMT (9.6% Increase from prior year)													
	Step 1	Notes											
Hourly	\$ 14.23	1 Year Probation (Must have AEMT and Fire II at the end of year one)											
PART-TIME Firefighter / AEMT													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Notes
Hourly	\$ 14.64	\$ 15.08	\$ 15.53	\$ 16.00	\$ 16.48	\$ 16.97	\$ 17.48	\$ 18.01	\$ 18.55	\$ 19.10	\$ 19.67	\$ 20.27	FY2017 Increase
PART-TIME Firefighter / PARAMEDIC (moved to be same as FT Paramedic Hourly Rate)													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Notes
Hourly	\$ 18.52	\$ 19.08	\$ 19.65	\$ 20.24	\$ 20.84	\$ 21.47	\$ 22.11	\$ 22.78	\$ 23.46	\$ 24.16	\$ 24.89	\$ 25.64	Added 3/2021 for Paramedic Service.
Full-Time Firefighter / EMT													
	Step 1	Notes											
Hourly	\$ 14.23	1 Year Probation (Must have AEMT and Fire II at the end of year one)											
Annual	\$ 40,982.40												
Full-Time Firefighter / AEMT													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Notes
Hourly	\$ 15.26	\$ 15.72	\$ 16.19	\$ 16.68	\$ 17.18	\$ 17.69	\$ 18.22	\$ 18.77	\$ 19.33	\$ 19.91	\$ 20.51	\$ 21.12	
Annual	\$ 43,948.80	\$ 45,267.26	\$ 46,625.28	\$ 48,024.04	\$ 49,464.76	\$ 50,948.70	\$ 52,477.17	\$ 54,051.48	\$ 55,673.02	\$ 57,343.22	\$ 59,063.51	\$ 60,835.42	
Full-Time Firefighter / Paramedic													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Notes
Hourly	\$ 18.52	\$ 19.08	\$ 19.65	\$ 20.24	\$ 20.84	\$ 21.47	\$ 22.11	\$ 22.78	\$ 23.46	\$ 24.16	\$ 24.89	\$ 25.64	2,880 hours Straight Time
Annual	\$ 53,337.60	\$ 54,937.73	\$ 56,585.86	\$ 58,283.44	\$ 60,031.94	\$ 61,832.90	\$ 63,687.88	\$ 65,598.52	\$ 67,566.48	\$ 69,593.47	\$ 71,681.27	\$ 73,831.71	
Driver/Engineer (within market)													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Notes	
Hourly	\$ 17.97	\$ 18.51	\$ 19.07	\$ 19.64	\$ 20.23	\$ 20.84	\$ 21.47	\$ 22.11	\$ 22.77	\$ 23.45	\$ 24.15	2,880 hours Straight Time	
Annual	\$ 51,762.67	\$ 53,308.80	\$ 54,921.60	\$ 56,563.20	\$ 58,262.40	\$ 60,019.20	\$ 61,833.60	\$ 63,676.80	\$ 65,577.60	\$ 67,536.00	\$ 69,552.00		
Captain													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Notes	
Hourly	\$22.64	\$23.32	\$24.02	\$24.74	\$25.48	\$26.25	\$27.03	\$27.84	\$28.68	\$29.54	\$30.43	2,880 hours Straight Time	
Annual	\$ 65,203.20	\$ 67,159.30	\$ 69,174.07	\$ 71,249.30	\$ 73,386.78	\$ 75,588.38	\$ 77,856.03	\$ 80,191.71	\$ 82,597.46	\$ 85,075.39	\$ 87,627.65		
Battalion Chief													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Notes		
Hourly	\$ 28.28	\$ 29.13	\$ 30.00	\$ 30.90	\$ 31.83	\$ 32.78	\$ 33.77	\$ 34.78	\$ 35.82	\$ 36.90	2,880 hours Straight Time		
Annual	\$ 81,446.40	\$ 83,889.79	\$ 86,406.49	\$ 88,998.68	\$ 91,668.64	\$ 94,418.70	\$ 97,251.26	\$ 100,168.80	\$ 103,173.86	\$ 106,269.08			
Administrative Assistant (within market)													
Step	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	NOTE	
Hourly	\$ 15.00	\$ 15.45	\$ 15.91	\$ 16.38	\$ 16.87	\$ 17.38	\$ 17.90	\$ 18.44	\$ 18.99	\$ 19.56	\$ 20.15	Hourly	
Human Resource Coordinator (within market)													
Step	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	NOTE	
Hourly	\$ 20.15	\$ 20.74	\$ 21.36	\$ 22.00	\$ 22.66	\$ 23.34	\$ 24.04	\$ 24.76	\$ 25.50	\$ 26.27	\$ 27.06	Hourly	
Exempt Positions													
Executive Assistant / Human Resource Director / Clerk	Salary Range		NOTE										
	\$ 68,182.40	\$ 104,324.00	EXEMPT STATUS										
Deputy Fire Chief / Fire Marshall	Salary Range		NOTE										
	\$ 89,492.00	\$ 129,764.13	EXEMPT STATUS										
Fire Chief	Salary Range		NOTE										
	\$ 99,360.55	\$ 143,079.19	EXEMPT STATUS										

DRAFT

NDFD Fleet & Capital Expense Projection (updated 2/10/2022) Draft

DRAFT

Trailers													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
1989	Wells Fargo (523777)	Haz-Mat Trailer											
2008	Clown Trailer (523776)	Pub Ed											
2010	Haulmark Trailer (523404)	Rehab											
	-95877	Mass Casualty											
2016	Grey Trailer (217772)	Utility											

Engine / Ladder Trucks Rotation													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2017	America La France (refurb 2003) - Ladder Truck												
2007	Spartan Aerial (Crimson) - Ladder Truck												
2009	Spartan Pumper												
2015	Pierce Pumper/Transport												
FY2022	Projected Lease Purchase Engine 42		\$ 95,000	\$ -									
FY2028	Projected Lease Purchase Truck 42							\$ 1,200,000					

PMA Unit - 6 Year Rotation													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
FY2022	PMA Unit Purchase		\$ 179,000						Reserve PMA				
FY2028	Projected PMA Unit Purchase								\$ 200,000				
	Estimated Cost		\$ 179,000						\$ 200,000				

Ambulances - 20 Year Rotation													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2006	Wheeled Coach F-350				SALE								
FY2024	Projected Ambulance Purchase				\$ 260,000								
2011	Wheeled Coach F-350								SALE				
FY2028	Projected Ambulance Purchase								\$ 275,000				
2013	Wheeled Coach F-350 again in FY2033												SALE
FY2032	Projected Ambulance Purchase												\$ 285,000
2017	Dodge Remount (2006) again in FY2035												
2017	Wheeled Coach F-350 again in FY2037												
	Estimated Cost		\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ 285,000

Trucks													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032

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1994	Ford (Utility Truck/Plow)												
2010	Ford F550 - Brush 42												
2015	Ford F550 - Brush 41												
2013	Ford - F150 (Reserve Vehicle)												
2016	GMC Silverado (BC Vehicle)												
2014	Chev Silverado (Operations Vehicle)												
<i>Estimated Cost</i>													

Chief Truck (401) - 10 Year Replacement for Diesel Trucks													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2017	GMC Silverado (Diesel) - 401							Reserve BC					
FY2027	<i>Purchase 401 - Diesel (10 year rotation)</i>							\$ 85,811					
<i>Estimated Cost</i>								\$ 85,811					

Deputy Chief Truck (402) - 10 Year Replacement for Diesel Trucks													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2019	Chev Silverado 2500												
FY2029	<i>Purchase 402 - Diesel (10 year rotation)</i>									\$ 89,278			
<i>Estimated Cost</i>										\$ 89,278			

Vehicle Upgrades													
			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Purchase of Used Fleet Box Truck w/Tailgate Lift				\$ 15,000									
<i>Estimated Cost</i>				\$ 15,000									

Gain on Sale of Assets Projection													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Sale of Old Sunset Trailer, Haz-Mat Trailer, One Smaller Trailer				\$ -									
<i>Estimated Revenue</i>				\$ -									

Capital Expenditures													
			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Zoll Defibrillator Program (5-year program)			\$ 30,000	\$ 30,000	\$ 30,000								
Zoll Defibrillator Rotation						\$ 42,448	\$ 43,297	\$ 44,163	\$ 45,046	\$ 45,947	\$ 46,866	\$ 47,803	\$ 48,759
Zoll Defibrillator for PM Unit			\$ 35,000										
Vent for PM Unit			\$ 17,000										
Vent for PM Unit Rotation												\$ 20,000	
NFPA/OSHA Compliant Multi-Use Helmet													
Integrated Radio Comms													

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Motorolla UHF Paging System Upgrade												
SCBA Masks, Packs, Bottles - PM Unit	\$ 14,450											
SCBA Packs				\$ 375,000								
UCA Communication Radios (purchase 3 per year)	\$ 15,000	\$ 15,300	\$ 15,606	\$ 15,918	\$ 16,236	\$ 16,561	\$ 16,892	\$ 17,230	\$ 17,575	\$ 17,926	\$ 18,285	
UCA Digital Station Alerting Upgrade		\$ 79,399										
MOPA Server Participation		\$ 30,000										
Lucas 3 Chest Compression System	\$ 16,552											
Station 41 Parking Lot Resurface & Paint	\$ 8,500											
Station 41 Carpet Replacement	\$ 35,000											
Station 41 Telephone System Upgrade	\$ 70,000											
Website Development		\$ 15,000										
Vehicle Exhaust Upgrade - Station 41		\$ -										
Capital Expenditure Estimated Cost	\$ 241,502	\$ 169,699	\$ 45,606	\$ 433,366	\$ 59,533	\$ 60,724	\$ 61,939	\$ 63,177	\$ 64,441	\$ 85,730	\$ 67,044	
<i>Estimated Cost</i>	\$ 515,502	\$ 184,699	\$ 305,606	\$ 433,366	\$ 59,533	\$ 1,346,535	\$ 536,939	\$ 152,455	\$ 64,441	\$ 85,730	\$ 352,044	

Lease Obligations	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Lease Obligation (2009 Crimson) Final Payment 9/21/2021)	\$ 69,990										
Projected Lease Purchase Engine 42 (est. cost \$800,000)	\$ 22,115	\$ 75,577	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576
Lease Obligation (2015 RE41) Final Payment 8/2024	\$ 66,968	\$ 66,968	\$ 66,968								
Projected Lease Purchase Truck 42 (estimated \$1,200,000)						\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
<i>Estimated Cost</i>	\$ 159,073	\$ 142,545	\$ 142,544	\$ 75,576	\$ 75,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576

Debt Service Payment	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Debt Service Payment - (New Bond) - 30 years	\$ 341,713	\$ 485,594	\$ 528,394	\$ 524,194	\$ 524,794	\$ 524,994	\$ 524,794	\$ 529,197	\$ 527,994	\$ 526,394	\$ 524,394
<i>Estimated Cost</i>	\$ 341,713	\$ 485,594	\$ 528,394	\$ 524,194	\$ 524,794	\$ 524,994	\$ 524,794	\$ 529,197	\$ 527,994	\$ 526,394	\$ 524,394

Estimated Total Expense by Fiscal Year	\$ 1,016,288	\$ 812,837	\$ 976,544	\$ 1,033,136	\$ 659,903	\$ 2,037,105	\$ 1,227,308	\$ 847,228	\$ 758,011	\$ 777,699	\$ 1,042,014
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Estimated Contributions and Uses of Committed Funds											
Fiscal Year	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Balance at Beginning of Fiscal Year	\$ 730,128	\$ 453,816	\$ 315,478	\$ 191,450	\$ 6,009	\$ 193,473	\$ 247,906	\$ (87,793)	\$ (40,688)	\$ 114,668	\$ 249,511
Anticipated Interest Income (0.3%)	\$ 2,190	\$ 1,361	\$ 1,577	\$ 957	\$ 30	\$ 967	\$ 1,240	\$ (439)	\$ (203)	\$ 573	\$ 1,248
Sale of Old Sunset Trailer, Haz-Mat Trailer, One Smaller Trailer		\$ 15,000									
Contribution of Impact Fees (use for debt service)											
Committed Funds Contribution (Fleet & Capital Expenses)	\$ 237,000	\$ 30,000	\$ 180,000	\$ 246,968	\$ 246,968	\$ 200,000	\$ 200,000	\$ 200,000	\$ 220,000	\$ 220,000	\$ 220,000
Committed Funds for Lease Obligations	\$ 159,073	\$ 142,544	\$ 142,544	\$ 75,576	\$ 75,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576
Committed Funds for Debt Service	\$ 341,713	\$ 485,594	\$ 528,394	\$ 524,194	\$ 524,794	\$ 524,994	\$ 524,794	\$ 529,197	\$ 527,994	\$ 526,394	\$ 524,394

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Loan Proceeds						\$ 1,200,000						
Expense for Purchase of Capital / Fleet / Debt Service	\$ (1,016,288)	\$ (812,837)	\$ (976,544)	\$ (1,033,136)	\$ (659,903)	\$ (2,037,105)	\$ (1,227,308)	\$ (847,228)	\$ (758,011)	\$ (777,699)	\$ (1,042,014)	
Estimated Balance at end of Fiscal Year	\$ 453,816	\$ 315,478	\$ 191,450	\$ 6,009	\$ 193,473	\$ 247,906	\$ (87,793)	\$ (40,688)	\$ 114,668	\$ 249,511	\$ 118,715	

4/6/2022

DEBT SERVICE BONDING	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
New Station - Debt Service for Station 42	\$ 9,650,000										
Revenue Bond - Debt Service for Station 41	\$ 1,244,540										
Fees	\$ 215,561										
	\$ 11,110,101										

NORTH DAVIS FIRE DISTRICT PROJECTED 3-YEAR BUDGET

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GENERAL FUND

REVENUES

	2023 PROPOSED BUDGET	2024 ESTIMATED BUDGET	2025 ESTIMATED BUDGET
TOTAL AMBULANCE	1,198,000	1,203,990	1,210,010
FIRE/INCIDENT RECOVERY	50,000	50,000	50,000
CONTRACT SERVICES	-		
DONATIONS	-		
GRANTS	2,593	-	-
CARES ACT STIMULUS	-		
IMPACT FEES	50,000	50,000	50,000
INCIDENT REPORTS	-		
INTEREST INCOME	8,000	8,240	8,487
INSPECTION FEES	1,000	1,000	1,000
MISCELLANEOUS SERVICE REVENUES	1,500	1,500	1,500
PERMIT FEES	1,500	1,500	1,500
PLAN REVIEW FEES	4,500	4,500	4,500
FIRE PROTECTION UNINCORPORATED COUNTY	700	700	700
FEE IN LIEU OF TAXES AND AGE BASED FEES	150,000	150,000	150,000
PROPERTY TAXES	4,431,985	4,569,444	4,711,028
PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (RDA)	394,501	394,501	394,501
OTHER FINANCING SOURCES	-	-	-
APPROPRIATION OF IMPACT FEE FOR DEBT SERVICE	-	-	255,000
APPROPRIATION OF FUND BALANCE	-	-	-
TOTAL REVENUE	<u>6,294,279</u>	<u>6,435,375</u>	<u>6,838,226</u>

2023 is based on 2021 certified tax rate plus 3% growth. 2024 and 2025 estimated budget account for 3% growth.

EXPENDITURES

PERM EMPLOYEE WAGES	2,410,377	2,482,688	2,557,169
OVERTIME	115,534	119,000	122,570
PART-TIME EMPLOYEE WAGES	95,000	97,850	100,786
BENEFIT PAYOUT CONTINGENCY	120,595	100,000	100,000
MERIT PAY	4,247	4,247	4,247
BOARD WAGES	38,000	38,000	38,000
F.I.C.A.	212,957	219,346	225,926
RETIREMENT	433,771	446,784	460,188
INSURANCE (HEALTH)	634,171	665,880	699,174
UTAH DISABILITY DEATH BENEFIT	3,610	3,610	3,610
WORKMANS COMP	68,152	70,197	72,302
BANK CHARGES	5,355	5,516	5,681
EMPLOYEE ASSISTANCE PROGRAM	3,000	3,000	3,000
CLOTHING ALLOWANCE	41,138	42,538	42,538
SUBSCRIPTIONS, MEMBERSHIPS	50,325	51,835	53,390
TRAVEL AND TRAINING	55,689	57,360	59,080
OFFICE SUPPLY AND EXPENSE	10,800	11,124	11,458
EQUIPMENT MAINTENANCE AND SUPPLY	34,507	40,000	40,000
VEHICLE MAINTENANCE	115,150	114,750	114,750
COMPUTER MAINTENANCE AND SUPPLY	44,804	40,788	40,788
UTILITIES (GAS, POWER, PHONES)	74,798	77,042	79,353
COMMUNICATIONS	6,000	6,000	6,000
DISPATCH SERVICES	88,508	85,008	85,008
SPECIAL DEPARTMENT ALLOWANCE	24,410	24,000	24,000
GRANT EXPENSES	-	-	-
LIABILITY INSURANCE (RISK MANAGEMENT)	70,330	72,440	74,613
COLLECTION CONTRACT (IRIS MEDICAL)(Health Assess)	158,006	162,746	167,629
MEDICAL SUPPLIES	74,958	77,207	79,523
PARAMEDIC FEE	10,000	10,000	10,000
MISC. SERVICES	27,250	27,250	27,250
PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)	78,380	80,731	83,153
MISC. EQUIPMENT	44,800	44,800	44,800
LEASE OBLIGATION	142,560	142,544	75,576
TRANSFER TO DEBT SERVICE	485,594	528,394	524,194
TRANSFER TO CAPITAL	30,000	180,000	246,968
IMPACT FEE EXPENDITURES	-	-	-
APPROPRIATION TO IMPACT FEE RESTRICTED REVENUE	50,000	50,000	50,000
CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)	394,501	394,501	394,501
TOTAL EXPENDITURES	<u>6,257,277</u>	<u>6,577,175</u>	<u>6,727,224</u>
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) FUND BALANCE	<u>37,002</u>	<u>(141,799)</u>	<u>111,001</u>
BALANCE	<u>59</u>	<u>-</u>	<u>-</u>

NORTH DAVIS FIRE DISTRICT PROJECTED 3-YEAR BUDGET

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	2023 PROPOSED BUDGET	2024 ESTIMATED BUDGET	2025 ESTIMATED BUDGET
CAPITAL PROJECTS FUND			
REVENUES			
INTEREST INCOME	1,361	1,402	1,444
TRANSFER IN FROM GENERAL FUND	30,000	180,000	246,968
GAIN ON SALE OF ASSETS	15,000	-	-
OTHER FINANCING SOURCES	-	-	-
TOTAL REVENUES	46,361	181,402	248,412
EXPENDITURES			
GARAGE	-	-	-
EQUIPMENT	184,699	45,606	433,366
VEHICLES	-	260,000	-
OTHER EXPENSES	-	-	-
TOTAL EXPENDITURES	184,699	305,606	433,366
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	(138,338)	(124,204)	(184,954)
BALANCE	-	-	-
DEBT SERVICE FUND			
REVENUES			
INTEREST INCOME	-	-	-
TRANSFER IN FROM GENERAL FUND	485,594	528,394	524,194
TOTAL REVENUES	485,594	528,394	524,194
EXPENDITURES			
INTEREST EXPENSE	305,594	298,394	289,194
PRINCIPAL PAYMENTS	180,000	230,000	235,000
TOTAL EXPENDITURES	485,594	528,394	524,194
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	-	-
BALANCE	-	-	-
LOCAL BUILDING AUTHORITY FUND			
REVENUES			
INTEREST INCOME	-	-	-
BOND PROCEEDS	-	-	-
TOTAL REVENUES	-	-	-
EXPENDITURES			
BOND REFUNDING	-	-	-
BOND FEES AND INSURANCE	-	-	-
CONSTRUCTION	7,005,000	-	-
SOFT COSTS	375,000	-	-
PROFESSIONAL FEES	250,000	-	-
WAGES	-	-	-
TEMPORARY RELOCATION	35,000	-	-
TOTAL EXPENDITURES	7,665,000	-	-
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	-	-
BALANCE	(7,665,000)	-	-



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**

Station 41, 381 North 3150 West
West Point City, UT 84015
(801) 525-2850 ext. 102

*Nike Peterson, Chairman
Scott Wiggill, Vice-Chairman
Mark Shepherd, Member
Howard Madsen, Member
Gary Petersen, Member
Brian Vincent, Member
Annette Judd, Member
Nancy Smalling, Member
Vern Phipps, Member*

*Mark Becraft, Fire Chief
Theron Williams, Deputy Fire Chief*

**BOARD OF TRUSTEE MEETING
March 17, 2022**

Members of the public had the opportunity to attend the meetings in person or via Zoom.

Board of Trustee Work Session – 6:00 PM

If the Work Session is not completed prior to the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled board meeting.

Board Members Present – Chair Nike Peterson, Vice-Chair Scott Wiggill, Gary Petersen, Brian Vincent, Annette Judd, Nancy Smalling, and Vern Phipps

Board Members Excused – Mark Shepherd and Howard Madsen

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Theron Williams, Misty Rogers, Nicole Nelson, and Attorney Andrew Blackburn

Visitors – None

Chair N. Peterson mentioned that tonight would be a lengthy work session and would likely go past 6:30 pm when the Board of Trustee Meeting should begin. She stated that special guests would be coming in at 6:30 to perform opening ceremonies and asked for the Board’s consent to pause at 6:30 and move right into our Board of Trustee Meeting so that they could perform their ceremony and won’t have to stay. Board members agreed.

Board of Trustee Work Session – 6:00 PM

If the Work Session is not completed prior to the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled board meeting.

1. Presentation and Discussion of NDFD Financial Goals

Treasurer Nicole Nelson said there needed to be discussion on allocation of money and goals that needed to be set by the district so we knew what to plan for. She mentioned that tonight she would quickly go through the highlights for this year’s budget. In April we would have final discussion with a firm recommendation from the Board; and in May would could bring the tentative budget, set the public hearing, and present the amended budget. In June we would set the budget and the certified tax rate or opt to do a truth in taxation.

Ms. Nelson continued with the General Fund. She mentioned that for impact fees at the end of 2022, there was a balance of \$863,000 assuming that no impact fees came in between now and the end of June, 2022. The unassigned fund balance after the 2022 year, we are anticipating it to be around \$2.5 million. Capital Projects is projected at just over \$450,000. Ms. Nelson asked the Board what they wanted to do with the excess money. She mentioned that the State’s requirement was that the maximum amount that a district could have was their entire fund budget, plus one hundred percent of property tax revenues. The minimum was five percent of revenues. This gives us a range of \$287,000 to \$11.2 million. The fund balance represents all of the resources that could be used for any purpose in the fund that they are held.

Initially, Ms. Nelson wanted to recommend that the \$400,000 from 2021 be transferred as a budget amendment in this year to the Capital Projects Fund. Another option would be as a payroll contingency which the Chief would discuss later. For 2022 amendments, there needed to be upgrades to the training room for remote and viewing access in the amount of \$20,000, and the District's liabilities needed to be reviewed. She also wanted to open it up to the Board as to where the money could be set. She mentioned the aerial fire truck made the last payment in 2022, the rescue engine has three years left with \$188,000, the Pierce Pumper was at \$700,000, and the defibrillators had two more years at \$60,000.

Ms. Nelson continued with the impact fee report and said in 2022's and 2023's budget, at the Board's direction, there has been no allocation of impact fee payments towards debt service. In 2021, there was a \$550,000 impact fee addition so rather than wait until it expired and having to use it in one year, she backed it out so that it could be equally spent over three years. Impact fees could be used for debt payment but should be considered as one time money and not for regular operating resources. In order for impact fees to be spent timely, she spread it out evenly so that the district doesn't end up with a lot of impact fees that might have to be repaid.

Chief Becraft stated that it was legal, safe and easy to use for debt service but we still budget out of our General Fund. It can be used for our new fire station and the commercial engines.

Chair N. Peterson said she wanted to take a look at what we were doing rather than rolling some ideas of what we could do with impact fee money. She wanted it to be very clear of what the Board's intention was and that there wasn't the perception of the Board or, the public in looking at our operations, that we were using this to backfill and to try to plug holes in our budget. This can free up other money, but we are choosing to do it this way, and everyone understands how it will happen. These are one-time money and there needs to be a one-time money type of discussion.

Board Member G. Petersen referred back to the fund balance and said if you look at the history of the district in where it was and where it is in total revenues, then it would make a lot of sense to see the unassigned fund balance climb but it has to climb in order to remain healthy. As we get property tax revenue one time a year, we have to have a significant fund balance in order to maintain operations while we are waiting for that money to come in. The \$2.5 million that's there is not out of line for a fund balance and wanted to know what the annual was.

Ms. Nelson answered that the maximum you could have for a district is the entire budget, plus one hundred percent of property tax revenues. She indicated that she sees a lot of different districts and on average, it's anywhere from 25 to 60 percent.

Board Member G. Petersen indicated we had a different increase this year rather than just economic. We raised the property taxes to plan for the paramedics with the intention that there would be expenses, but we are not receiving the full brunt of those expenses. It's a bit of a windfall, but it's still one-time money. He said he would like to disassociate the dollar amounts that are in the fund from spending needs and instead look at a spending plan of capital projects which includes our vehicles, air-packs and other items. He indicated we were already doing that, but wanted to be more systematic so it lands on a capital projects fund list. We could also add impact fees to that discussion.

The Larson family arrived to perform the opening ceremonies and Chair N. Peterson welcomed them. Board Member G. Petersen made a motion to move from the Board of Trustee Work Session and reconvene into policy session. Board Member Vincent seconded the motion. The motion passed.

Board of Trustee Meeting

Board Members Present – Chair Nike Peterson, Vice-Chair Scott Wiggill, Gary Petersen, Brian Vincent, Annette Judd, Nancy Smalling, and Vern Phipps

Board Members Excused – Mark Shepherd and Howard Madsen

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Theron Williams, Misty Rogers, Nicole Nelson, and Attorney Andrew Blackburn

Visitors – The Larson family

1. Call to Order - Chair N. Peterson thanked the Larson family and asked them to introduce themselves.
2. Invocation or Inspirational Thought – Debbie Larson
3. Pledge of Allegiance

Gordon Larson's son gave a talk about his fond memories of his father, who was a firefighter for the North Davis Fire District.

The Board of Trustees continued with items from the Work Session.

Board Member G. Petersen continued his discussion of the district financial goals. He said districts were funded by property taxes and received no sales tax. Cities have so many levers of bringing in money but districts only have one and we need to build up different barriers to protect that and stay healthy.

Ms. Nelson stated that before the next meeting she could look at cash flow and where the lull was. She mentioned that the district did receive some ambulance revenue but the property tax was what ran the district.

Vice-Chair Wiggill stated that before they could begin work on the budget, they needed to know what the number was.

Ms. Nelson mentioned that all of the overages were not expiring. They were not at risk of any audit finding because we could leave it in there. The only thing that's set to expire is impact fees but we are still two to three years away from having to spend any of that money. There is time on our side to decide what our long-time goals are.

Chief Becraft said he was taught that impact fees were for growth, it's not counted as extra revenue. As far as taxes go, at some point, we should probably hold our rate to where we need to be so we don't find ourselves in a bind down the road.

Chair N. Peterson said in looking at our tax increase that we took on from last year due to the paramedic program and the new station, the consensus was that we didn't want to go back to the residents and hit them again especially when every other entity was doing the same thing. She then stated that Mayor Shepherd wanted this item brought up tonight. He wanted to know at what point do we consider maintaining the rate. The argument for it would be we are facing inflation right now that continues to outpace our revenue. Simply going out and collecting more money sounds fantastic on paper, but it's hitting people and they aren't seeing their wages match that. We have watched entities around us hold off and then do huge tax raises because they've allowed the rate and revenue to decline over years for decades.

Board Member Phipps said he thought we were asking the wrong question. He said the question we should ask is what are the valid expenses of the district rather than saying now that we have more money, let's see how we can spend it. We come to an understanding that these are the valid needs of this entity. Can we meet them with existing revenue or do we need to have more revenue? Let's look at our needs before we decide what to do with our tax base.

Board Member Vincent said there's only so much you can ring out. Raised taxes are usually blamed on the cities even though other entities are involved. It really hampers what a city can do.

Board Member Judd and Board Member Smalling both said they felt the same way. They felt smaller hikes were a lot easier to take than the big ones.

Chair N. Peterson asked the Board if they should have an agenda item for the May meeting about whether or not they should do a truth in taxation to give us a little time. Board Members agreed.

2. Presentation and Discussion of NDFD 2022 Wage Study

Chief Becraft said he was directed to do a wage study every other year and to see where neighboring departments were and to be even or higher. Three years ago, the Board adopted a wage study and did a truth in taxation just for wages. When we started doing wage studies other entities had paramedics, drivers, and battalion chiefs so we always put those slots in just in case if we ever opened up one of those positions, there would already be a slot and we wouldn't have to move everybody. The wage study was done with neighboring departments around here. We haven't lost employees here to wages but before we had paramedics, they would leave to be a paramedic. In doing the study, the two major items we found were our starting AEMT's and our paramedics were low. The market shows up to a five percent increase in employee wages.

Deputy Chief Williams stated we pay our part-time employees really well but there are also other things to consider. For example, the culture at the department, friendships, and the whole demeanor. We are trying to provide a great culture here on top of wages so people will want to stay. He indicated that Roy decided to do away with part-time employees and they have suffered greatly in trying to staff. They had to do severe mandatory overtime which made a really negative impact on the people and morale. Roy is going to bring the part-time employees back but they had to learn the hard way.

Chief Becraft said the current budget that is being proposed implements this wage study and brings them up to where they need to be. He mentioned on the odd years we look at benefits and we also need to stay competitive in this area. We try to give employees benefits and try to think outside of the box to make it a nice place to work. Some of the policy changes that we are proposing this year will help to enhance those benefits as well.

In review, Chief Becraft reiterated that there are adjustments in part-time wages, basic AEMT firefighters, and paramedics so that we could stay competitive. He said we can't compare off of last year because we've brought on more personnel but it ends up being at least a five percent increase for every employee and then depending on the position, there are a couple that will be promoted to paramedic, and they will get a 26 percent increase.

Board Member G. Petersen mentioned the couple of firefighters going to school to become paramedics will receive a big jump. The reality is they have gone to school and earned that designation and the market bears that. They also carry a different burden than regular AEMT's. They assume all liability of the call.

Chair N. Peterson indicated that what was being proposed tonight will be going into the tentative budget.

3. Presentation and Discussion of Potential NDFD Policy Amendments

a. Chapter 3 – Board Meetings

- Amending the term of Chairman to Chair and Vice-Chairman to Vice-Chair
- Amending the general order of the agenda; removing "Other Items" and adding "Member City Updates"

4. Presentation and Discussion of Potential NDFD Personnel Policy Amendments

a. Chapter 502 – Vacation Leave

- Amending vacation leave accrual rates for full-time 24-hour shift firefighters to be within regional market. Accrual rates include an increase to vacation leave accrual and the addition of the Juneteenth Holiday.
- Implement a Vacation Buy Back program – This is a benefit for employees and will reduce the overall liability of the district.

- b. Chapter 505 – Miscellaneous Leave
 - Amending the policy to allow bereavement leave for miscarriages and stillbirths.
- c. Chapter 506 – Holiday
 - Amending the list of holidays that NDFD will observe to include Juneteenth.
- d. Chapter 707 – Absences from Work
 - Removal of Funeral/Bereavement Leave and Miscellaneous Leave from Section 707 as they are already located in Section 505.

Chief Becraft said our attorney Andy Blackburn has reviewed the policy changes for legal purposes and also some clerical items that needed to be cleaned up. He referred to Board Meetings and changing Chairman to Chair and Vice-Chairman to Vice-Chair.

Ms. Rogers referred to Policy 3.2, Board Meeting Agenda, and said item 10 on the agenda needed to be changed from “Other” to “Member City Updates.”

Board Member G. Peterson mentioned that this removes the opportunity for somebody to bring up other items rather than just city updates. Chair N. Petersen agreed but said “other” could very easily become an un-agenda item that you have policy discussions on. She wanted to know more about what was going on in the other cities as it relates to the district.

Chief Becraft referred to the vacation accrual leave rates. He said our firefighter’s holiday pay was calculated into their leave because they didn’t get holidays off, but they didn’t get paid holiday pay like day-shift people do. He said he was requesting that the holiday Juneteenth be added as a recognized holiday which would change the calculation. He said from zero to five years, a firefighter could accrue so much leave, from five to nine years they would accrue differently, and then from nine years on, they accrue more leave. He said the zero to five years when they are starting out was correct, but we found out from there on, other departments move their employee’s leave up faster. We have had questions about this and this amendment would line us up better with everyone else. He referred to the Buy Back program which went back years when he worked for private industry where you could sell your vacation time back. He said vacation leave was a liability. Ms. Nelson explained that with wages, if an employee were to leave, what would their payout be? One of the items on the financial statements calculates the wages if they were to leave and that calculation in 2021 was \$255,000 which included all of the accrued amounts that could be used. Deputy Chief Williams, who recently came from Ogden City, said he took advantage of this benefit. He said he heard of employees losing vacation leave, but they’ve earned it and should be able to have this benefit. He mentioned that the employees understood that it was a great benefit and didn’t foresee any abuse with it. He stated that there would be set parameters and guidelines. At Ogden City they could use the vacation buy back twice a year but they had to have leave of a minimum of 50 hours. Ms. Rogers indicated that some employees have scheduled vacation leave but since we’ve been so short-staffed, they came in and weren’t able to use their vacation hours.

Chief Becraft moved onto Chapter 505 – Miscellaneous Leave and stated this was State statute which allowed for miscarriages and stillbirths. Board Member G. Peterson asked if this accounted for both the mother or father. Chief answered yes. Board Member Smalling asked about maternity leave. Chief Becraft answered that they didn’t have maternity leave but it was something that they needed to think about because there were a lot of women working for us now. Ms. Rogers indicated that she has had conversations with firefighters about this matter but presently, they take sick leave for maternity leave. Chief Becraft indicated that sick leave belonged to the district but was a huge benefit compared to private industry. Firefighters can call in sick for themselves or their family members.

Chief Becraft moved onto Chapter 506 – Juneteenth Holiday, which he mentioned earlier that he would like to add.

Moving onto Chapter 707 – Absences from Work, Ms. Rogers mentioned that this was just a clean-up as she noticed it referenced in Section 505 also.

5. Overview and Discussion of FY2023 Draft Budget

Chief Becraft referred the Board to the attached tentative budget and pointed out the changes as follows:

- a. The wage study has been implemented.
- b. The station exhaust system upgrade was put on hold because we were getting a new system put in the new station. This system is antiquated but he didn't want to put money into a new system and just wanted to add onto it.
- c. The website and website design. He initially put \$5,000 in the budget but after he met with the designers, he's going to bring the Board a presentation and it may be more between \$5,000 to \$10,000.
- d. We have some ongoing fiscal subscriptions with ETS our technology specialist, our new computer system.
- e. We anticipate returning some money back to training because we will be sending more paramedics back to school.
- f. There were a few items that he's still researching on such as State statute changing board allowances and would be bringing back more information.
- g. Chair N. Petersen recommended that we put \$1,000 in Special Department Allowances for the Board to use.
- h. He purchased a forklift and a trailer because the district needed them and it saved a lot of money. He also said we had a number of trailers which we own the titles to but we don't have the personnel to pull them. He proposed that we surplus and sell some of those trailers and replace them with a box truck which ranges from \$10,000 to \$20,000.

Ms. Nelson also mentioned the benefit payout contingency and a transfer to Capital. She said when they did the initial capital improvement plan two or three years ago, they looked at doing anywhere from \$150,000 to \$200,000 but reminded the Board that last year when they did the bonding and they knew that there was going to be a bigger payment this year and the revenues wouldn't quite catch up, they reduced the amount of capital to \$30,000.

Ms. Nelson also brought up the part-time employee's wages and said the Chief wanted to know if we could add \$100,000 to this item. She said she didn't feel comfortable increasing it beyond the three percent they had set, but ultimately it was up to the Board and suggested they have discussions about it. Board Member G. Peterson wanted to budget what they needed and not have a contingency. Chair N. Petersen agreed and said we should budget with what we have and then use the mechanisms of what we have available in the budget to make adjustments.

Chair N. Petersen indicated that the intent of discussing this item was to see if there was a comfort level of the Board or if there were some items that needed more attention. She said they would receive a more detailed budget in April but asked Board Members to please see the Chief if they had any additional questions and needed more information.

The Work Session Concluded and the Board of Trustee Meeting Continued

4. Citizen Comment - None
5. Consideration of Approval of Minutes from the February 17, 2022 Board Meeting
Vice-Chair Wiggill motioned to approve the minutes from the February 17, 2022 Board Meeting. Board Member Smalling seconded the motion. The motion passed.
6. Consideration of Approval of the North Davis Fire District Bills for February 2022
Board Member G. Petersen motioned to approve the North Davis Fire District Bills for February 2022. Board Member Judd seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Financial Report

Board Member G. Petersen made a motion to approve the North Davis Fire District Financial Report. Board Member Smalling seconded the motion. The motion passed.

8. Fire Chiefs Report

Chief Becraft reported on the following:

- a. A statute has changed in the State and County regarding open burning and he asked the Board to go back to their cities for their input. He asked Deputy Chief Williams to further report on this item. Deputy Chief Williams said he's been getting a lot of requests for open burning and said they did things differently in Weber County. In the past, the County has done what the State has done which was no open burning. When you talk about open burning, you're talking about yard clean-up of leaves, twigs, and branches with parameters in place to keep within the fire code. During his research he found out that it now allows cities, jurisdictions, or counties to allow open burning but some of the rules lay within the cities. He said they were on a crunch time because there's a date that the State sets from March 30th to May 30th and in the Fall from September 15th to October 30th. Deputy Chief Williams indicated there were three different burns. One was the recreational burn for the purposes of barbequing, then there's the open burn, and then agricultural burn which we have always done. He asked the Board Members to go back to their cities to see what they would like to do but wanted to be consistent throughout the three cities. He recommended that we allow it, but he wanted the cities to make the decision.
- b. Chief Becraft gave a Station 42 update and said it was moving along fine in getting the development agreement in place. The firefighters were moving into the temporary location and by Saturday night they will be out of the old station.
- c. The paramedic program was going well. We are doing single paramedics right now but in Davis and Weber Counties we agreed to two. We have run into some problems with a paramedic unit being available so in talking with Syracuse, Layton and Clinton, if one of our paramedics thinks they might need two paramedics on a call, they're going to call one of these entities and take it day-by-day.

9. Other

Ms. Rogers indicated that she had the jackets for the new board members if they could pick them up.

10. Motion to Adjourn

Board Member G. Petersen motioned to adjourn. Board Member Vincent seconded the motion. The motion passed.

Nike Peterson, Chair

ATTEST:

Misty Rogers, District Clerk

North Davis Fire District Custom Transaction Detail Report

March 2022

Date	Name	Memo	Account	Type	Amount
03/01/2022		UT Medicaid	1-30100 · Ambulance	Deposit	9,761.12
03/02/2022		Noridian	1-30100 · Ambulance	Deposit	1,583.51
03/02/2022		Lockbox	1-30100 · Ambulance	Deposit	5,501.37
03/03/2022		Noridian	1-30100 · Ambulance	Deposit	1,313.06
03/03/2022		Lockbox	1-30100 · Ambulance	Deposit	1,407.52
03/04/2022		Noridian	1-30100 · Ambulance	Deposit	1,439.26
03/07/2022		Noridian	1-30100 · Ambulance	Deposit	919.61
03/07/2022		Lockbox	1-30100 · Ambulance	Deposit	1,575.81
03/08/2022		UT Medicaid	1-30100 · Ambulance	Deposit	979.62
03/08/2022		Lockbox	1-30100 · Ambulance	Deposit	4,760.76
03/09/2022		Lockbox	1-30100 · Ambulance	Deposit	283.34
03/10/2022		Noridian	1-30100 · Ambulance	Deposit	3,367.87
03/11/2022		Lockbox	1-30100 · Ambulance	Deposit	3,739.54
03/14/2022		Lockbox	1-30100 · Ambulance	Deposit	3,495.54
03/15/2022		UT Medicaid	1-30100 · Ambulance	Deposit	6,117.97
03/15/2022		Lockbox	1-30100 · Ambulance	Deposit	772.38
03/16/2022		Lockbox	1-30100 · Ambulance	Deposit	275.49
03/17/2022		Noridian	1-30100 · Ambulance	Deposit	1,171.85
03/17/2022		Lockbox	1-30100 · Ambulance	Deposit	709.20
03/18/2022		Noridian	1-30100 · Ambulance	Deposit	2,116.99
03/18/2022		Lockbox	1-30100 · Ambulance	Deposit	448.27
03/21/2022		Noridian	1-30100 · Ambulance	Deposit	1,354.42
03/21/2022		Lockbox	1-30100 · Ambulance	Deposit	3,881.87
03/22/2022		UT Medicaid	1-30100 · Ambulance	Deposit	9,864.07
03/22/2022		Lockbox	1-30100 · Ambulance	Deposit	272.45
03/23/2022		Noridian	1-30100 · Ambulance	Deposit	1,094.90
03/23/2022		Lockbox	1-30100 · Ambulance	Deposit	2,004.46
03/24/2022		Noridian	1-30100 · Ambulance	Deposit	1,052.35
03/24/2022		Lockbox	1-30100 · Ambulance	Deposit	561.16
03/25/2022		Noridian	1-30100 · Ambulance	Deposit	1,007.16
03/25/2022		Lockbox	1-30100 · Ambulance	Deposit	24,203.85
03/28/2022		Lockbox	1-30100 · Ambulance	Deposit	3,733.17
03/29/2022		UT Medicaid	1-30100 · Ambulance	Deposit	8,724.37
03/29/2022		Noridian	1-30100 · Ambulance	Deposit	1,517.53
03/29/2022		Lockbox	1-30100 · Ambulance	Deposit	627.62
03/30/2022		Noridian	1-30100 · Ambulance	Deposit	657.79
03/31/2022		Noridian	1-30100 · Ambulance	Deposit	893.96
03/31/2022		Lockbox	1-30100 · Ambulance	Deposit	97.50
03/08/2022	Fire Recovery USA	Reference #1016945	1-30150 · Fire / Incident Recovery	Sales Receij	591.17
03/08/2022	Fire Recovery USA	Reference # 1050754	1-30150 · Fire / Incident Recovery	Sales Receij	2,035.00
03/08/2022	Fire Recovery USA	Reference # 1030161	1-30150 · Fire / Incident Recovery	Sales Receij	500.00
03/08/2022	Fire Recovery USA	Reference # 1050799	1-30150 · Fire / Incident Recovery	Sales Receij	707.00

North Davis Fire District Custom Transaction Detail Report

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03/08/2022	Fire Recovery USA	Reference # 1100421	1-30150 · Fire / Incident Recovery	Sales Receij	591.17
03/08/2022	Fire Recovery USA	Reference # 904196	1-30150 · Fire / Incident Recovery	Sales Receij	570.00
03/02/2022	Davis County Treasurer	2021 PFEE	1-32100 · Fee in Lieu	Sales Receij	-31.55
03/02/2022	Davis County Treasurer	2022 PFEE	1-32100 · Fee in Lieu	Sales Receij	19,324.03
03/02/2022	Davis County Treasurer	2017 Interest	1-32200 · Property Taxes	Sales Receij	24.95
03/02/2022	Davis County Treasurer	2018 Interest	1-32200 · Property Taxes	Sales Receij	22.56
03/02/2022	Davis County Treasurer	2019 Interest	1-32200 · Property Taxes	Sales Receij	13.30
03/02/2022	Davis County Treasurer	2020 Interest	1-32200 · Property Taxes	Sales Receij	68.99
03/02/2022	Davis County Treasurer	2021 Interest	1-32200 · Property Taxes	Sales Receij	136.97
03/02/2022	Davis County Treasurer	2017 Penalty	1-32200 · Property Taxes	Sales Receij	2.38
03/02/2022	Davis County Treasurer	2018 Penalty	1-32200 · Property Taxes	Sales Receij	2.43
03/02/2022	Davis County Treasurer	2019 Penalty	1-32200 · Property Taxes	Sales Receij	2.29
03/02/2022	Davis County Treasurer	2020 Penalty	1-32200 · Property Taxes	Sales Receij	21.93
03/02/2022	Davis County Treasurer	2021 Penalty	1-32200 · Property Taxes	Sales Receij	476.24
03/02/2022	Davis County Treasurer	2021 PTAX	1-32200 · Property Taxes	Sales Receij	5,091.41
03/02/2022	Davis County Treasurer	2022 PTAX	1-32200 · Property Taxes	Sales Receij	786.44
03/02/2022	Davis County Treasurer	Rollback	1-32200 · Property Taxes	Sales Receij	5,259.20
03/02/2022	Davis County Treasurer	Tax	1-32200 · Property Taxes	Sales Receij	207.02
03/02/2022	Davis County Treasurer	Tax	1-32200 · Property Taxes	Sales Receij	211.52
03/02/2022	Davis County Treasurer	Tax	1-32200 · Property Taxes	Sales Receij	198.97
03/02/2022	Davis County Treasurer	Tax	1-32200 · Property Taxes	Sales Receij	2,133.38
03/02/2022	Davis County Treasurer	Tax	1-32200 · Property Taxes	Sales Receij	27,198.32
03/08/2022	Davis County Treasurer	Final Distribution - 2021	1-32200 · Property Taxes	Sales Receij	722,467.19
03/01/2022	West Point City	607 Harvest Fields, 4332 W 975 S, 5689	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	603 Harvest Fields, 4317 W 920 S, 5691	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	503 Harvest Fields, 4247 W 1100 S, 5695	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	218 Wildfire, 4907 W 50 S, 5696	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	520 Harvest Fields, 4248 W 1100 S, 5711	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	201 Harvest Fields, 1072 S 4475 W, 5712	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	205 Sunview, 5121 W 1100 N, 5713	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	622 Harvest Fields, 4271 W 920 S, 5716	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	621 Harvest Fields, 4283 W 920 S, 5720	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	203 Bennett Century Farms, 1111 N 3800 W, 5721	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	601 Harvest Fields, 4355 W 920 S, 5725	1-34100 · Impact Fees	Sales Receij	181.13
03/01/2022	West Point City	11 Impact Fees	1-34100 · Impact Fees	Sales Receij	-330.00
03/30/2022	Clearfield City	Indigo Eight Bldg. A, 880 S. State, RES11210625	1-34100 · Impact Fees	Sales Receij	1,086.78
03/30/2022	Clearfield City	Sandridge Village 105, 78 E 200 S, RES02210400	1-34100 · Impact Fees	Sales Receij	368.30
03/30/2022	Clearfield City	Sandridge Village 106, 73 E 200 S, RES02210401	1-34100 · Impact Fees	Sales Receij	368.30

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03/30/2022	Clearfield City	Sandridge Village 107, 70 E 200 N, RES02210402	1-34100 · Impact Fees	Sales Receij	368.30
03/30/2022	Clearfield City	Sandrige Village 108, 66 E 200 S, RES02210403	1-34100 · Impact Fees	Sales Receij	368.30
03/30/2022	Clearfield City	Java Express, 585 N. Main, BLDC11210136	1-34100 · Impact Fees	Sales Receij	79.50
03/30/2022	Clearfield City	Holiday Oil, 956 E Antelope Drive, BLDC10210132	1-34100 · Impact Fees	Sales Receij	551.40
03/30/2022	Clearfield City	Collection Fees	1-34100 · Impact Fees	Sales Receij	-120.00
03/30/2022	Clearfield City	Union Townhomes 152, 675 S 400 E, RES12210651	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townhomes 151, 673 S 400 E, RES12210650	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townhomes 150, 671 S 400 E, RES12210649	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townhomes 149, 669 S 400 E, RES12210646	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townhomes 148, 667 S 400 E, RES12210645	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Indigo Eight Bldg. B, 880 S State St, RES01220668	1-34100 · Impact Fees	Sales Receij	1,086.78
03/30/2022	Clearfield City	Indigo Eight Bldg. C, 880 S State St, RES01220669	1-34100 · Impact Fees	Sales Receij	1,086.78
03/30/2022	Clearfield City	Indigo Eight Bldg. D, 880 S State St, RES01220670	1-34100 · Impact Fees	Sales Receij	724.52
03/30/2022	Clearfield City	Indigo Eight Bldg. E, 880 S. State St, RES01220671	1-34100 · Impact Fees	Sales Receij	724.52
03/30/2022	Clearfield City	Indigo Eight Bldg. F, 880 S. State St, RES01220672	1-34100 · Impact Fees	Sales Receij	905.65
03/30/2022	Clearfield City	Indigo Eight Bldg. G, 880 S. State St, RES01220673	1-34100 · Impact Fees	Sales Receij	905.65
03/30/2022	Clearfield City	Indigo Eight Bldg.. H, 880 S. State St, RES01220676	1-34100 · Impact Fees	Sales Receij	905.65
03/30/2022	Clearfield City	Indigo Eight Bldg. I, 880 S. State St, RES01220677	1-34100 · Impact Fees	Sales Receij	905.65
03/30/2022	Clearfield City	Indigo Eight Bldg. J, 880 S. State St, RES01220678	1-34100 · Impact Fees	Sales Receij	905.65
03/30/2022	Clearfield City	Indigo Eight Bldg. K, 880 S. State St, RES01220679	1-34100 · Impact Fees	Sales Receij	905.65
03/30/2022	Clearfield City	Indigo Eight Bldg. L, 880 S. State St, RES01220681	1-34100 · Impact Fees	Sales Receij	905.65
03/30/2022	Clearfield City	Indigo Eight Bldg. M, 880 S. State St, RES01220683	1-34100 · Impact Fees	Sales Receij	362.26

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03/30/2022	Clearfield City	Union Townhomes 153, 672 S 400 E, RES01220657	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townhomes 154, 670 S 400 E, RES01220658	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townhomes 155, 668 S 400 E, RES01220659	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townhomes 143, 650 S 450 E, RES01220663	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townhomes 144, 652 S 450 E, RES01220664	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townhomes 145, 654 S 450 E, RES01220665	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townhomes 146, 656 S 450 E, RES02330666	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Union Townshome 147, 658 S 450 E, RES01220667	1-34100 · Impact Fees	Sales Receij	181.13
03/30/2022	Clearfield City	Collection Fees	1-34100 · Impact Fees	Sales Receij	-450.00
03/22/2022	Tania's Family Daycare	Daycare Inspection	1-35100 · Inspection Fees	Sales Receij	30.00
03/24/2022	Sunrise Daycare	Daycare Inspection - Sunrise Daycare	1-35100 · Inspection Fees	Sales Receij	30.00
03/24/2022	Rites Utah	Inspection	1-35100 · Inspection Fees	Sales Receij	75.00
03/31/2022	Beehive Daycare	Daycare Inspection: Beehive Daycare	1-35100 · Inspection Fees	Sales Receij	75.00
03/21/2022	Bear River Insurance	Fire report record/cause on 2/2/2022 at Justin Newbold, 383 N 1940 W, Clearfield	1-37100 · Miscellaneous Service Revent Invoice		15.00
03/21/2022	Robert J DeBry	Fire or Ambulance Report - Simmons, Kenneth	1-37100 · Miscellaneous Service Revent Invoice		15.00
03/02/2022	Lifetime Products	Permit Fees for Lifetime Products Fuel Cell Relocation (Freeport Center N9)	1-38100 · Permit Fees	Sales Receij	110.00
03/07/2022	Desert First Credit Union	Site Plan Review: Property Address 267 N 2000 W, Deseret First Credit Union	1-38200 · Plan Review Fees	Sales Receij	50.00
03/30/2022	Holiday Oil	Plan Review for Site Plan - Holiday Oil (300 N 3000 W, West Point)	1-38200 · Plan Review Fees	Sales Receij	50.00
03/30/2022	Holiday Oil	Plan Review for Architectural Plan - Holiday Oil (300 N 3000 W, West Point)	1-38200 · Plan Review Fees	Sales Receij	75.00
				March 2022 Revenue	919,388.43

Date	Name	Memo	Account	Type	Amount
03/15/2022	A-1 Uniforms	3 5 crossed bugles, 3 4 crossed bugles, 6 2 crossed bugles, 12 DLB parallel bules, 26 silver scr...	1-40300 · Clothing Allowance	Bill	-670.56
03/21/2022	A-1 Uniforms	Boots and pants (new hire)	1-40300 · Clothing Allowance	Bill	-166.76
03/30/2022	A-1 Uniforms	1 pair of pants and 1 shirt (P. Kerns-Christensen)	1-40300 · Clothing Allowance	Bill	-134.51
03/31/2022	Ace Disposal	Diesel fuel surcharge, 6 yd front load service	1-43200 · Utilities (Gas,Power,Phones)	Bill	-164.19

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03/08/2022	Adams Avenue Parkway	Toll Pass - Medical	1-41800 · Medical Supplies Expenses	Bill	-200.00
03/07/2022	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-68.36
03/21/2022	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-58.38
03/03/2022	Amazon	Adjustable personal headlamp	1-42005 · Safety Equipment	Credit Card	-69.99
03/03/2022	Amazon	Hard hat clips for headlamps and lights	1-42005 · Safety Equipment	Credit Card	-33.98
03/04/2022	Amazon	Anti-slip grip tape for stairs, steps, ladders, indoor, outdoor	1-41200 · Equipment Maintenance & Sup	Credit Card	-32.77
03/07/2022	Amazon	Dymo tape label refills	1-42200 · Office supply & expenses	Credit Card	-9.59
03/07/2022	Amazon	50 Fireflex firefighter XXL turnout gear bag gold	4-46350 · Temporary Relocation	Credit Card	-3,953.99
03/07/2022	Amazon	Black and yellow 27-gallon tough storage containers with lids	4-46350 · Temporary Relocation	Credit Card	-567.60
03/15/2022	Amazon	Liteband PRO 750 wide-beam adjustable personal headlamp	1-42005 · Safety Equipment	Credit Card	-59.99
03/16/2022	Amazon	AA Batteries	1-41200 · Equipment Maintenance & Sup	Credit Card	-67.30
03/16/2022	Amazon	20 x Streamlight Knucklehead Spot Alkaline light, orange - 180 Lumens Tools & Home Improvement	1-42005 · Safety Equipment	Credit Card	-1,198.37
03/16/2022	Amazon	10 x Streamlight Knucklehead Spot Alkaline light, orange - 180 Lumens Tools & Home Improvement	42020 · Safety / PPE	Credit Card	-1,198.37
03/17/2022	Amazon	Dell Thunderbolt dock	1-40700 · Computer Maintenance & Sup	Credit Card	-319.99
03/21/2022	Amazon	Interdepartment Envelopes	1-42200 · Office supply & expenses	Credit Card	-28.49
03/21/2022	Amazon	No Parking signs	4-46350 · Temporary Relocation	Credit Card	-6.99
03/21/2022	Amazon	Employee Only signs	4-46350 · Temporary Relocation	Credit Card	-8.99
03/21/2022	Amazon	Employee Only signs	4-46350 · Temporary Relocation	Credit Card	-8.99
03/21/2022	Amazon	No Parking Anytime signs	4-46350 · Temporary Relocation	Credit Card	-6.99
03/23/2022	Amazon	10 "North Davis Fire District" name patches for uniforms	1-40300 · Clothing Allowance	Credit Card	-78.30
03/23/2022	Amazon	6 Streamlight Knucklehead spot Alkaline lights	1-42000 · Misc. Equipment	Credit Card	-230.91
03/23/2022	Amazon	Colored permanent marker paint pens	1-42200 · Office supply & expenses	Credit Card	-31.96
03/25/2022	Amazon	1 Lotus & Windoware 2" Faux Wood Blind	1-41200 · Equipment Maintenance & Sup	Credit Card	-59.38
03/25/2022	Amazon	1 Lotus & Windoware 2" Faux Wood Blind	1-41200 · Equipment Maintenance & Sup	Credit Card	-69.50
03/25/2022	Amazon	10 Streamlight Knucklehead Spot Alkaline Light, Orange - 180 Lumens	42020 · Safety / PPE	Credit Card	-1,010.20
03/29/2022	Amazon	2 Shark upright vacuums	1-41200 · Equipment Maintenance & Sup	Credit Card	-399.98
03/29/2022	Amazon	Cereal and soup bowls	1-41200 · Equipment Maintenance & Sup	Credit Card	-86.84
03/30/2022	Amazon	Memory cards and flash drives	1-40700 · Computer Maintenance & Sup	Credit Card	-139.94
03/31/2022	Andrew H. Blackburn	April 2022	1-42420 · Attorney	Bill	-1,200.00
03/02/2022	Annette M Judd	Board Member Payroll 3/2/2022	1-40110 · Board of Directors Payroll	Check	-1,000.00
03/20/2022	AT&T Mobility	2/21/22 to 3/20/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,817.77
03/31/2022	Benchmark Insurance Company		1-43400 · Workmans Comp	Bill	-5,954.00
03/29/2022	BerryLane LLC	Repair zipper on green coat	1-40300 · Clothing Allowance	Credit Card	-46.00
03/04/2022	Blalock and Partners	Professional Fees	4-46330 · Professional Fees	Bill	-63,180.74

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03/01/2022	Blomquist Hale Consulting Group	March 2022	1-41000 · EA Assistance Program	Bill	-245.00
03/01/2022	Blueline Services	Pre-employment	1-42441 · Blueline New Hire Testing	Bill	-35.00
03/31/2022	Blueline Services	Random	1-42440 · Blueline Drug Testin	Bill	-80.00
03/31/2022	Blueline Services	Pre-Employment	1-42441 · Blueline New Hire Testing	Bill	-100.00
03/07/2022	Border States	Supplies for Temp Relocation Site	4-46350 · Temporary Relocation	Bill	-1,716.24
03/15/2022	Border States	Side cutting pliers	4-46350 · Temporary Relocation	Bill	-64.35
03/23/2022	Border States	LED Highbay	4-46350 · Temporary Relocation	Bill	-531.04
03/21/2022	Boundtree Medical Supplies	IV Start Kit, Tegaderm IV Dressing, Alcohol Prep Pads, 4x4 Gauze Sponge, Tourniquet, Extension Set	1-14815 · IV	Bill	-489.00
03/29/2022	Boundtree Medical Supplies	Curaplex select greenline/D Laryngoscope blade, MAC 3, fiber optic, MED adult	1-41800 · Medical Supplies Expenses	Bill	-43.40
03/29/2022	Boundtree Medical Supplies	Curaplex selet greenline/D Laryngoscope blade, MAC 4, Fiber optic, LG Adult	1-41800 · Medical Supplies Expenses	Bill	-37.20
03/29/2022	Boundtree Medical Supplies	Curaplex select greenline/D laryngoscope blade, Miller 2, fiber optic, child	1-41800 · Medical Supplies Expenses	Bill	-18.60
03/29/2022	Boundtree Medical Supplies	Curaplex select greenline/D laryngoscope blade, Miller 3, fiber optic Med adult	1-41800 · Medical Supplies Expenses	Bill	-31.00
03/29/2022	Boundtree Medical Supplies	Curaplex select greenline/D laryngoscope blade, Miller 4, fiber optic, LG adult	1-41800 · Medical Supplies Expenses	Bill	-31.00
03/02/2022	Brian Vincent	Board Member Payroll 3/2/2022	1-40110 · Board of Directors Payroll	Check	-1,000.00
03/29/2022	Brian's Canvas Products, Inc	20 orange hose straps	1-43300 · Vehicle Maintenance	Bill	-185.00
03/08/2022	Burger King	Lunch for Station 41 for moving equipment to storage	1-42700 · Special Department Allowance	Credit Card	-73.84
03/29/2022	Burrows Supply Inc.	Install Mitsubishi mini-split	1-41200 · Equipment Maintenance & Sup	Bill	-4,275.00
03/09/2022	Cab Taxi	Cab fare for conference in Las Vegas (Paramedic continuing education)	1-43000 · Travel and Training	Credit Card	-37.31
03/02/2022	Chevron	Fuel for vehicle in Wendover re: IAAI conference	1-43300 · Vehicle Maintenance	Credit Card	-86.72
03/08/2022	Clearfield City Corp	April 2022 Dispatch Services	1-40900 · Dispatch Services	Bill	-7,084.00
03/08/2022	Clearfield City Corp	March 2022 utilities	1-43200 · Utilities (Gas,Power,Phones)	Bill	-286.04
03/19/2022	Comcast	3/28/22 to 4/27/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-392.31
03/23/2022	Comcast	4/1/22 to 4/30/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-808.58
03/15/2022	Comcast Business	3/15/22 to 4/14/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-519.56
03/28/2022	Crown Promotions	Size L t-shirts (2) - new hire	1-40300 · Clothing Allowance	Credit Card	-47.19
03/28/2022	Crown Promotions	Size M t-shirts (2) - new hire	1-40300 · Clothing Allowance	Credit Card	-47.19
03/23/2022	Crown Trophy	Plaques	1-42700 · Special Department Allowance	Bill	-48.00
03/31/2022	Crown Trophy	Plaque for J. Sobers	1-42700 · Special Department Allowance	Bill	-38.00
03/16/2022	Crus Oil	Solid-A-Sorb Absnt	1-43300 · Vehicle Maintenance	Credit Card	-577.15
03/02/2022	D Howard Madsen	Board Member Payroll 3/2/2022	1-40110 · Board of Directors Payroll	Check	-1,000.00
03/01/2022	Davis & Weber Secondary Water	Annual Secondary Water Fees	1-43200 · Utilities (Gas,Power,Phones)	Bill	-456.57
03/05/2022	Delta Airlines	Luggage (M. Becraft) (continuing education course)	1-43000 · Travel and Training	Credit Card	-30.00

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03/05/2022	Delta Airlines	Luggage (T. Williams)(continuing education course)	1-43000 · Travel and Training	Credit Card	-40.00
03/09/2022	Delta Airlines	Luggage (M. Becraft)(continuing education course)	1-43000 · Travel and Training	Credit Card	-30.00
03/09/2022	Delta Airlines	Luggage (T. Williams)(continuing education course)	1-43000 · Travel and Training	Credit Card	-30.00
03/24/2022	Desert Garden Inn	Conference in St. George (UASD)	1-43000 · Travel and Training	Credit Card	-145.45
03/11/2022	Dish Network	Station 43 (2/24/22 to 3/23/22)	4-46320 · Soft Costs	Credit Card	-135.43
03/26/2022	Dish Network	Station 43 (3/24/22 to 4/23/22)	4-46320 · Soft Costs	Credit Card	-135.43
03/25/2022	DocuSign Subscription	Subscription	1-42800 · Subscriptions, Memberships	Credit Card	-179.82
03/11/2022	Dominion Energy	2/10/22 to 3/10/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-775.77
03/11/2022	Dominion Energy	2/11/22 to 3/11/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-772.47
03/11/2022	Dominion Energy	2/11/22 to 3/11/22	4-46320 · Soft Costs	Bill	-173.48
03/14/2022	Eagle Engraving, Inc.	18" maltese cross axe plaque (J. Meek's retirement)	1-42700 · Special Department Allowance	Credit Card	-384.95
03/01/2022	Econo Waste	March 2022	1-43200 · Utilities (Gas,Power,Phones)	Bill	-56.00
03/22/2022	ETS	Dell Performance Dock, setup and configuration of laptop	4-46350 · Temporary Relocation	Bill	-5,122.00
03/22/2022	Fire Nuggets Inc.	Credit	1-43000 · Travel and Training	Credit Card	1.00
03/22/2022	Fire Nuggets Inc.	Credit	1-43000 · Travel and Training	Credit Card	1.00
03/24/2022	Fire Nuggets Inc.	Credit	1-43000 · Travel and Training	Credit Card	1.00
03/08/2022	Fire Recovery USA	Service Fee	Fire Recovery	Sales Receipt	-998.86
03/02/2022	Gary Petersen	Board Member Payroll 3/2/2022	1-40110 · Board of Directors Payroll	Check	-1,000.00
03/29/2022	Harbor Freight Tools	Flex comb ratches, Yukon 9 drawer WO	1-41200 · Equipment Maintenance & Sup	Credit Card	-453.97
03/01/2022	Henry Schein	Pelican Micro case black	1-41800 · Medical Supplies Expenses	Bill	-110.23
03/03/2022	Henry Schein	Bandage stat strips sheer	1-41820 · Consumables	Bill	-9.63
03/03/2022	Henry Schein	Alcohol Prep Pads Sterile Large	1-41820 · Consumables	Bill	-9.18
03/09/2022	Henry Schein	I.Q. Admin Set	1-14815 · IV	Bill	-264.00
03/21/2022	Henry Schein	Ammex Black PF Nitrile Glove Large	1-41820 · Consumables	Bill	-30.12
03/21/2022	Henry Schein	Ammex Black PF Nitrile Glove Medium	1-41820 · Consumables	Bill	-30.12
03/21/2022	Henry Schein	Naloxone Syring Needlesless	1-41830 · Medication	Bill	-375.00
03/21/2022	Henry Schein	I.Q. Admin Set	1-14815 · IV	Bill	-66.00
03/29/2022	Hug-Hes Cafe	Lunch with BC's and administration	1-42700 · Special Department Allowance	Credit Card	-218.62
03/07/2022	International Association of Fire	Membership fee (T. Williams)	1-42800 · Subscriptions, Memberships	Credit Card	-285.00
03/02/2022	Iris Medical Inc	January 2022	1-40520 · IRIS Medical	Bill	-3,399.76
03/30/2022	Iris Medical Inc	February 2022	1-40520 · IRIS Medical	Bill	-7,841.66
03/02/2022	IRS Deposit	Board Payroll Date: 3/2/2022	1-41300 · FICA	Check	-726.76
03/03/2022	IRS Deposit	Payroll Date: 3/3/2022	1-41300 · FICA	Check	-5,349.90
03/04/2022	IRS Deposit	Payroll Date: 3/4/2022	1-41300 · FICA	Check	-6,031.76
03/18/2022	IRS Deposit	Payroll Date: 3/18/2022	1-41300 · FICA	Check	-6,383.05
03/31/2022	Jason L. Taylor	April 2022	1-42470 · Medical Advisor	Bill	-900.00
03/21/2022	JComm	New temporary Station 41 at Freeport Center lights and paging alerts system	4-46350 · Temporary Relocation	Bill	-4,837.00

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03/07/2022	Jessica Bezzant	Mileage reimbursement for 1/27/22 to 3/2/22	1-43000 · Travel and Training	Bill	-71.96
03/17/2022	Jessica Bezzant	Mileage reimbursement for 3/14/22	1-43000 · Travel and Training	Bill	-15.80
03/24/2022	Lawn Doctor	Station 41 Lawn Maint	1-41200 · Equipment Maintenance & Sup	Bill	-125.21
03/06/2022	Layton City Fire/Ambulance	PMA Incident # 22-788	1-42300 · Paramedics	Bill	-283.50
03/23/2022	Layton City Fire/Ambulance	PMA Incident # 22-997	1-42300 · Paramedics	Bill	-283.50
03/07/2022	Les Schwab Tire Center	2015 Fire Engine: Flat tire repair	1-43300 · Vehicle Maintenance	Bill	-20.00
03/08/2022	Les Schwab Tire Center	2015 Fire Engine: Discount and mount inside, tubeless meta stem	1-43300 · Vehicle Maintenance	Bill	-35.99
03/11/2022	Les Schwab Tire Center	2015 Ford: Full service oil diesel	1-43300 · Vehicle Maintenance	Bill	-189.99
03/11/2022	Les Schwab Tire Center	2015 Chevy: Passenger rotation, express oil service	1-43300 · Vehicle Maintenance	Bill	-103.49
03/16/2022	Les Schwab Tire Center	2015 Engine Rescue 41: Wheel switch - per wheel	1-43300 · Vehicle Maintenance	Bill	-30.00
03/14/2022	Life-Assist Inc	Ambu SPUR II Resuscitator, Adult w/PEEP	1-41800 · Medical Supplies Expenses	Bill	-228.72
03/15/2022	Life-Assist Inc	Ambu White Sensor Electrode (pk/4)	1-41800 · Medical Supplies Expenses	Bill	-67.50
03/21/2022	Life-Assist Inc	ViaValve Safety IV Catheter	1-14815 · IV	Bill	-82.00
03/21/2022	Life-Assist Inc	IV Start Kit w/Tegaderm/Prevantics	1-14815 · IV	Bill	-171.00
03/22/2022	Life-Assist Inc	CapnoLine plus oral nasal cannula, Adult	1-41800 · Medical Supplies Expenses	Bill	-105.92
03/03/2022	LN Curtis and Sons	High elevation Blitzfire monitor package, chimney snuffer kit, rigid adapter, swivel rocker, 3-w... 1 Fire Helmet, 2 Ocular Visor Assembly, 2 Lighting Modules	3-44200 · Equipment	Bill	-4,634.26
03/14/2022	LN Curtis and Sons	2 pair of Structure boots	1-42010 · Turnout Gear	Bill	-545.95
03/28/2022	LN Curtis and Sons	Light bulbs for 41 truck bay, paint for fork lift	1-42010 · Turnout Gear	Bill	-954.30
03/02/2022	Lowes	Station remodel	1-41200 · Equipment Maintenance & Sup	Bill	-297.26
03/04/2022	Lowes	Electrical for Station 43 - new truck bay	4-46350 · Temporary Relocation	Bill	-96.26
03/07/2022	Lowes	Electrical for Station 43 - new truck bay	4-46350 · Temporary Relocation	Bill	-48.27
03/07/2022	Lowes	Electrical for Station 43 - new truck bay	4-46350 · Temporary Relocation	Bill	-27.10
03/07/2022	Lowes	Electrical for Station 43 - new truck bay	4-46350 · Temporary Relocation	Bill	-57.60
03/17/2022	Lowes	Microwave for Station 43	1-41200 · Equipment Maintenance & Sup	Bill	-88.61
03/18/2022	Lowes	Receipt plate, chrome horz	4-46350 · Temporary Relocation	Credit Card	-155.00
03/19/2022	Lowes	Electrical for Station 41 - sure lines to plug in power for apparatus	1-41200 · Equipment Maintenance & Sup	Bill	-54.45
03/21/2022	Lowes	Heavy duty totes	1-41200 · Equipment Maintenance & Sup	Bill	-61.82
03/23/2022	Lowes	Equipment maintenance supplies	1-41200 · Equipment Maintenance & Sup	Bill	-141.40
03/28/2022	Lowes	Tax credit from equipment maintenance supplies	1-41200 · Equipment Maintenance & Sup	Credit	-1,313.68
03/28/2022	Lowes	Per diem re: UASD meeting in St. George, Utah (3/23/33 to 3/24/22)	1-41200 · Equipment Maintenance & Sup	Credit	87.66
03/18/2022	Mark Becraft	Board Member Payroll 3/2/2022	1-43000 · Travel and Training	Bill	-100.00
03/02/2022	Mark Shepherd	Reimbursement for payment of U-Haul for the move to Station 43	1-40110 · Board of Directors Payroll	Check	-1,000.00
03/16/2022	Mike Rawlings *		4-46350 · Temporary Relocation	Bill	-10.21

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	Reimbursement of Special Dept.: Misty's reimbursement for charges accidentally made to her dist...	1-42700 · Special Department Allowance	Sales Receiv	29.95
03/07/2022	Misty Rogers *	1-40110 · Board of Directors Payroll	Check	-1,000.00
03/02/2022	Nancy Smalling	1-43300 · Vehicle Maintenance	Bill	-27.86
03/02/2022	Napa Auto	1-43300 · Vehicle Maintenance	Bill	-9.20
03/04/2022	Napa Auto	1-43300 · Vehicle Maintenance	Bill	-165.99
03/07/2022	Napa Auto	1-43300 · Vehicle Maintenance	Bill	-81.49
03/09/2022	Napa Auto	1-43300 · Vehicle Maintenance	Bill	-57.87
03/14/2022	Napa Auto	1-43300 · Vehicle Maintenance	Bill	-25.66
03/19/2022	Napa Auto	1-43300 · Vehicle Maintenance	Bill	-20.36
03/20/2022	Napa Auto	1-43300 · Vehicle Maintenance	Bill	-31.78
03/31/2022	Napa Auto	1-41940 · Recert of AMETs	Credit Card	-26.00
03/11/2022	National Registry EMT	1-40110 · Board of Directors Payroll	Check	-1,250.00
03/02/2022	Nike Peterson	1-42200 · Office supply & expenses	Bill	-552.02
03/18/2022	Office Depot	1-42200 · Office supply & expenses	Bill	-544.48
03/18/2022	Office Depot	1-42200 · Office supply & expenses	Bill	-9.10
03/20/2022	Office Depot	1-42200 · Office supply & expenses	Bill	-18.78
03/21/2022	Office Depot	1-42200 · Office supply & expenses	Bill	-552.02
03/23/2022	Office Depot	1-42200 · Office supply & expenses	Bill	-30.40
03/23/2022	Office Depot	1-41700 · Liability Insurance (Risk Mana	Bill	-12,198.00
03/31/2022	Olympus Insurance Agency	1-43300 · Vehicle Maintenance	Bill	-220.56
03/28/2022	O'Reilly Auto Parts	1-41110 · Full Time Employee Wages	Check	-51,598.05
03/03/2022	Payroll	1-41110 · Full Time Employee Wages	Check	-609.60
03/03/2022	Payroll	1-41111 · Auto Overtime	Check	-9,181.70
03/03/2022	Payroll	1-41116 · Sick Leave	Check	-5,598.38
03/03/2022	Payroll	1-41117 · Vacation Leave	Check	-2,565.83
03/03/2022	Payroll	1-41130 · Other Wages	Check	-379.79
03/04/2022	Payroll	1-41110 · Full Time Employee Wages	Check	-55,368.55
03/04/2022	Payroll	1-41110 · Full Time Employee Wages	Check	-354.05
03/04/2022	Payroll	1-41111 · Auto Overtime	Check	-6,078.81
03/04/2022	Payroll	1-41115 · Salary	Check	-11,559.20
03/04/2022	Payroll	1-41116 · Sick Leave	Check	-2,409.16
03/04/2022	Payroll	1-41117 · Vacation Leave	Check	-1,911.84
03/04/2022	Payroll	1-41120 · Part-Time Employee Wages	Check	-6,974.03
03/04/2022	Payroll	1-41130 · Other Wages	Check	-481.21
03/04/2022	Payroll	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
03/04/2022	Payroll	4-46340 · Wages and Benefits allocation	Check	-46.80
03/18/2022	Payroll	1-41110 · Full Time Employee Wages	Check	-53,840.11
03/18/2022	Payroll	1-41110 · Full Time Employee Wages	Check	-893.20
03/18/2022	Payroll	1-41111 · Auto Overtime	Check	-6,976.95
03/18/2022	Payroll	1-41115 · Salary	Check	-11,559.20
03/18/2022	Payroll	1-41116 · Sick Leave	Check	-3,141.12

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03/18/2022 Payroll	Payroll Date: 3/18/2022	1-41117 · Vacation Leave	Check	-2,533.68
03/18/2022 Payroll	Payroll Date: 3/18/2022	1-41120 · Part-Time Employee Wages	Check	-10,831.06
03/18/2022 Payroll	Payroll Date: 3/18/2022	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
03/18/2022 PEHP Flex	Payroll Date: 3/18/2022 admin fee	1-41400 · Insurance (Health)	Check	-27.50
03/20/2022 PEHP Group Insurance	March 2022 - Insurance	1-41400 · Insurance (Health)	Bill	-36,678.58
03/20/2022 PEHP Group Insurance	March 2022 NDFD - Life Insurance	1-41430 · Life Insurance	Bill	-294.35
03/29/2022 Pioneer Overhead	Install operators at Station 43	4-46350 · Temporary Relocation	Bill	-354.78
03/14/2022 Pizza Factory	County Officers	1-42700 · Special Department Allowance	Credit Card	-30.06
03/09/2022 Rasmussen & Associates, PC	Payroll processing for February 2022	1-42480 · Payroll Administration	Bill	-689.00
03/02/2022 Resorts at Wendover	Room in Wendover re: IAAI conference (2/27/22 to 3/2/22) (S. Harrington)	1-43000 · Travel and Training	Credit Card	-205.32
03/02/2022 Resorts at Wendover	Room in Wendover re: IAAI conference (2/27/22 to 3/2/22) (M. Rawlings)	1-43000 · Travel and Training	Credit Card	-205.32
03/02/2022 Resorts at Wendover	Room in Wendover re: IAAI conference (2/27/22 to 3/2/22) (C. King)	1-43000 · Travel and Training	Credit Card	-205.32
03/02/2022 Resorts at Wendover	Room in Wendover re: IAAI conference (2/27/22 to 3/2/22) (A. Hadley)	1-43000 · Travel and Training	Credit Card	-205.32
03/02/2022 Resorts at Wendover	Room in Wendover re: IAAI conference (2/27/22 to 3/2/22) (T. Williams)	1-43000 · Travel and Training	Credit Card	-205.32
03/02/2022 Resorts at Wendover	Room in Wendover re: IAAI conference (2/27/22 to 3/2/22) (K. Lloyd)	1-43000 · Travel and Training	Credit Card	-205.32
03/18/2022 Ritas Pizzeria	Pizza for crew	1-42700 · Special Department Allowance	Credit Card	-123.23
03/10/2022 Rocky Mountain Power	2/8/22 to 3/9/22	4-46320 · Soft Costs	Bill	-73.57
03/16/2022 Rocky Mountain Power	2/14/22 to 3/14/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-978.40
03/17/2022 Roger Montgomery (2)	clothing allowance reimbursement - collar pins	1-40300 · Clothing Allowance	Sales Receipt	10.95
03/25/2022 Sam's Club MC/SYNCB	LEPC training 3/24/22	1-43000 · Travel and Training	Bill	-155.20
03/02/2022 Scott Wiggill	Board Member Payroll 3/2/2022	1-40110 · Board of Directors Payroll	Check	-1,250.00
03/02/2022 Shell	Fuel in Wendover re: conference	1-43300 · Vehicle Maintenance	Credit Card	-42.50
03/16/2022 Sherwin Williams Co	Station 43 remodel	4-46350 · Temporary Relocation	Bill	-13.55
03/26/2022 SMITHS	Chairs	4-46350 · Temporary Relocation	Credit Card	-53.35
03/27/2022 SMITHS	White vinegar	1-41200 · Equipment Maintenance & Supp	Credit Card	-7.60
03/01/2022 Symbol Arts	3 badges	1-40300 · Clothing Allowance	Bill	-75.00
03/18/2022 Target	Soft drinks for the crew	1-42700 · Special Department Allowance	Credit Card	-34.69
03/05/2022 The Parking Spot	Covered parking re: conference in Nevada	1-43000 · Travel and Training	Credit Card	-72.25
03/08/2022 The Parking Spot	Covered parking re: conference in Nevada	1-43000 · Travel and Training	Credit Card	-57.80
03/08/2022 The Wynn Las Vegas	2 Rooms in Las Vegas re: conference Topics in Emergency Medicine 3/6/22 to 3/9/22 (M. Becraft an...	1-43000 · Travel and Training	Credit Card	-408.16
03/11/2022 Towne Storage - Clearfield	Station 42 - UH Tape - single	1-41200 · Equipment Maintenance & Supp	Credit Card	-3.88

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03/10/2022	Tractor Supply	Gloss black alum chest, 5000 lb camox tie down, pin and clip, mag nut driver set, duck canvass, ...	4-46350 · Temporary Relocation	Credit Card	-584.73
03/19/2022	Tricked Out Accessories	New screen cover (M. Rogers)	1-43200 · Utilities (Gas,Power,Phones)	Credit Card	-71.39
03/16/2022	Twisted Sugar	Cookies for Duty Crew	1-42700 · Special Department Allowance	Credit Card	-48.00
03/15/2022	U-Haul	U-haul rental for the move to Station 43	4-46350 · Temporary Relocation	Credit Card	-18.16
Renew business entity: Local Building Authority of North Davis Fire District, Utah					
03/24/2022	Utah Corporations Renewal	Payroll Date: 3/4/2022	1-42800 · Subscriptions, Memberships	Credit Card	-10.00
03/04/2022	Utah Retirement Systems	Payroll Date: 3/18/2022	1-42500 · Retirement	Check	-25,510.77
03/18/2022	Utah Retirement Systems	Payroll Date: 4/1/22	1-42500 · Retirement	Check	-14,086.01
03/31/2022	Utah Retirement Systems	Paramedic school (C. Miller)	1-43000 · Travel and Training	Credit Card	-14,094.77
03/07/2022	Utah Valley University	Recertification for A. Powell, M. Weekes, D. Youngberg	1-41900 · Misc Services	Bill	-953.42
03/16/2022	Utah Valley University	Exam and certification of ADO Pumper for C. Miller	1-41900 · Misc Services	Bill	-15.00
03/02/2022	Vern Phipps	Board Member Payroll 3/2/2022	1-40110 · Board of Directors Payroll	Check	-40.00
03/23/2022	Walmart	Board Photos	1-41200 · Equipment Maintenance & Sup	Credit Card	-1,000.00
03/30/2022	Waste Management	April 2022	1-41200 · Equipment Maintenance & Sup	Credit Card	-0.77
03/08/2022	Weber State University E-Store	PALs cards	1-43200 · Utilities (Gas,Power,Phones)	Bill	-17.23
03/31/2022	West Point City (2)	March 2022	1-41800 · Medical Supplies Expenses	Credit Card	-420.00
03/06/2022	Western Cab Company	Cab re: training in Las Vegas	1-43200 · Utilities (Gas,Power,Phones)	Bill	-94.85
03/31/2022	Wex Bank	03 Amer La France	1-43000 · Travel and Training	Credit Card	-68.40
03/31/2022	Wex Bank	07 Spartan Pumper	1-43300 · Vehicle Maintenance	Bill	-98.22
03/31/2022	Wex Bank	09 Spartan Aerial	1-43300 · Vehicle Maintenance	Bill	-687.84
03/31/2022	Wex Bank	11 Wheeled Coach	1-43300 · Vehicle Maintenance	Bill	-38.64
03/31/2022	Wex Bank	13 Wheeled Coach	1-43300 · Vehicle Maintenance	Bill	-492.12
03/31/2022	Wex Bank	2013 Ford F-150	1-43300 · Vehicle Maintenance	Bill	-200.00
03/31/2022	Wex Bank	14 Chev Silverado	1-43300 · Vehicle Maintenance	Bill	-472.35
03/31/2022	Wex Bank	Rescue Engine	1-43300 · Vehicle Maintenance	Bill	-211.98
03/31/2022	Wex Bank	2015 Ford F550 Brush	1-43300 · Vehicle Maintenance	Bill	-452.77
03/31/2022	Wex Bank	2016 GMC Silverado	1-43300 · Vehicle Maintenance	Bill	-120.49
03/31/2022	Wex Bank	2017 Wheeled Coach	1-43300 · Vehicle Maintenance	Bill	-257.85
03/31/2022	Wex Bank	2017 Dodge Remount Ambulance	1-43300 · Vehicle Maintenance	Bill	-406.15
03/31/2022	Wex Bank	2019 Chev Silverado	1-43300 · Vehicle Maintenance	Bill	-163.67
03/31/2022	Wex Bank	2017 GMC Silverado	1-43300 · Vehicle Maintenance	Bill	-345.97
03/31/2022	Wex Bank	Finance Charge	1-43300 · Vehicle Maintenance	Bill	-426.44
03/05/2022	Whittlesea Blue Cab	Conference in Las Vegas	1-43300 · Vehicle Maintenance	Bill	-603.25
03/08/2022	Wilson Lane Service	Cut Off Saw: Checked spark and compression, cleaned saw, cleaned air filter, cleaned carb, whel...	1-43000 · Travel and Training	Credit Card	-38.86
03/18/2022	Winegars	Master cable w/padlock	1-41200 · Equipment Maintenance & Sup	Bill	-433.21
03/18/2022	Winegars	tax	1-41200 · Equipment Maintenance & Sup	Credit Card	-21.44
			1-41200 · Equipment Maintenance & Sup	Credit Card	-0.57

North Davis Fire District Custom Transaction Detail Report

March 2022

03/21/2022	Young Chevrolet	2017 Chev Silverado: Diesel oil change	1-43300 · Vehicle Maintenance	Bill	-87.90
03/07/2022	Zions Public Finance, Inc.	Continuing disclosure filing for the LBA of NDFD	4-46100 · Bond Refunding Exp	Bill	-2,500.00
03/14/2022	Zoll Medical Corporation	Moll Stat Pads	1-41800 · Medical Supplies Expenses	Bill	-392.78
03/14/2022	Zoll Medical Corporation	Pedi-padz II electrodes	1-41865 · Zoll	Bill	-148.20
03/15/2022	Zoll Medical Corporation	Dual Lumen NBP Tubing Assembly, 5 ft, x series	1-41800 · Medical Supplies Expenses	Bill	-102.50
03/30/2022	Zoom Video Communications	Webinar - Board Meeting April 2022	1-42800 · Subscriptions, Memberships	Credit Card	-406.96
03/21/2022		Service Charge	1-40200 · Bank Charges	Check	-409.79
				MARCH 2022 EXPENDITURES	-534,222.78

North Davis Fire District Profit & Loss Budget vs. Actual July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1-30100 · Ambulance	945,249.83	1,150,000.00	-204,750.17	82.2%
1-30150 · Fire / Incident Recovery	36,541.58	70,000.00	-33,458.42	52.2%
1-30200 · Contract Services	0.00	0.00	0.00	0.0%
1-32100 · Fee in Lieu	154,257.58	150,000.00	4,257.58	102.8%
1-32200 · Property Taxes	4,604,873.28	4,298,529.00	306,344.28	107.1%
1-32300 · PT Contribution to Other Gover.	0.00	394,501.00	-394,501.00	0.0%
1-33100 · Fire Protection	0.00	700.00	-700.00	0.0%
1-33110 · Fire Report	0.00	0.00	0.00	0.0%
1-34100 · Impact Fees	112,824.02	50,000.00	62,824.02	225.6%
1-35100 · Inspection Fees	1,415.00	1,000.00	415.00	141.5%
1-36100 · Interest Income-General Fund	7,975.89	25,000.00	-17,024.11	31.9%
1-37100 · Miscellaneous Service Revenues				
1-37101 · Fire Investigation Report	30.00			
1-37100 · Miscellaneous Service Revenues - Other	1,061.16	1,500.00	-438.84	70.7%
Total 1-37100 · Miscellaneous Service Revenues	1,091.16	1,500.00	-408.84	72.7%
1-37200 · Grants				
1-37210 · EMS Per Capita Grant	0.00	2,593.00	-2,593.00	0.0%
Total 1-37200 · Grants	0.00	2,593.00	-2,593.00	0.0%
1-38100 · Permit Fees	870.00	1,500.00	-630.00	58.0%
1-38200 · Plan Review Fees	950.00	4,500.00	-3,550.00	21.1%
1-38300 · Government Stimulus	0.00	0.00	0.00	0.0%
Total Income	5,866,048.34	6,149,823.00	-283,774.66	95.4%
Gross Profit	5,866,048.34	6,149,823.00	-283,774.66	95.4%
Expense				
Utah Disability Death Benefit	0.00	3,870.00	-3,870.00	0.0%
1-40100 · Administrative Control Board				
1-40110 · Board of Directors Payroll	29,500.00	38,000.00	-8,500.00	77.6%
1-40100 · Administrative Control Board - Other	-923.50			
Total 1-40100 · Administrative Control Board	28,576.50	38,000.00	-9,423.50	75.2%
1-40200 · Bank Charges	3,870.79	5,250.00	-1,379.21	73.7%
1-40300 · Clothing Allowance	42,461.27	42,837.00	-375.73	99.1%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
1-40500 · Collection Contract				
Fire Recovery	7,877.02	14,004.00	-6,126.98	56.2%
1-40510 · Health Care Finance Assessment	32,083.58	60,002.00	-27,918.42	53.5%
1-40520 · IRIS Medical	49,334.93	81,000.00	-31,665.07	60.9%
Total 1-40500 · Collection Contract	89,295.53	155,006.00	-65,710.47	57.6%
1-40600 · Communications	2,868.13	6,000.00	-3,131.87	47.8%
1-40700 · Computer Maintenance & Supply				
1-40705 · Firewall Upgrade	0.00	0.00	0.00	0.0%
1-40710 · Computer Purchases	929.98	6,000.00	-5,070.02	15.5%
1-40720 · ERS Annual User Fee	500.00			
1-40730 · Eyespy	0.00	0.00	0.00	0.0%
1-40735 · Bluebeam Upgrade	0.00	100.00	-100.00	0.0%
1-40740 · IT Equipment	1,758.43	6,380.00	-4,621.57	27.6%
1-40750 · IT Maintenance	3,080.80	17,400.00	-14,319.20	17.7%
1-40760 · Printers	463.82	1,000.00	-536.18	46.4%
1-40765 · Phone Maint/Conf. Phone/Record	0.00	1,940.00	-1,940.00	0.0%
1-40770 · ImageTrend Annual Fee	9,492.00	9,492.00	0.00	100.0%
1-40775 · ImageTrend Fire Inspection	1,870.00	1,870.00	0.00	100.0%
1-40780 · ImageTrend Investigation	1,250.00	1,250.00	0.00	100.0%
1-40785 · ImageTrend Permits	1,250.00	1,250.00	0.00	100.0%
1-40790 · ImageTrend Setup Fee	2,375.00	2,375.00	0.00	100.0%
1-40700 · Computer Maintenance & Supply - Other	459.93	0.00	459.93	100.0%
Total 1-40700 · Computer Maintenance & Supply	23,429.96	49,057.00	-25,627.04	47.8%
1-40800 · Contributions to Other Govt	0.00	394,501.00	-394,501.00	0.0%
1-40900 · Dispatch Services				
1-40910 · ImageTrend Cad Distribution	3,500.00	3,500.00	0.00	100.0%
1-40900 · Dispatch Services - Other	70,840.00	85,008.00	-14,168.00	83.3%
Total 1-40900 · Dispatch Services	74,340.00	88,508.00	-14,168.00	84.0%
1-41000 · EA Assistance Program	2,455.00	3,360.00	-905.00	73.1%
1-41100 · Employees Wages				
1-41110 · Full Time Employee Wages				
1-41111 · Auto Overtime	185,589.20	128,481.00	57,108.20	144.4%
1-41115 · Salary	233,932.96	304,677.88	-70,744.92	76.8%
1-41116 · Sick Leave	76,054.84	0.00	76,054.84	100.0%
1-41117 · Vacation Leave	134,454.09	0.00	134,454.09	100.0%
1-41130 · Other Wages	9,000.00	0.00	9,000.00	100.0%
1-41110 · Full Time Employee Wages - Other	991,194.22	1,933,514.12	-942,319.90	51.3%
Total 1-41110 · Full Time Employee Wages	1,630,225.31	2,366,673.00	-736,447.69	68.9%

North Davis Fire District Profit & Loss Budget vs. Actual July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
1-41120 · Part-Time Employee Wages	202,613.79	215,357.00	-12,743.21	94.1%
Total 1-41100 · Employees Wages	1,832,839.10	2,582,030.00	-749,190.90	71.0%
1-41200 · Equipment Maintenance & Supply	30,586.19	50,734.00	-20,147.81	60.3%
1-41300 · FICA	136,488.84	204,640.00	-68,151.16	66.7%
1-41400 · Insurance (Health)				
1-41410 · AFLAC Cancer Policy	7,946.08	0.00	7,946.08	100.0%
1-41420 · Disability Insurance	170.49	0.00	170.49	100.0%
1-41430 · Life Insurance	2,380.03	0.00	2,380.03	100.0%
1-41400 · Insurance (Health) - Other	295,243.50	505,677.00	-210,433.50	58.4%
Total 1-41400 · Insurance (Health)	305,740.10	505,677.00	-199,936.90	60.5%
1-41500 · Lease Obligation-interest	32,488.17	32,487.66	0.51	100.0%
1-41600 · Lease Obligations-principal	126,598.34	126,598.34	0.00	100.0%
1-41700 · Liability Insurance (Risk Manag	59,033.76	62,465.00	-3,431.24	94.5%
1-41800 · Medical Supplies Expenses				
1-14815 · IV	7,984.84	0.00	7,984.84	100.0%
1-41805 · IO	5,384.90			
1-41810 · Bag, Trauma	122.40			
1-41820 · Consumables	2,865.92	0.00	2,865.92	100.0%
1-41830 · Medication	1,580.15	0.00	1,580.15	100.0%
1-41834 · Diabetic Medication	38.72			
1-41836 · Diabetic Consumable	101.80			
1-41840 · Airway	1,269.35	0.00	1,269.35	100.0%
1-41845 · Airway, Advanced	1,425.94	0.00	1,425.94	100.0%
1-41850 · IV Medication	253.80	0.00	253.80	100.0%
1-41865 · Zoll	2,728.31	0.00	2,728.31	100.0%
1-41875 · Bag, O2	225.71	0.00	225.71	100.0%
1-41880 · Misc	71.51			
1-41885 · PPE	1,450.20	0.00	1,450.20	100.0%
1-41895 · Infection Control	182.96	0.00	182.96	100.0%
1-41800 · Medical Supplies Expenses - Other	28,452.74	73,978.00	-45,525.26	38.5%
Total 1-41800 · Medical Supplies Expenses	54,139.25	73,978.00	-19,838.75	73.2%
1-41900 · Misc Services				
1-41920 · Yearly Ambulance License Fees	1,020.00	1,950.00	-930.00	52.3%
1-41930 · Firefighter Testing	65.00	7,520.00	-7,455.00	0.9%
1-41940 · Recert of AMETs	412.00	3,925.00	-3,513.00	10.5%
1-41990 · Other Misc Charges	-22.00	0.00	-22.00	100.0%
1-41900 · Misc Services - Other	-165.34	14,455.00	-14,620.34	-1.1%
Total 1-41900 · Misc Services	1,309.66	27,850.00	-26,540.34	4.7%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
1-42000 · Misc. Equipment				
1-42005 · Safety Equipment	2,205.08	1,450.00	755.08	152.1%
1-42010 · Turnout Gear	8,424.00	33,000.00	-24,576.00	25.5%
1-42015 · Ansi Coats	1,077.22	1,250.00	-172.78	86.2%
1-42025 · Haz-Mat Supplies	3,719.70	2,000.00	1,719.70	186.0%
42020 · Safety / PPE	4,957.19	6,500.00	-1,542.81	76.3%
1-42000 · Misc. Equipment - Other	1,430.32	600.00	830.32	238.4%
Total 1-42000 · Misc. Equipment	21,813.51	44,800.00	-22,986.49	48.7%
1-42200 · Office supply & expenses	10,078.15	10,188.00	-109.85	98.9%
1-42300 · Paramedics	31,390.19	105,300.00	-73,909.81	29.8%
1-42400 · Professional Services				
1-42405 · ImageTrend Software	3,062.00	3,062.00	0.00	100.0%
1-42410 · Accountant Fees	10,831.25	16,800.00	-5,968.75	64.5%
1-42415 · Engineering	0.00			
1-42420 · Attorney	8,925.00	28,000.00	-19,075.00	31.9%
1-42425 · Public Outreach	0.00	6,000.00	-6,000.00	0.0%
1-42430 · Auditor	8,470.00	9,000.00	-530.00	94.1%
1-42435 · Background Checks	105.30	560.00	-454.70	18.8%
1-42440 · Blueline Drug Testin	1,010.00	1,120.00	-110.00	90.2%
1-42441 · Blueline New Hire Testing	1,025.00	700.00	325.00	146.4%
1-42450 · Bond Trustee (Zions Bond)	0.00	2,000.00	-2,000.00	0.0%
1-42460 · Bonding	0.00	700.00	-700.00	0.0%
1-42470 · Medical Advisor	9,900.00	9,600.00	300.00	103.1%
1-42480 · Payroll Administration	6,349.95	8,400.00	-2,050.05	75.6%
1-42490 · Prof. Services - Plats, Etc.	0.00	0.00	0.00	0.0%
1-42400 · Professional Services - Other	0.00	0.00	0.00	0.0%
Total 1-42400 · Professional Services	49,678.50	85,942.00	-36,263.50	57.8%
1-42500 · Retirement	287,804.72	419,128.00	-131,323.28	68.7%
1-42700 · Special Department Allowance	25,020.59	22,660.00	2,360.59	110.4%
1-42800 · Subscriptions, Memberships	18,520.39	16,806.00	1,714.39	110.2%
1-43000 · Travel and Training				
1-43020 · Pub Ed Supplies for Clowns	0.00	0.00	0.00	0.0%
1-43000 · Travel and Training - Other	66,830.37	86,430.00	-19,599.63	77.3%
Total 1-43000 · Travel and Training	66,830.37	86,430.00	-19,599.63	77.3%
1-43100 · Unemployment	0.00	0.00	0.00	0.0%
1-43200 · Utilities (Gas,Power,Phones)	63,197.88	74,798.00	-11,600.12	84.5%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
1-43300 · Vehicle Maintenance	77,650.94	118,350.00	-40,699.06	65.6%
1-43400 · Workmans Comp	63,149.00	63,450.00	-301.00	99.5%
1-45000 · Impact Fee Expense	0.00	0.00	0.00	0.0%
1-45500 · Impact Fee Reserves	0.00	50,000.00	-50,000.00	0.0%
1-48000 · Transfer to Debt Service	0.00	341,713.00	-341,713.00	0.0%
1-49000 · Fleet Fund Capital Exp	0.00	237,000.00	-237,000.00	0.0%
1-49999 · Appropriation of Fund Bal (Exp)	0.00	0.00	0.00	0.0%
Total Expense	3,561,654.83	6,129,414.00	-2,567,759.17	58.1%
Net Ordinary Income	2,304,393.51	20,409.00	2,283,984.51	11,291.1%
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
Use of Fund Balance	0.00	0.00	0.00	0.0%
3-36100 · Interest Income	0.00	3,709.00	-3,709.00	0.0%
3-39100 · Capital Projects-Transfer In	0.00	237,000.00	-237,000.00	0.0%
Total Capital Projects Inc 3	0.00	240,709.00	-240,709.00	0.0%
Debt Service Inc 2				
2-39100 · Transfers In Debt Service	0.00	341,713.00	-341,713.00	0.0%
Total Debt Service Inc 2	0.00	341,713.00	-341,713.00	0.0%
Local Building Authority Inc 4				
4-36000 · Bond Revenue	11,087,782.72	11,110,101.00	-22,318.28	99.8%
4-36100 · Interest Income	6,737.31			
Local Building Authority Inc 4 - Other	0.00	0.00	0.00	0.0%
Total Local Building Authority Inc 4	11,094,520.03	11,110,101.00	-15,580.97	99.9%
Total Other Income	11,094,520.03	11,692,523.00	-598,002.97	94.9%
Other Expense				
Debt Service Exp 2				
Addition to Fund Balance	0.00	0.00	0.00	0.0%
2-45100 · Interest Expense	85,727.97	161,713.00	-75,985.03	53.0%
2-45200 · Principal	180,000.00	180,000.00	0.00	100.0%
Total Debt Service Exp 2	265,727.97	341,713.00	-75,985.03	77.8%
Local Building Authority Exp 4				
4-46100 · Bond Refunding Exp	1,242,500.00	1,244,540.00	-2,040.00	99.8%
4-46110 · Bond Refunding Interest Exp	2,095.60			
4-46200 · Bond Fees	65,302.47	215,561.00	-150,258.53	30.3%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4-46300 · Construction of Station 42				
4-46310 · Construction Contract	31,145.09	8,505,000.00	-8,473,854.91	0.4%
4-46320 · Soft Costs	2,472.69	425,000.00	-422,527.31	0.6%
4-46330 · Professional Fees	229,691.46	550,000.00	-320,308.54	41.8%
4-46340 · Wages and Benefits allocation	20,508.26	20,000.00	508.26	102.5%
4-46350 · Temporary Relocation	98,248.43	150,000.00	-51,751.57	65.5%
Total 4-46300 · Construction of Station 42	<u>382,065.93</u>	<u>9,650,000.00</u>	<u>-9,267,934.07</u>	<u>4.0%</u>
Total Local Building Authority Exp 4	1,691,964.00	11,110,101.00	-9,418,137.00	15.2%
3-44100 · Capital Projects Exp 3				
3-44200 · Equipment	254,086.03	301,502.00	-47,415.97	84.3%
3-44210 · Carpet	31,215.23	35,000.00	-3,784.77	89.2%
3-44300 · Vehicles	2,364.00	179,000.00	-176,636.00	1.3%
Total 3-44100 · Capital Projects Exp 3	<u>287,665.26</u>	<u>515,502.00</u>	<u>-227,836.74</u>	<u>55.8%</u>
Total Other Expense	<u>2,245,357.23</u>	<u>11,967,316.00</u>	<u>-9,721,958.77</u>	<u>18.8%</u>
Net Other Income	<u>8,849,162.80</u>	<u>-274,793.00</u>	<u>9,123,955.80</u>	<u>-3,220.3%</u>
Net Income	<u>11,153,556.31</u>	<u>-254,384.00</u>	<u>11,407,940.31</u>	<u>-4,384.5%</u>

RESOLUTION NO. 2022R-01

A RESOLUTION AMENDING NORTH DAVIS FIRE DISTRICT POLICY CHAPTER 3 CONCERNING THE TITLES OF CHAIR AND VICE-CHAIR AND AMENDING THE BOARD'S MEETING AGENDA AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The Board of Trustees of the North Davis Fire District desires to amend portions of the North Davis Fire Department Policy Chapter 3 by changing all references to "Chairman" and "Vice-Chairman" to "Chair" and "Vice-Chair" and by changing Policy 3.2(A)(10) to "Member City Updates" as delineated in Exhibit "A" attached hereto; and

WHEREAS, the Board of Trustees finds that it is in the best interest of the North Davis Fire District to amend Chapter 3 of the North Davis Fire District Policy Manual as provided for in Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT, that the North Davis Fire District Policy Chapter 3 be amended with the additions and deletions as provided for in Exhibit "A" attached hereto and that this Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District this 14th day of April 2022.

NORTH DAVIS FIRE DISTRICT
Board of Trustees

By: _____
NIKE PETERSON, Chair

ATTEST:

MISTY ROGERS, Clerk of the Board

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POLICY 3.5: CLOSED SESSIONS

- A. PURPOSE OF CLOSED SESSION
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POLICY 3.6: MINUTES OF MEETINGS

- A. WRITTEN MINUTES
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- C. DISCLOSURE OF CLOSED SESSION MATTERS
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POLICY 3.1: PREPARATION FOR BOARD MEETINGS

A. DISTRIBUTION OF MATERIALS TO BOARD MEMBERS

The agenda, Fire Chief's Report, Treasurer's Report, Statement of Bills, and detailed information relative to the agenda, including existing Board policy pertinent to agenda items, shall be given to each member of the Board of Directors at least four (24) hours prior to any scheduled Board meeting.

B. DISTRIBUTION OF AGENDA TO THE PUBLIC

The proposed agenda will simultaneously be distributed to all District offices and other facilities, local and other news media, and posted at one or more locations convenient for review by District personnel and the public as required by the Utah Open Meeting Law.

POLICY 3.2: BOARD MEETING AGENDA

A. BOARD MEETING AGENDA

The Clerk of the Board shall draft the agenda after conferring with the ~~Chairman~~Chair of the Board. The following general order shall be observed:

1. Call to order and roll call
2. Invocation or Inspirational Thought
3. Pledge of Allegiance
4. Citizen Comment
5. Approval of the previous meeting's minutes~~;~~
6. Statement of bills~~;~~
7. Finance reports
8. New business~~;~~
9. Fire Chief's report~~;~~
10. ~~Other items not on agenda/board and staff participation~~Member City Updates~~;~~
11. Adjourn

B. WORK SESSION AGENDA

The Clerk of the Board shall draft the agenda after conferring with the ~~Chairman~~Chair of the Board. The following general order shall be observed:

1. Call to order and roll call
2. Staff reports & discussions
3. Fire Chief report & discussions
4. Other items not on agenda/board and staff participation.
5. Adjourn

POLICY 3.3: NOTICE AND LOCATION OF MEETINGS

A. APPLICATION

This policy applies to all meetings of the Board.

B. COMPLIANCE WITH LAW

All meetings shall be conducted in accordance with the Utah Open Public Meetings Law, 52-4-1 et seq., Utah Code.

C. LOCATION OF MEETINGS

All meetings shall be held within the geographic boundaries of the District, except for training sessions. All meetings shall be held in places accessible to the handicapped. (See Policy 2.2, Section Five)

D. MEETINGS HELD BY TELEPHONE OR ELECTRONICALLY

Meetings may be held by telephone or other electronic communication if they qualify by virtue of their deliberative purpose and the presence of a quorum in accordance with Utah Code ' 52-4-207. (See Policy 2.2, Section Twenty-One)

E. BOARD MEETINGS

The Board shall hold scheduled meetings monthly meetings on the third Thursday of each month. Such meetings shall be held at the Districts offices at 6:30 p.m. The Board may designate other meeting dates, times and locations from time to time. (See Policy 2.2, Section Five)

F. WORK SESSIONS

The Board shall hold monthly work sessions on the third Thursday of each month. Such meetings shall be held at the Districts offices at 6:00 p.m. The Board may designate other meeting dates, times and locations from time to time. (See Policy 2.2, Section Five)

G. SPECIAL MEETINGS

The Board shall hold special meetings at the request of the ~~Chairman~~Chair or the majority members of the Board, after compliance with public meeting notice requirements. If the ~~Chairman~~Chair is absent from the District, special Board meetings may be held at the request of the ~~Vice-Chairman~~Vice-Chair. No special meeting shall be held upon less than 24 hours' public notice.

H. EMERGENCY MEETINGS

When a true emergency exists, emergency meetings may be held upon less than 24 hours notice at the request of persons entitled to call special meetings. An emergency exists where there are objective circumstances, which, in the judgment of the person or persons calling the meeting, create a real and substantial risk of harm to the District, which would be substantially increased if the Board were to delay in order to give 24 hours' notice before conducting the meeting. The convenience of Board members is not grounds for calling an emergency meeting.

Every effort should be made to notify all Board members and the Fire Chief, in accordance with Policy 3.3.H, if an emergency meeting is called.

At the beginning of any emergency meeting, the ~~Chairman~~ Chair shall recite the reasons for calling such meeting, and the reasons the meeting could not have been delayed in order to give at least 24 hours' notice, which reasons shall be noted in the minutes. The Board shall then determine if the reasons are sufficient to hold an emergency meeting and, if not, shall immediately adjourn such meeting. Only business related directly to the emergency shall be conducted at an emergency meeting. An emergency meeting must meet quorum requirements.

I. NOTICE OF MEETINGS

Notice of the time, place, and principal subjects to be considered shall be given for all meetings as required by Utah Code -52-4-6.

J. CLOSED SESSION

Notice for meetings called only to hold closed session shall be given as set forth in Policy 3.3.H, except that the notice shall indicate the general subject matter to be considered at the closed session and set forth the statutory basis for calling the closed session.

POLICY 3.4: CONDUCT OF BOARD MEETINGS

A. PRESIDING OFFICER

The ~~Chairman~~Chair shall preside at Board meetings. In the ~~Chairman's~~Chair's absence, the ~~Vice-Chairman~~Vice-Chair shall preside. If both the ~~Chairman~~Chair and ~~Vice-Chairman~~Vice-Chair are absent, any other member of the Board may preside as appointed by the attending board members

B. AUTHORITY TO CONDUCT MEETINGS

The ~~Chairman~~Chair or other presiding officer at any Board meeting shall have full authority to conduct the meeting. Meetings shall be conducted in such a manner as to provide a full and fair opportunity for discussion of the issues in an efficient and timely manner. Any decision of the ~~Chairman~~Chair or other presiding officer at the meeting may be overridden by a majority vote of the Board.

C. PUBLIC PARTICIPATION

If public participation is to be a part of the meeting, the presiding officer may regulate the order and length of appearances, and limit appearances to presentations of relevant points. Persons failing to comply with the reasonable rules of conduct outlined by the presiding officer, or causing any disturbance, may be asked or required to leave. Upon failure to do so, such persons become trespassers.

D. ELECTRONIC EQUIPMENT

The authority to control the meetings of the District Board extends to control over equipment such as cameras, tape recorders and microphones. The presiding officer shall inform persons attending any meeting of the District Board of reasonable rules necessary to assure an orderly and safe meeting. The physical comfort and safety of members of the Board and the public attending the meeting shall be of primary concern in formulating such rules.

E. RECORDING OF VOTES

Votes shall be recorded. Any member may request that his or her vote be changed, if such request is made prior to consideration of the next order of business.

F. QUORUM REQUISITES

A majority of members shall constitute a quorum. If only a quorum is present, a unanimous vote is required to take final action.

G. VOTE EXPLANATIONS

Members of the Board may append to the record, at the time of voting, a statement indicating either the reason for their vote or abstention.

H. CONFLICT OF INTEREST/EX PARTE CONTACTS

All conflicts of interest shall be dealt with in accordance with the Utah Code. In the event any member of the Board has had any ex parte contact regarding a matter, the member shall declare such contact prior to participating in any vote on the matter. (See Policy 10.2 Conflict of Interest)

I. ADJOURNMENT

All Board meetings shall be adjourned by a majority vote, as a result of the loss of a quorum, or by the Board ~~Chairman~~ Chair.

POLICY 3.5: CLOSED SESSION

A. PURPOSES

Closed sessions shall be held only for the purposes allowed by Utah Code 52-4-205.

B. NOTICE

Public notice of closed session shall be provided in accordance with Policy 3.3.I

C. CONDUCT OF CLOSED SESSION

The ~~Chairman~~ Chair or other presiding officer shall announce the statutory authority for the closed session before going into closed session. Board members, staff and other persons present shall not discuss or disclose closed session proceedings outside of the closed session without prior authorization of the Board as a whole.

D. NO FINAL DECISIONS

The Board shall not take any votes during any closed session, nor make any final decisions during any closed session. This policy, however, shall not prohibit full discussion of Board members' views during closed sessions.

POLICY 3.6: MINUTES OF MEETINGS

A. WRITTEN MINUTES

The Board shall keep written minutes of all of its meetings. Minutes of public meetings shall include at least the following information:

1. All members of the Board present.
2. All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition.
3. Results of all votes, including the vote of each member by name.
4. The substance of any discussion on any matter.

B. MINUTES OF CLOSED SESSIONS

Minutes of closed session shall be kept separately from minutes of public meetings. Minutes of closed session may be kept either in writing, in the same manner as minutes of public sessions, or by tape recording. If minutes of a closed session are kept by tape recording, written minutes are not required, unless otherwise provided by law. The District will follow Utah Code 52-4-206, record of closed meetings.

C. DISCLOSURE OF CLOSED SESSION MATTERS

If disclosure of material in the closed session minutes would be inconsistent with the purpose for which the closed session was held, the material may be withheld from disclosure. No closed session minutes may be disclosed without prior authorization District Attorney.

D. RETENTION

Any tape recordings or written minutes of public Board meetings or closed sessions shall be retained by the District until such time as their disposal is authorized by law.

E. AVAILABILITY TO THE PUBLIC

Written minutes of public sessions shall be made available to the public in accordance with Utah Code 52-4-203