



Gary Petersen, Chairman
Mark Shepherd, Vice-Chairman
Jerry Chatterton, Member
Erik Craythorne, Member
Nike Peterson, Member
Tim Roper, Member
Dave Nelson, Member
Howard Madsen, Member
Scott Wiggill, Member

NORTH DAVIS FIRE DISTRICT
ADMINISTRATIVE CONTROL BOARD
Station 41, 381 North 3150 West
West Point City, UT 84015

NOTICE & AGENDA **Amended**
August 6, 2018 – 6:00 PM

1. Call to Order
2. Invocation or Inspirational Thought
3. Pledge of Allegiance
4. Citizen Comment (*If you wish to make comment to the Board, please use the podium and clearly state your name, address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Board to receive new information and perspectives*)
5. Consideration of Approval of Minutes from the July 19, 2018 Board Meeting
6. Consideration of Approval of the North Davis Fire District Bills for July 2018
7. Consideration of Approval of the North Davis Fire District Financial Report for July 2018
8. Discussion and Consideration of Approval of Resolution 2018R-07 of the Property Tax Rate for the 2018 Taxable Year for the North Davis Fire District and Requesting that Clearfield City Council as the Governing Authority Adopt a Resolution Certifying a Tax Rate for the North Davis Fire District and Providing for an Effective Date (Truth in Taxation Process)
 - a. Public Hearing
 - b. Action
9. Discussion and Consideration of Approval Resolution 2018R-08 the Adoption of the North Davis Fire District FY2018/2019 Final Budget and Appropriating Funds for the Purposes Set Forth Therein for the Period Beginning July 1, 2018 and Ending June 30, 2019
 - a. Public Hearing
 - b. Action
10. Consideration of Resolution 2018R-09, A Resolution Approving an Automatic Aid Agreement with Weber Fire District
11. Fire Chiefs Report
12. Other
13. Motion to Adjourn

Dated this 1st day of August, 2018

District Clerk Misty Rogers

On August 1, 2018, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the North Davis Fire District Offices, on the North Davis Fire District website at <http://northdavisfiredistrict.com> and State of Utah Public Meeting Notice website at <http://pmn.utah.gov>. – Misty Rogers, District Clerk

Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via telephonic communication, the Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons' present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Misty Rogers, District Clerk, at (801) 525-2850 ext. 102 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the District Clerk no later than the Wednesday prior to the meeting at noon. Comments can be emailed [to tmrogers@nofires.org](mailto:tmrogers@nofires.org).



ADMINISTRATIVE CONTROL BOARD
SUMMARY SHEET

August 6, 2018

Agenda Item: North Davis Fire District Administrative Control Board Meeting Minutes.

Information: Minutes from the North Davis Fire District Administrative Control Board Meeting held July 19, 2018.

Recommendation: Approve the minutes as presented or amended. Please contact the District Clerk with any corrections.



**North Davis Fire District
Administrative Control Board Meeting
381 North 3150 West
West Point City, UT 84015**

July 19, 2018 – 6:00 PM

Minutes from the North Davis Fire District Administrative Control Board Meeting held at 6:00 PM on July 19, 2018 at Station 41, 381 North 3150 West, West Point City, Utah 84015 with Chairman Gary Petersen presiding.

Board Members Present: Chairman Gary Petersen, Vice-Chairman Mark Shepherd, Howard Madsen, Nike Peterson, Tim Roper, Erik Craythorne, and David Nelson

Board Members Excused: Scott Wiggill and Jerry Chatterton

Staff Present: Fire Chief Mark Becraft, Deputy Fire Chief John Taylor and District Clerk Misty Rogers

Visitors: Friends and family of Engineer Peters, Engineer Iarossi, Engineer Kortright, Engineer Meek and Engineer Combe. Battalion Chief Youngberg, Battalion Chief Weekes, Battalion Chief Hadley, Captain Tremea, and employees of the North Davis Fire District.

- 1. Call to Order:** Chairman Petersen welcomed those in attendance and then opened then opened the Administrative Control Board Meeting.
- 2. Invocation or Inspirational Thoughts:** Board Member Roper provided the invocation.
- 3. Pledge of Allegiance:** Repeated by all.
- 4. Citizen Comment:** None
- 5. Consideration of Approval of Minutes from the June 21, 2018 Administrative Control Board Meeting**
Vice-Chairman Shepherd motioned to approve the minutes from the North Davis Fire District Administrative Control Board meeting held on June 21, 2018. Board Member Craythorne seconded the motion. The motion passed unanimously.
- 6. Consideration of Approval of the June 2018 Bills for the North Davis Fire District**
Board Member Craythorne motioned to approve the North Davis Fire District bills for June 2018. Board Member Roper seconded the motion. The motion passed unanimously.
- 7. Consideration of Approval of the June 2018 Financial Report for the North Davis Fire District**
Chief Becraft stated that Fiscal Year 2018 (7/1/2017-6/30/2018) had ended, however business done before July 1st but paid for in July, August or September will be reversed into Fiscal Year 2018. He then stated that the Fiscal Year 2018 Budget will likely end in a shortage of ambulance revenue. Chief Becraft stated the North Davis Fire District PTIF (Utah Public Treasurers' Investment Fund) is healthy.

Chairman G. Petersen stated that Fiscal Year 2018 for the North Davis Fire District ended on June 30, 2018. He then clarified that property tax revenue and ambulance revenue collected in July, August and September in addition to expenditures that occurred prior to July will be reversed back into Fiscal Year 2018.

Vice-Chairman Shepherd motioned to approve the North Davis Fire District Financial Report for June 2018. Board Member N. Peterson seconded the motion. The motion passed unanimously.

8. North Davis Fire District Engineer Badge Pinning Ceremony

Chairman G. Petersen thanked the Firefighters of the North Davis Fire District as well as to their families for the sacrifices that they make in order to protect the community. He then turned the time over to Chief Taylor and Chief Becraft. Chief Becraft and Chief Taylor swore Jeff Peters, Anthony Larossi, Mark Kortright, John Meek and Myles Combe in as Engineers of the North Davis Fire District. After the ceremony, Chairman G. Petersen stated those in attendance could be excused for refreshments or were welcome to stay for the remainder of the board meeting.

9. Discussion of the Fiscal Year 2019 Budget and Property Tax Rate

Chief Becraft stated during the past several board meetings, administration and the Administrative Control Board have examined and discussed the needs of the North Davis Fire District. During the Administrative Control Board meeting held in June, the board agreed that additional revenue would be required in order to meet the needs of the district in Fiscal Year 2019. The North Davis Fire District Administrative Control Board then voted to complete the Truth in Taxation process. Chief Becraft stated noticing of the Truth and Taxation process and the proposed property tax rate of 0.001205 with a generated revenue of \$2,435,931.00 is being advertised. Ms. Rogers clarified that the board could approve a property tax rate up to the advertised rate of 0.001205. She then stated that if the advertised rate is approved and the final budget does not balance without the use of fund balance, administration will continue to trim the Fiscal Year 2019 Budget. Chief Becraft then stated that the North Davis Fire District Administrative Control Board will meet on August 6, 2018 at 6:00 pm at Station 41 for the Truth in Taxation hearing.

Chief Becraft stated the Fiscal Year 2019 Budget for the North Davis Fire District has been trimmed, however employee wages desperately need to be adjusted within market. He then stated that increases to the cost of health and liability insurances, fuel, supplies, retirement, etc. are beyond the control of administration. Chief Becraft stated the North Davis Fire District seems to be busier each year, however ambulance revenue collections are not keeping pace with billings and service.

Chairman G. Petersen stated South Davis Metro has a property tax rate that is approximately 1/3 the rate of the North Davis Fire District. He then provided the following explanation to the board. In the past, each participating city would pay South Davis Metro a fee for service, therefore South Davis Metro did not directly assess a tax to property owners. However, this year South Davis Metro is in the process of transitioning into a taxing entity, and the property tax revenue collected will be used to pay for capital expenditures such as buildings, vehicles and fixed assets. South Davis Metro will continue to charge each participating city a fee for operating expenses such as wages, insurance, retirement, supplies, utilities and other expenses. Chairman G. Petersen stated that the operating expenses are typically the largest part of the budget, Chief Becraft agreed.

Chief Becraft stated that he has had extensive conversations with Chief Bassett from South Davis Metro. He stated that the goal of South Davis Metro to eventually evolve and operate as a special service district, just like North Davis Fire District.

10. Fire Chiefs Report

Chief Becraft provided the following information to the board:

- Resurfacing of Parking lots – Both Station 41 and Station 42 have been crack sealed and the slurry seal for both stations should be completed within the next few weeks.
- Surplus of Assets - Chief Taylor has successfully sold the Pierce Contender to Parowan City for the reasonable price of \$30,000.00 and Plain City is showing interest in the purchase of the Becker.
- Fourth of July – The district participated in the Fourth of July Celebrations for both West Point and Clearfield, both events were a success. The district plans to participate in Sunset City “Fun Days” on July 20th and 21st. Vice-Chairman Shepherd asked if the operations of the firework vendor utilized by Clearfield City were acceptable. Chief Taylor stated yes, the actions of the new firework vendor for Clearfield City were acceptable.

- Purchase – The North Davis Fire District had the opportunity to purchase the pub ed fire engine from Firefighter Coyle for \$3,000.00. Chief Becraft stated the district is excited to have the engine for pub ed purposes. Board Member Nelson stated he is willing to provide maintenance to the pub ed fire engine. Chief Becraft thanked Board Member Nelson for his willingness to provide needed maintenance.
- Pump and Ladder Testing – Pump and ladder testing recently occurred. Ladder 41 failed the ladder test; however, the repair should be fairly simple and inexpensive. Truck 42 (the Crimson) did not pass its pump test by nearly half. Truck 42 is currently in service; however, the district is not in jeopardy as the reserve engine is available. Chief Becraft informed the board that if the pump on Truck 42 needs to be rebuilt, the cost to the district could be significant.

11. Other: None

12. Motion to Adjourn

Board Member N. Peterson motioned to adjourn. Board Member Nelson seconded the motion. The motion passed unanimously.

Passed and adopted the 6th day of August, 2018.

Gary Petersen, Chairman

Misty Rogers, District Clerk



ADMINISTRATIVE CONTROL BOARD
SUMMARY SHEET

August 6, 2018

Agenda Item: Consideration of Approval of the North Davis Fire District bills for July 2018.

Information: Please see the attached transaction report for July 2018. As a reminder, Fiscal Year 2019 (July 1, 2018 – June 30, 2019) has just begun, there are expenditures which will be reversed into Fiscal Year 2018.

Recommendation: Approve the bills as presented or amended. Please contact the District Clerk with any questions.

North Davis Fire District
Transaction List by Vendor

DRAFT

	Type	Date	July 2018	Account	Split	Amount
A-1 Uniforms						
	Bill	07/02/2018	NDFD - New Duty Shirts	Accounts Payable	Misc. Equipment	-3,884.36
	Bill	07/10/2018	Becraft - Uniform	Accounts Payable	-SPLIT-	-177.59
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-4,061.95
AAA Fire Safety & Alarm, Inc						
	Bill	07/06/2018	Repair of Alarm at Station 41	Accounts Payable	Equipment Maintenance & Supply	-115.00
	Bill	07/11/2018	Fire Extinguishers	Accounts Payable	Equipment Maintenance & Supply	-78.00
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-193.00
AFLAC						
	Bill Pmt -Check	07/12/2018	Payment (June 2018 Cancer & Employee Policy)	Cash Zions Bank-Gen Fund	Accounts Payable	-2,505.15
	Bill	07/25/2018	July 2018 (NDFD Cancer \$813.24) (\$856.56 Employee Policy)	Accounts Payable	-SPLIT-	-1,670.10
Airgas Intermountain Inc						
	Bill	07/05/2018	Oxygen	Accounts Payable	Medical Supplies Expenses	-42.39
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-181.20
	Bill	07/16/2018	Oxygen	Accounts Payable	Medical Supplies Expenses	-18.84
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-42.39
	Bill Pmt -Check	07/25/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-18.84
Apparatus Equipment & Service, Inc						
	Bill Pmt -Check	07/12/2018	Payment (repair of T42 & E42)	Cash Zions Bank-Gen Fund	Accounts Payable	-3,191.05
Blomquist Hale Consulting Group, Inc						
	Bill	07/01/2018	July 2018 Employee Assistance	Accounts Payable	EA Assistance Program	-225.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-225.00
Blueline Services						
	Bill Pmt -Check	07/12/2018	Payment (Random Drug Testing)	Cash Zions Bank-Gen Fund	Accounts Payable	-50.00
Charlie's Service Center						
	Bill Pmt -Check	07/12/2018	Payment (Inspection Fee)	Cash Zions Bank-Gen Fund	Accounts Payable	-20.00
Charlotte Coyle						
	Bill	07/18/2018	Purchase of Pub Ed Fire Engine	Accounts Payable	Travel and Training	-3,000.00
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-3,000.00
Child Richards (CPA)						
	Bill Pmt -Check	07/12/2018	Payment (Treasurer Duties -June 2018)	Cash Zions Bank-Gen Fund	Accounts Payable	-993.75
Child Support Services						

North Davis Fire District
Transaction List by Vendor

DRAFT

	Type	Date	July 2018	Account	Split	Amount
	Check	07/13/2018	Payroll Date: 7/13/2018 Employee Withholding	Cash Zions Bank-Gen Fund	-SPLIT-	-496.61
	Check	07/27/2018	Payroll Date: 7/27/2018 Employee Withholding	Cash Zions Bank-Gen Fund	-SPLIT-	-496.61
Clearfield Aquatic Center						
	Check	07/13/2018	Payroll Date: 7/13/2018 Employee Withholding	Cash Zions Bank-Gen Fund	-SPLIT-	-43.76
	Check	07/27/2018	Payroll Date: 7/27/2018 Employee Withholding	Cash Zions Bank-Gen Fund	-SPLIT-	-43.76
Clearfield City Corp						
	Bill	07/01/2018	July 2018 Dispatch	Accounts Payable	Dispatch Services	-7,084.00
	Bill Pmt -Check	07/12/2018	Payment (utilities)	Cash Zions Bank-Gen Fund	Accounts Payable	-252.25
	Bill Pmt -Check	07/12/2018	Payment (July 2018 Dispatch)	Cash Zions Bank-Gen Fund	Accounts Payable	-7,084.00
	Bill	07/15/2018	August 2018 Disptach	Accounts Payable	Dispatch Services	-7,084.00
	Bill Pmt -Check	07/19/2018	Payment (August 2018 Disptach)	Cash Zions Bank-Gen Fund	Accounts Payable	-7,084.00
Colonial Insurance						
	Bill	07/05/2018	Employee Withholding	Accounts Payable	-SPLIT-	-23.54
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-23.54
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-23.54
	Bill	07/30/2018	Employee Withholding	Accounts Payable	-SPLIT-	-23.54
Comcast						
	Bill	07/01/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-666.97
	Bill	07/01/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-339.97
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,006.94
	Bill	07/23/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-667.03
	Bill	07/26/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-349.98
Comcast Business						
	Bill	07/15/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-485.22
	Bill Pmt -Check	07/25/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-485.22
Creative Culture Insignia, LLC						
	Bill	07/01/2018	Engineer Badges & Collar Pins	Accounts Payable	-SPLIT-	-622.50
	Bill Pmt -Check	07/12/2018	Payment (Firefighter Badges)	Cash Zions Bank-Gen Fund	Accounts Payable	-1,529.00
	Bill Pmt -Check	07/12/2018	Payment (Engineer Badges & Collar Pins)	Cash Zions Bank-Gen Fund	Accounts Payable	-622.50
DCSO						
	Bill Pmt -Check	07/25/2018	Payment (Paramedic Fees June 2018)	Cash Zions Bank-Gen Fund	Accounts Payable	-4,291.77

North Davis Fire District
Transaction List by Vendor

DRAFT

	Type	Date	July 2018	Account	Split	Amount
Department of Health						
	Bill Pmt -Check	07/25/2018	Payment - Ambulance Assessment SFY2018 QTR 4	Cash Zions Bank-Gen Fund	Accounts Payable	-11,718.98
Dominion Energy						
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-60.19
	Bill Pmt -Check	07/25/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-22.03
Econo Waste						
	Bill	07/01/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-56.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-56.00
Emergency Reporting						
	Bill	07/01/2018	Emergency Reporting Software - Annual Fee	Accounts Payable	Computer Maintenance & Supply	-5,244.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-5,244.00
ERS						
	Bill	07/16/2018	Furnace Filters	Accounts Payable	Equipment Maintenance & Supply	-557.80
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-557.80
Fuelman						
	Bill Pmt -Check	07/12/2018	Payment (Fuel for June 2018)	Cash Zions Bank-Gen Fund	Accounts Payable	-3,549.14
Henry Schein						
	Purchase Order	07/01/2018	Medical Supplies	Purchase Orders	-SPLIT-	-2,139.64
ICMA Retirement Corporation						
	Bill	07/05/2018	Annual Plan Fee (7/1/18-9/30/18)	Accounts Payable	Subscriptions, Memberships	-250.00
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-250.00
IMS ALLIANCE						
	Bill	07/20/2018	Par Tags - Gallegos	Accounts Payable	Misc. Equipment	-15.80
	Bill Pmt -Check	07/25/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-15.80
International Association of Fire Chiefs						
	Bill	07/01/2018	Membership (Taylor)	Accounts Payable	Subscriptions, Memberships	-304.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-304.00
Iris Medical Inc						
	Bill Pmt -Check	07/25/2018	Payment (Collection Contract - June 2018)	Cash Zions Bank-Gen Fund	Accounts Payable	-7,156.03
IRS Deposit						
	Check	07/13/2018	Payroll Date: 7/13/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-13,510.44
	Check	07/27/2018	Payroll Date: 7/27/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-14,107.44

North Davis Fire District
Transaction List by Vendor

DRAFT

	Type	Date	July 2018	Account	Split	Amount
John Taylor						
	Bill	07/03/2018	FY2019 Cleaning Allowance	Accounts Payable	Clothing Allowance	-308.75
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-308.75
	Bill	07/19/2018	Perdiem (8/7/2018-8/12/2018 Dallas Texas) - FRI Conference	Accounts Payable	Travel and Training	-384.00
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-384.00
LegalShield						
	Bill	07/05/2018	Employee Withholding	Accounts Payable	Legal W/H	-25.90
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-25.90
Les Olsen Company						
	Bill	07/01/2018	Annual Printer Maintenance Contract	Accounts Payable	Office supply & expenses	-228.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-228.00
Les Schwab Tire Ceter						
	Bill	07/03/2018	Tire Repair - Pub Ed Fire Engine	Accounts Payable	Vehicle Maintenance	-79.98
	Bill	07/10/2018	401 Tires	Accounts Payable	Vehicle Maintenance	-1,135.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,214.98
	Bill	07/12/2018	Trailer Tires	Accounts Payable	Vehicle Maintenance	-433.96
	Bill	07/12/2018	402 Tires	Accounts Payable	Vehicle Maintenance	-1,159.80
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,593.76
Liberty Mutual						
	Bill	07/01/2018	Employee Withholding	Accounts Payable	-SPLIT-	-242.54
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-242.54
	Bill	07/16/2018	Employee Withholding	Accounts Payable	-SPLIT-	-242.54
	Bill Pmt -Check	07/25/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-242.54
Lifeline Emergency Medical Training						
	Bill Pmt -Check	07/19/2018	Payment (CPR Cards)	Cash Zions Bank-Gen Fund	Accounts Payable	-168.00
LN Curtis and Sons						
	Bill	07/23/2018	Face Piece for Helmet	Accounts Payable	Misc. Equipment	-86.62
Logo Lady						
	Bill	07/03/2018	NDFD Uniforms for Stock	Accounts Payable	-SPLIT-	-2,344.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-50.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-2,344.00
Mark Becraft						
	Bill	07/09/2018	FY2019 Cleaning Allowance	Accounts Payable	Clothing Allowance	-308.75

North Davis Fire District
Transaction List by Vendor

DRAFT

	Type	Date	July 2018	Account	Split	Amount
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-308.75
	Bill	07/19/2018	Perdiem (8/7/2018-8/12/2018 Dallas Texas) - FRI Conference	Accounts Payable	Travel and Training	-384.00
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-384.00
Mark Weekes						
	Bill	07/03/2018	FY2019 Cleaning Allowance	Accounts Payable	Clothing Allowance	-150.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-150.00
	Bill	07/23/2018	FY2019 Clothing Reimbursement	Accounts Payable	-SPLIT-	-25.29
	Bill Pmt -Check	07/25/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-25.29
MES - Northwest						
	Bill	07/26/2018	Target Solutions Software Membership (FY2019)	Accounts Payable	-SPLIT-	-4,667.00
Moreton						
	Bill	07/05/2018	Liability Insurance (1 of 9 installments)	Accounts Payable	Liability Insurance (Risk Manag	-6,318.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-6,318.00
Napa Auto						
	Bill	07/02/2018	Blue Def	Accounts Payable	Vehicle Maintenance	-31.98
	Bill Pmt -Check	07/19/2018	Payment (lamp)	Cash Zions Bank-Gen Fund	Accounts Payable	-10.99
North Davis Firefighters Association						
	Check	07/13/2018	Payroll Date: 7/13/2018 Employee Withholding	Cash Zions Bank-Gen Fund	NDFD Association Dues	-165.00
	Check	07/27/2018	Payroll Date: 7/27/2018 Employee Withholding	Cash Zions Bank-Gen Fund	NDFD Association Dues	-160.00
Office Depot						
	Bill Pmt -Check	07/12/2018	Payment (Toner)	Cash Zions Bank-Gen Fund	Accounts Payable	-97.68
Payroll						
	Check	07/13/2018	Payroll Date: 7/13/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-39,832.26
	Check	07/27/2018	Payroll Date: 7/27/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-40,496.47
PEHP Flex						
	Check	07/27/2018	Payroll Date: 7/27/2018 Employee Withholding	Cash Zions Bank-Gen Fund	-SPLIT-	-1,354.68
PEHP Group Insurance						
	Bill	07/20/2018	Health & Dental Insurance July 2018	Accounts Payable	-SPLIT-	-28,788.64
	Bill Pmt -Check	07/25/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-28,788.64
Physio-Control, Inc						

North Davis Fire District
Transaction List by Vendor

DRAFT

	Type	Date	July 2018	Account	Split	Amount
	Bill Pmt -Check	07/12/2018	Payment (repair of defibrillator)	Cash Zions Bank-Gen Fund	Accounts Payable	-995.00
Quick & Clean, Inc						
	Bill	07/01/2018	Annual Car Washes (401 & 402)	Accounts Payable	-SPLIT-	-420.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-420.00
Rocky Mountain Ambulance						
	Bill Pmt -Check	07/12/2018	Payment (handle for truck)	Cash Zions Bank-Gen Fund	Accounts Payable	-144.74
Rocky Mountain Power						
	Bill Pmt -Check	07/19/2018	Payment (utilities)	Cash Zions Bank-Gen Fund	Accounts Payable	-1,497.60
Sam's Club MC/SYNCB						
	Bill	07/02/2018	Food for Department Dinner on July 3rd	Accounts Payable	Special Department Allowance	-120.57
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-120.57
Scott Call						
	Bill	07/05/2018	FY2019 Cleaning Allowance	Accounts Payable	Clothing Allowance	-150.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-150.00
Shay Holley						
	Bill	07/01/2018	July 2018 Physician Advisor	Accounts Payable	Medical Advisor	-700.00
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-700.00
Skaggs						
	Purchase Order	07/03/2018	Holly Bassett	Purchase Orders	Clothing Allowance	-100.00
	Bill	07/03/2018	Uniform Purchase	Accounts Payable	-SPLIT-	-74.99
	Bill Pmt -Check	07/19/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-74.99
Standard Examiner						
	Bill Pmt -Check	07/12/2018	Payment (Advertising Public Hearings)	Cash Zions Bank-Gen Fund	Accounts Payable	-325.00
Utah Communications Inc						
	Bill	07/05/2018	Radio Repair	Accounts Payable	Equipment Maintenance & Supply	-199.60
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-199.60
Utah Local Governments Trust						
	Bill	07/01/2018	Life Insurance, Etc. (NDFD \$183.78, Employee \$726.00)	Accounts Payable	-SPLIT-	-909.78
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-909.78
Utah Retirement Systems						
	Check	07/13/2018	Payroll Date: 7/13/2018	Cash Zions Bank-Gen Fund	Retirement	-8,394.63
	Check	07/27/2018	Payroll Date: 7/27/2018	Cash Zions Bank-Gen Fund	Retirement	-8,520.76

North Davis Fire District
Transaction List by Vendor

DRAFT

	Type	Date	July 2018	Account	Split	Amount
Utah Valley University						
	Bill Pmt -Check	07/12/2018	Payment (Recertification)	Cash Zions Bank-Gen Fund	Accounts Payable	-5.00
Vantagepoint Transfer Agents - 401						
	Check	07/13/2018	Payroll Date: 7/13/2018 (Retirement \$824.26, Employee Withholding \$795.75)	Cash Zions Bank-Gen Fund	-SPLIT-	-1,620.01
	Check	07/27/2018	Payroll Date: 7/27/2018 (Retirement \$842.46, Employee Withholding \$795.75)	Cash Zions Bank-Gen Fund	-SPLIT-	-1,638.16
Vantagepoint Transfer Agents - 457						
	Check	07/13/2018	Payroll Date: 7/13/2018 Employee Withholding	Cash Zions Bank-Gen Fund	-SPLIT-	-1,098.63
	Check	07/27/2018	Payroll Date: 7/27/2018 Employee Withholding	Cash Zions Bank-Gen Fund	-SPLIT-	-1,098.63
Verizon Wireless						
	Bill Pmt -Check	07/12/2018	Payment - Utilities	Cash Zions Bank-Gen Fund	Accounts Payable	-1,606.95
Visa Zions						
	Check	07/05/2018	NDFD Accounts	Cash Zions Bank-Gen Fund	-SPLIT-	-1,529.80
		Becraft	Costa Vida - Monthly County Chiefs lunch	16.38		
		Becraft	Olive Garden - Aministration, Chairman, Vice-Chairman Lunch to discuss Budget.	126.68		
		Becraft	Lowes - Hazmat Supplies	23.84		
		Becraft	Delta Airlines - Airfare to FRI Conference in Dallas, TX (August 2018)	370.40		
		Taylor	Smiths - Working lunch	3.69		
		Taylor	Smiths - Batteries	7.46		
		Taylor	ElevatorKey - Master Keys	207.89		
		Taylor	Winegars - Electrical Tape, Supplies	27.76		
		Taylor	Amazon - Book for Class	11.73		
		Taylor	Delta Airlines - Airfare to FRI Conference in Dallas, TX (August 2018)	370.40		
		Taylor	Air Show - Sunscreen for Crew on duty at HAFB Air Show	12.00		
		Rogers	Google Keeper - Password Protection	9.99		

North Davis Fire District
Transaction List by Vendor

DRAFT

	Type	Date	July 2018	Account	Split	Amount
		Rogers	Amazon - Battery for Battery Backup	59.95		
		Rogers	Amazon - Toilet Paper Holders for Stations	150.38		
		Youngberg	Smiths - Ink	69.99		
		Hadley	Lowes - Toilet Paper Holders	37.96		
		Hadley	Winegars - Station Supplies	23.30		
Waste Management						
	Bill	07/01/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-30.98
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-30.98
	Bill	07/26/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-63.22
West Point City (2)						
	Bill Pmt -Check	07/12/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-96.50
Wiggins & Co						
	Bill Pmt -Check	07/25/2018	Payment - June 2018 Payroll Administration	Cash Zions Bank-Gen Fund	Accounts Payable	-436.00



ADMINISTRATIVE CONTROL BOARD
SUMMARY SHEET

August 6, 2018

Agenda Item: Consideration of Approval of the Financial Report for the North Davis Fire District.

Information: Please see the attached Financial Report for the North Davis Fire District. Fiscal Year 2019 (July 1, 2018 – June 30, 2019) has just begun. As a reminder, there are revenues and expenditures which will be reversed into Fiscal Year 2018.

Recommendation: Please approve the Financial Report for the North Davis Fire District. Please contact the District Clerk with any questions.

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2018 through June 2019

DRAFT

	Jul '18 - Jun...	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Ambulance	66,878.85	1,146,479.68	-1,079,600.83	5.8%
Contract Services	31,682.66	190,095.96	-158,413.30	16.7%
EMS Per Capita	0.00	3,000.00	-3,000.00	0.0%
Fee in Lieu	14,687.51	170,264.70	-155,577.19	8.6%
Fire Investigation Report	5.00			
Fire Protection	0.00	1,475.00	-1,475.00	0.0%
Impact Fees	138.68	45,000.00	-44,861.32	0.3%
Incident Report	0.00	0.00	0.00	0.0%
Inspection Fees	0.00	1,000.00	-1,000.00	0.0%
Interest Income-General Fund	0.00	14,000.00	-14,000.00	0.0%
Miscellaneous Service Revenues	0.00	1,500.00	-1,500.00	0.0%
Other Financing Sources	0.00	206,338.60	-206,338.60	0.0%
Paramedic Fees	0.00	0.00	0.00	0.0%
Permit Fees	0.00	1,500.00	-1,500.00	0.0%
Plan Review Fees	350.00	3,500.00	-3,150.00	10.0%
Property Taxes	86,444.07	2,358,696.00	-2,272,251.93	3.7%
PT Contribution to Other Gover.	0.00	205,615.00	-205,615.00	0.0%
Reimburse Dental	0.00	0.00	0.00	0.0%
Total Income	200,186.77	4,348,464.94	-4,148,278.17	4.6%
Gross Profit	200,186.77	4,348,464.94	-4,148,278.17	4.6%
Expense				
Administrative Control Board				
Board of Directors Payroll	0.00	38,000.00	-38,000.00	0.0%
Total Administrative Control Board	0.00	38,000.00	-38,000.00	0.0%
Administrative Fees	0.00	0.00	0.00	0.0%
Bank Charges	0.00	4,890.00	-4,890.00	0.0%
Clothing Allowance	4,161.87	29,287.50	-25,125.63	14.2%
Collection Contract				
Health Care Finance Assessment	0.00	43,239.00	-43,239.00	0.0%
IRIS Medical	0.00	74,400.00	-74,400.00	0.0%
Collection Contract - Other	0.00	0.00	0.00	0.0%
Total Collection Contract	0.00	117,639.00	-117,639.00	0.0%
Communications	0.00	2,000.00	-2,000.00	0.0%
Computer Maintenance & Supply				
ERS Annual User Fee	0.00	4,230.00	-4,230.00	0.0%
Rover Mobile - Spotted Dog	0.00	1,100.00	-1,100.00	0.0%
Computer Maintenance & Supply - Other	5,373.94	16,600.00	-11,226.06	32.4%
Total Computer Maintenance & Supply	5,373.94	21,930.00	-16,556.06	24.5%
Contributions to Other Govt	0.00	204,382.00	-204,382.00	0.0%
Dispatch Services	14,168.00	85,000.00	-70,832.00	16.7%
EA Assistance Program	225.00	2,880.00	-2,655.00	7.8%
Employees Wages				
Full Time Employee Wages				
Auto Overtime	6,389.45	49,880.63	-43,491.18	12.8%
Hourly Acting Captain	1,894.08			
Retro Pay	140.40			
Salary	8,781.20			
Sick Leave	1,869.41			
Vacation Leave	6,389.67			
Full Time Employee Wages - Other	77,258.36	1,618,249.00	-1,540,990.64	4.8%
Total Full Time Employee Wages	102,722.57	1,668,129.63	-1,565,407.06	6.2%
Part-Time Employee Wages	19,535.58	300,939.20	-281,403.62	6.5%
Total Employees Wages	122,258.15	1,969,068.83	-1,846,810.68	6.2%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2018 through June 2019

DRAFT

	Jul '18 - Jun...	Budget	\$ Over Budget	% of Budget
Equipment Maintenance & Supply	1,167.71	39,467.00	-38,299.29	3.0%
FICA	8,604.44	153,540.76	-144,936.32	5.6%
Fleet Fund Capital Exp	0.00	80,000.00	-80,000.00	0.0%
Grant Expenses	0.00	0.00	0.00	0.0%
Insurance (Health)				
AFLAC Cancer Policy	813.24	10,572.12	-9,758.88	7.7%
Dental Insurance	0.00	0.00	0.00	0.0%
Disability Insurance	0.00	343.45	-343.45	0.0%
Life Insurance	183.78	2,802.60	-2,618.82	6.6%
Insurance (Health) - Other	21,072.08	335,585.48	-314,513.40	6.3%
Total Insurance (Health)	22,069.10	349,303.65	-327,234.55	6.3%
Lease Obligation-interest	0.00	21,685.53	-21,685.53	0.0%
Lease Obligations-principal	0.00	115,283.93	-115,283.93	0.0%
Liability Insurance (Risk Manag	6,318.00	76,122.00	-69,804.00	8.3%
Medical Supplies	0.00	0.00	0.00	0.0%
Medical Supplies Expenses				
Jump Kits	0.00	2,250.00	-2,250.00	0.0%
Medical Supplies Expenses - Other	73.23	42,500.00	-42,426.77	0.2%
Total Medical Supplies Expenses	73.23	44,750.00	-44,676.77	0.2%
Misc Services				
Duty Crew Fitness Pass	0.00	0.00	0.00	0.0%
Firefighter Testing	0.00	9,590.00	-9,590.00	0.0%
Recert of AMETs	0.00	1,840.00	-1,840.00	0.0%
Yearly Ambulance License Fees	0.00	1,800.00	-1,800.00	0.0%
Misc Services - Other	0.00	1,500.00	-1,500.00	0.0%
Total Misc Services	0.00	14,730.00	-14,730.00	0.0%
Misc Supplies	0.00	0.00	0.00	0.0%
Misc. Equipment	3,625.62	35,100.00	-31,474.38	10.3%
Office supply & expenses	162.68	8,500.00	-8,337.32	1.9%
Paramedics	0.00	51,600.00	-51,600.00	0.0%
Professional Services				
Accountant Fees	0.00	22,800.00	-22,800.00	0.0%
Attorney	0.00	9,360.00	-9,360.00	0.0%
Auditor	0.00	7,500.00	-7,500.00	0.0%
Blueline Drug Testin	0.00	1,365.00	-1,365.00	0.0%
Blueline New Hire Testing	0.00	650.00	-650.00	0.0%
Bond Trustee (Zions Bond)	0.00	2,000.00	-2,000.00	0.0%
Bonding	0.00	1,650.00	-1,650.00	0.0%
Medical Advisor	1,400.00	8,400.00	-7,000.00	16.7%
Payroll Administration	0.00	6,480.00	-6,480.00	0.0%
Transparancy	0.00	2,500.00	-2,500.00	0.0%
Professional Services - Other	0.00	3,480.00	-3,480.00	0.0%
Total Professional Services	1,400.00	66,185.00	-64,785.00	2.1%
Retirement	18,582.06	276,894.71	-258,312.65	6.7%
Shipping Charges	0.00	0.00	0.00	0.0%
Special Department Allowance	262.32	22,885.00	-22,622.68	1.1%
Subscriptions, Memberships	563.99	14,449.00	-13,885.01	3.9%
Surviving Spouse Trust Fund	0.00	2,470.00	-2,470.00	0.0%
Transfer Out General Fund	0.00	229,826.00	-229,826.00	0.0%
Travel and Training				
Pub Ed Supplies for Clowns	0.00	1,000.00	-1,000.00	0.0%
Travel and Training - Other	9,395.42	50,475.00	-41,079.58	18.6%
Total Travel and Training	9,395.42	51,475.00	-42,079.58	18.3%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2018 through June 2019

DRAFT

	Jul '18 - Jun...	Budget	\$ Over Budget	% of Budget
Utilities (Gas,Power,Phones)				
Verizon	-10.00			
Utilities (Gas,Power,Phones) - Other	2,659.37	72,981.00	-70,321.63	3.6%
Total Utilities (Gas,Power,Phones)	2,649.37	72,981.00	-70,331.63	3.6%
Vehicle Maintenance	3,260.72	86,954.00	-83,693.28	3.7%
Workmans Comp	0.00	59,185.00	-59,185.00	0.0%
Total Expense	224,321.62	4,348,464.91	-4,124,143.29	5.2%
Net Ordinary Income	-24,134.85	0.03	-24,134.88	-80,449,500.0%
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
Gain on Sale of Assets	30,000.00			
Interest Income	0.00	14,241.00	-14,241.00	0.0%
Use of Fund Balance	0.00	27,615.00	-27,615.00	0.0%
Total Capital Projects Inc 3	30,000.00	41,856.00	-11,856.00	71.7%
Debt Service Inc 2				
Interest Income	0.00	1,047.00	-1,047.00	0.0%
Transfers In Debt Service	0.00	229,826.00	-229,826.00	0.0%
Total Debt Service Inc 2	0.00	230,873.00	-230,873.00	0.0%
Total Other Income	30,000.00	272,729.00	-242,729.00	11.0%
Other Expense				
Capital Projects Exp 3				
Equipment	0.00	17,456.00	-17,456.00	0.0%
Office Equipment	0.00	1,400.00	-1,400.00	0.0%
Capital Projects Exp 3 - Other	0.00	23,000.00	-23,000.00	0.0%
Total Capital Projects Exp 3	0.00	41,856.00	-41,856.00	0.0%
Debt Service Exp 2				
Addition to Fund Balance	0.00	1,047.00	-1,047.00	0.0%
Interest Expense	0.00	59,826.00	-59,826.00	0.0%
Principal	0.00	170,000.00	-170,000.00	0.0%
Total Debt Service Exp 2	0.00	230,873.00	-230,873.00	0.0%
Total Other Expense	0.00	272,729.00	-272,729.00	0.0%
Net Other Income	30,000.00	0.00	30,000.00	100.0%
Net Income	5,865.15	0.03	5,865.12	19,550,500.0%



ADMINISTRATIVE CONTROL BOARD SUMMARY SHEET

August 6, 2018

Agenda Item: Discussion and Consideration of Approval of Resolution 2018R-07 of the Property Tax Rate for the 2018 Taxable Year for the North Davis Fire District and Requesting that Clearfield City Council as the Governing Authority Adopt a Resolution Certifying a Tax Rate for the North Davis Fire District and Providing for an Effective Date (Truth in Taxation Process)

- a. Public Hearing
- b. Action

Information: Revenues and Expenditures of the District. Information as to why the North Davis Fire District needs additional revenue.

Revenues of the North Davis Fire District:

- Ambulance Service – The North Davis Fire District receives revenue for providing EMS services. The total amount billed out for ambulance service is not the full amount in which the district will collect. Each year, the North Davis Fire District only collects approximately 50% of the billed amount.
- Interest, Inspection Fees and Miscellaneous Incomes – Each year, the North Davis Fire District collects a small amount of miscellaneous and interest income and inspection fees.
- Plan Review, Impact and Permit Fees – The North Davis Fire District collects a minimal revenue for Plan Reviews and Impact and Permit Fees for development within the district.
- Property Tax and Fee in Lieu – The North Davis Fire District collects a percentage of Property Tax and Fee in Lieu from residents and businesses within Clearfield City and West Point City.
- Contact Services – Sunset City currently contracts with the North Davis Fire District for Fire and EMS services. This contract allows for the North Davis Fire District collects revenue from Sunset City.

Note: The North Davis Fire District does not receive revenue from Sales Tax and Class C Road Funds.

Expenditures:

- Employee wages are lagging considerably and need to be adjusted to keep within market and retain quality employees. The increase to employee wages creates a trickle effect causing FICA, retirement and workers compensation costs to also increase.
- Health Insurance – Due to the rising cost of health coverage, the budgeted amount for health insurance in Fiscal Year 2019 increased nearly 11%.
- Liability Insurance – Due to the rising cost of insurance, the budgeted amount for Liability Insurance in Fiscal Year 2019 increased nearly 6.5%.
- Medical supplies, vehicle maintenance and fuel costs continue to increase.

Recommendation: Administration recommends the North Davis Fire District Administrative Control Board approved a property tax rate of 0.001205 as advertised. The increase to the property tax rate will generate approximately \$2,435,931.00 in property tax revenue for the North Davis Fire District

RESOLUTION NO. 2017R-07

A RESOLUTION REQUESTING THAT THE CLEARFIELD CITY COUNCIL AS GOVERNING BODY ADOPT A RESOLUTION CERTIFYING A TAX RATE FOR THE NORTH DAVIS FIRE DISTRICT TO THE DAVIS COUNTY CLERK-AUDITOR FOR THE 2018 TAXABLE YEAR AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the North Davis Fire District ("District") is a Special Service District created pursuant to and in accordance with the Utah Special Service District Act, §§ 17D-1-101 et seq. Utah Code Annotated, 1953 (the "Act"); and,

WHEREAS, the Clearfield City Council is the Governing Body defined in the Act which initially created the District; and,

WHEREAS, the Governing Body created the Administrative Control Board in accordance with the provisions of § 17D-1-301 of the Act and delegated to the Administrative Control Board the power to act as the Governing Body of the District; and,

WHEREAS, the Governing Body cannot delegate to the Administrative Control Board the power to levy a tax on the taxable property of the District; and

WHEREAS, the Governing Body retains the power and duty to levy a tax on the taxable property of the District; and,

WHEREAS, a Special Tax Election was held in the District on November 8, 2005 at which time the voters of the District authorized assessment of an annual tax at a rate not to exceed .001400 per dollar of taxable value on all taxable property within the District, in addition to all other taxes levied or imposed on such property within the District for the purpose of funding operating expenses and capital improvements and to provide fire protection, emergency medical and ambulance services and consolidated 911 and emergency dispatch services within the District; and,

WHEREAS, the Utah State Tax Commission issued a Decision and Order on September 25, 2012 in Appeal No. 12-2294 interpreting §59-2-914(3) Utah Code Annotated, 1953 and approving a certified tax rate for the District in the amount of .001467; and,

WHEREAS, the Administrative Control Board desires to establish a certified tax rate for the 2018 taxable year at a rate of 0.001205; and

WHEREAS, a regular meeting was duly noticed and held accordingly at which time a proposed certified tax rate for the District was considered by the Administrative Control Board;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE ADMINISTRATIVE CONTROL BOARD OF THE NORTH DAVIS FIRE DISTRICT, as follows, to wit:

Section One: DETERMINATION OF CERTIFIED TAX RATE

After review and study of the budgetary needs and requirements of the District and considering approval of the voters within the District at the Special Tax Election and the Decision and Order of the Utah State Tax Commission dated September 25, 2012, the Administrative Control Board has determined that the certified tax rate of 0.001205 on all taxable property lying and being within the corporate boundaries of the North Davis Fire District for the 2018 taxable year is necessary and desirable.

Section Two: REQUEST TO GOVERNING BODY

The Administrative Control Board requests that the Clearfield City Council, as the Governing Body for the North Davis Fire District, adopt a Resolution declaring that the certified tax rate on all property lying and being within the corporate boundaries of the North Davis Fire District for the 2018 taxable year be fixed, set and established as 0.001205. A copy of the proposed Resolution to be adopted by the Governing Authority is attached hereto as Exhibit A.

Section Three: RESOLUTION TO COUNTY OFFICIALS

That upon adoption of the Resolution establishing the certified tax rate by the Governing Body that the City Recorder be authorized and directed forthwith to certify copies of said Resolution and to forward and direct one copy each to the Davis County Clerk-Auditor and the Board of County Commissioners of Davis County.

Section Four: EFFECTIVE DATE

This Resolution shall be effective immediately upon passage and adoption

PASSED AND ADOPTED by the Administrative Control Board of the North Davis Fire District this 6th Day of August 6, 2018.

North Davis Fire District

By: _____
Gary Petersen, Chairman

ATTEST:

Misty Rogers, District Clerk



ADMINISTRATIVE CONTROL BOARD SUMMARY SHEET

August 6, 2018

Agenda Item: Discussion and Consideration of Approval Resolution 2018R-08 the Adoption of the North Davis Fire District FY2018/2019 Final Budget and Appropriating Funds for the Purposes Set Forth Therein for the Period Beginning July 1, 2018 and Ending June 30, 2019

- a. Public Hearing
- b. Action

Information: The North Davis Fire District proposed budget for Fiscal Year 2019 is attached. Please review and contact Chief Becraft with any questions.

Recommendation: Administration recommends the North Davis Fire District Administrative Control Board approve the Adoption of the North Davis Fire District FY2018/2019 Final Budget and Appropriating Funds for the Purposes Set Forth Therein for the Period Beginning July 1, 2018 and Ending June 30, 2019.

RESOLUTION 2018R-08

A RESOLUTION APPROVING AND ADOPTING THE FISCAL YEAR 2019 BUDGET FOR THE NORTH DAVIS FIRE DISTRICT FOR THE PERIOD BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 AND APPROPRIATING FUNDS FOR THE PURPOSES SET FORTH THEREIN

WHEREAS, the Administrative Control Board of the North Davis Fire District (hereinafter referred to sometimes as the "District") is required by law to adopt a Budget for the 2019 Budget Year in accordance with the "Uniform Fiscal Procedures for Special Districts Act," §§17B-1-601, et seq., Utah Code Annotated, 1953; and,

WHEREAS, the District Treasurer has heretofore caused to be prepared and submitted to the Administrative Control Board a Final Budget for the North Davis Fire District for the 2019 Budget Year; and

WHEREAS, said Final Budget appears to be in proper form, subject to minor modifications, and appears correctly to set forth the anticipated disbursements and anticipated receipts of the District for the 2019 Budget Year; and,

WHEREAS, a Public Hearing on said Final Budget was duly advertised and held according to law.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Administrative Control Board of the North Davis Fire District that the hereto attached Budget, together with the modifications and adjustments made by the Administrative Control Board after the public hearing, pursuant to authority granted by the provisions of § 17B-1-611, Utah Code Annotated, 1953, be and the same is hereby adopted as the Budget for the District for the 2019 Budget Year and that a copy of said Budget as finally adopted be deposited with the Clerk of Davis County and be available for public review there and in the District Office.

PASSED AND ADOPTED by the Administrative Control Board of the North Davis Fire District this 6th Day of August, 2018.

NORTH DAVIS FIRE DISTRICT

Gary Petersen, Chairman

ATTEST:

Misty Rogers, District Clerk



DRAFT

**NORTH DAVIS FIRE DISTRICT
GENERAL FUND
FISCAL YEAR 2018 - 2019
FINAL BUDGET - DRAFT**

Amended 8/2/2018

NORTH DAVIS FIRE DISTRICT
DESCRIPTION
2-001 CAPITAL PROJECT EXPENSES 2018-2019

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	MOTOROLA RADIOS	2	\$ 3,500.00	\$ 7,000.00
2	RECLINERS - STATION 41	2	\$ 700.00	\$ 1,400.00
3	GAS MONITOR - MULTI RAY	1	\$ 7,500.00	\$ 7,500.00
4	RESURFACE ST 41 PARKING LOT	1	\$ 7,913.11	\$ 7,913.11
5	RESURFACE ST 42 PARKING LOT	1	\$ 4,284.33	\$ 4,284.33
6	STUCO REPAIR - STATION 41 (NORTHSIDE OF BUILDING)	1	\$ 8,000.00	\$ 8,000.00
7	SOUND MASKING SYSTEM - ST 41	1	\$ 2,956.00	\$ 2,956.00
			FY2017 TOTAL	\$ 39,053.44

In FY2018, 6 recliners were put at station 42. This will finish up the purchase of new recliners for both stations

Lower than Tentative Budget

Lower than Tentative Budget

Needed at Station 41

[CLICK HERE TO GO TO REVENUES](#)
[CLICK HERE TO GO TO EXPENSES](#)

**NORTH DAVIS FIRE DISTRICT
CAPITAL PROJECTS**

**DESCRIPTION
3-002 CAPITAL FUND BALANCE 2018-2019**

DRAFT

LINE	ITEM DESCRIPTION		
1	BEGINNING FUND BALANCE		\$ 1,198,868.00
2	INTEREST INCOME		\$ 14,241.00
3	SALE OF 2004 ASSETS		\$ 30,000.00
4	SALE OF		\$ -
5	LEASE PROCEEDS		
6			
7	TRANSFERS IN FROM GENERAL FUND		\$ 0.00
8			
9			
10	APPRORIATION OF FUND BALANCE		
11			
12			
13			
14			
15			
16	AVAILABLE FUNDS		\$ 1,243,109.00
17	CONTRIBUTION TO FUND BALANCE		\$ 5,187.56
18	EXPENSES CAPTIAL PROJECTS		\$ 39,053.44
19	APPRORIATION FROM CAPITAL TO GENERAL FUND		\$ -
20	TRANSFER OUT TO GENERAL FUND		
21			
	ENDING FUND BALACE		\$ 1,198,868.00

- CLICK HERE TO GO TO REVENUES
- CLICK HERE TO GO TO USES OF FUNDS
- CLICK HERE TO GO TO CAPITAL EXPENSES

**NORTH DAVIS FIRE DISTRICT
DEBT SERVICE**

DRAFT

**DESCRIPTION
3-003 DEBT SERVICE 2018-2019**

LINE	ITEM DESCRIPTION			
1	BEGINNING FUND BALANCE		\$	66,341.00
2	INTEREST INCOME		\$	1,047.00
3				
4				
5				
6	TRANSFERS IN FROM GENERAL FUND		\$	229,826.00
7				
8				
9				
10				
11				
12				
13				
14				
15	AVAILABLE FUNDS		\$	297,214.00
16				
17	DEBT SERVICE PRINCIPAL		\$	170,000.00
18	DEBT SERVICE INTEREST		\$	59,826.00
19				
20				
21	ENDING FUND BALACE		\$	67,388.00

1560 NORTH DAVIS FIRE DISTRICT
 BUDGET DETAIL SHEET 2018-2019
 USES OF FUNDS

DRAFT

LINE	DESCRIPTION		ACCT. TOTAL	
1	001 PERM EMPLOYEE WAGES		\$ 1,627,198.54	\$ 1,630,660.49
2	002 OVERTIME		\$ 49,970.25	
3	003 PART-TIME EMPLOYEE WAGES		\$ 301,279.36	
4	003 PART-TIME EMPLOYEE WAGES/TRANSFER SHIFTS		\$ -	
5	004 MERIT PAY		\$ 3,461.95	
6	005 BOARD WAGES		\$ 38,000.00	
7	006 F.I.C.A.		\$ 154,523.12	
8	007 RETIREMENT		\$ 279,300.51	
9	008 INSURANCE (HEALTH)		\$ 349,329.05	
10	009 UTAH DISABILITY DEATH BENEFIT		\$ 2,470.00	
11	010 WORKMANS COMP		\$ 59,185.00	
12	012 BANK CHARGES		\$ 4,890.00	
13	013 EMPLOYEE ASSISTANCE PROGRAM		\$ 2,880.00	
14	014 CLOTHING ALLOWANCE - FULL TIME		\$ 24,087.50	\$ 29,287.50
15	015 CLOTHING ALLOWANCE - PART TIME		\$ 5,200.00	
16	016 SUBSCRIPTIONS, MEMBERSHIPS		\$ 14,449.00	
17	017 TRAVEL AND TRAINING		\$ 54,475.00	
18	018 OFFICE SUPPLY AND EXPENSE		\$ 8,500.00	
19	019 EQUIPMENT MAINTENANCE AND SUPPLY		\$ 39,467.00	
20	020 VEHICLE MAINTENANCE		\$ 86,954.00	
21	021 COMPUTER MAINTENANCE AND SUPPLY		\$ 22,944.00	
22	022 UTILITIES (GAS, POWER, PHONES)		\$ 72,981.00	
23	023 800 COMMUNICATIONS		\$ 2,000.00	
24	024 DISPATCH SERVICES		\$ 85,000.00	
25	025 SPECIAL DEPARTMENT ALLOWANCE		\$ 22,885.00	
26	026 GRANT EXPENSES		\$ -	
27	027 LIABILITY INSURANCE (RISK MANAGEMENT)		\$ 76,122.00	
28	028 COLLECTION CONTRACT (IRIS MEDICAL)		\$ 117,639.00	
29	029 MEDICAL SUPPLIES		\$ 44,750.00	
30	031 PARAMEDIC FEE		\$ 51,600.00	
31	032 MISC. SERVICES		\$ 14,730.00	
32	033 PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)		\$ 66,185.00	
33	034 MISC. EQUIPMENT		\$ 35,100.00	
34	35 LEASE OBLIGATION		\$ 136,969.46	
35	036 FLEET FUND		\$ 80,000.00	
35	037 TRANSFER TO DEBT SERVICE		\$ 229,826.00	
	038 CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)		\$ 204,382.00	Property Tax Revenue Received by RDA's in West Point & Clearfield
	TOTAL		\$ 4,368,733.74	

	036 TRANSFER TO CAPITAL PROJECTS BUDGET		\$ 0.00
	TOTAL BUDGET WITH TRANSFER TO CAPITAL		\$ 4,368,733.74
	CLICK HERE TO GO TO REVENUES		
	CLICK HERE TO GO TO USES OF FUNDS		
	CLICK HERE TO GO TO CAPITAL PROJECTS FUND BALANCE		
	CLICK HERE TO GO TO CAPITAL EXPENSES		
	CLICK HERE TO GO TO TRANSFER TO CAPITAL		

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019
3-001 REVENUES**

DRAFT

ESTIMATES

1	TOTAL AMBULANCE	\$ 1,146,479.68
2	CONTRACT SERVICE (Sunset Service Fee - estimate 12 month)	\$ 190,095.96
3	EMS PER CAPITA	\$ 3,000.00
4	EMS COMPETITIVE GRANT	
5	UTAH STATE FORESTRY GRANT	
6	FEMA ASSISTANCE TO FIREFIGHTERS GRANT	.
7	FALSE ALARM FEES	
8	IMPACT FEES	\$ 45,000.00
9	INCIDENT REPORTS	
10	INTEREST INCOME	\$ 14,000.00
11	INSPECTION FEES	\$ 1,000.00
12	MISCELLANEOUS SERVICE REVENUES	\$ 1,500.00
13	USAR AND HAZMAT WAGE REIMBURSEMENT	
14	PERMIT FEES	\$ 1,500.00
15	PLAN REVIEW FEES	\$ 3,500.00
16	FIRE PROTECTION UNICORPORATED COUNTY	\$ 1,475.00
17	FEE IN LIEU OF TAXES AND AGE BASED FEES	\$ 170,264.66
18	PROPERTY TAXES	\$ 2,586,536.44
19	PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (RDA)	\$ 204,382.00
20	APPROPRIATION OF FUND BALANCE CAPITAL	\$ -
21	APPROPRIATION OF FUND BALANCE	
22	TRANSFER IN FROM CAPITAL PROJECTS	
TOTAL REVENUES		\$ 4,368,733.74

Projected amount to be received in FY2019 (same amount as in FY2018)

Full year of contract service with Sunset City.

Misty Rogers: Anticipated Clearfield & West Point City Development. Possible Lifetime Product expansion (\$300,000).

Misty Rogers: Budgeted the same Fee in Lieu in FY2019 as in FY2018

FEE IN LIEU & PROPERTY TAX COMBINED
\$ 2,756,801.10

Misty Rogers: Projected amount received from maintaining the rate of 0.001205, with an (personal property tax, property tax and new growth. It the past the district has received more property tax)

FY2018 Budgeted Revenues
\$ 1,146,479.68
\$ 89,338.86
\$ 3,000.00
\$ 150,000.00
\$ 14,000.00
\$ 1,000.00
\$ 1,500.00
\$ 1,500.00
\$ 3,500.00
\$ 1,475.00
\$ 170,264.66
\$ 2,313,696.00
\$ 300,000.00
\$ 4,195,754.20

- [CLICK HERE TO RETURN TO USES OF FUNDS](#)
- [CLICK HERE TO GO TO CAPITAL PROJECTS](#)
- [CLICK HERE TO GO TO CAPITAL EXPENSES](#)

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

DESCRIPTION

001 PERMANENT EMPLOYEE WAGES

LINE	ITEM DESCRIPTION	PAY PERIOD	UNIT PRICE	CURRENT	TIER	BUDGETED FY2018
				AMOUNT		
1	Chief	26	\$ 4,438.40	\$ 115,398.40	1	
2	Deputy Chief	26	\$ 4,072.99	\$ 105,897.74	1	
3	Executive Secretary/Clerk	26	\$ 2,424.80	\$ 63,044.80	1	
4	Battalion Chief	30	\$ 2,893.44	\$ 86,803.20	1	
5	Battalion Chief	30	\$ 2,714.88	\$ 81,446.40	1	
6	Battalion Chief	30	\$ 2,625.60	\$ 78,768.00	1	
7	Captain	30	\$ 2,691.84	\$ 80,755.20	1	
8	Captain	30	\$ 2,102.40	\$ 63,072.00	1	
9	Captain	30	\$ 2,438.40	\$ 73,152.00	1	
	Fire Marshal – Differential Pay INCLUDED IN DEPUTY CHIEF WAGE		\$ -	\$ -		
	Acting Captain Pay		\$ -	\$ -		
DRIVER/ENGINEERS						
10	Driver	30	1726.08	\$ 51,782.40	2	
11	Driver	30	1726.08	\$ 51,782.40	2	
12	Driver	30	1951.68	\$ 58,550.40	1	
13	Driver	30	1841.28	\$ 55,238.40	1	
14	Driver	30	1951.68	\$ 58,550.40	1	
15	Driver	30	1842.24	\$ 55,267.20	1	
FIREFIGHTERS						
16	FF	30	1416.96	\$ 42,508.80	2	
17	FF	30	1416.96	\$ 42,508.80	2	
18	FF	30	1889.28	\$ 56,678.40	1	
19	FF	30	1525.44	\$ 45,763.20	2	
20	FF	30	1563.84	\$ 46,915.20	2	
21	FF	30	1398.72	\$ 41,961.60	2	
22	FF	30	1398.72	\$ 41,961.60	2	
23	FF	30	1398.72	\$ 41,961.60	2	
24	FF	30	1962.24	\$ 58,867.20	1	
25	FF	30	1488.00	\$ 44,640.00	2	
26	FF	30	1398.72	\$ 41,961.60	2	
27	FF	30	1398.72	\$ 41,961.60	2	
TOTAL				\$1,627,198.54		\$1,361,556.96

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
003 PART-TIME EMPLOYEES**

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	PF Slot		\$ 15.33	
2	PT FF		\$ 19.86	
3	PT FF		\$ 19.67	
4	PT FF		\$ 15.08	
5	PT FF		\$ 19.67	
6	PT FF		\$ 15.53	
7	PT FF		\$ 14.85	
8	PT FF		\$ 19.76	
9	PF FF		\$ 19.54	
10	PT FF		\$ 15.53	
11	PT FF		\$ 14.21	
12	PT FF		\$ 16.47	
13	PT FF		\$ 19.86	
14	PT FF		\$ 19.67	
15	PT FF		\$ 16.47	
16	PT FF		\$ 19.11	
17	PF FF		\$ 16.05	
18	PT FF		\$ 15.99	
19	PT Slot		\$ 19.67	
20	PT FF		\$ 17.48	
21	PT FF		\$ 15.99	
	AVERAGE RATE OF PAY		\$ 17.42	
	CLICK HERE TO RETURN TO USES OF FUNDS			
22	PART-TIME STATION MANNING/DRILL			\$ 170,158.56
23	PART-TIME LEAVE COVERAGE			\$ 126,120.80
24	PART-TIME PUB ED / OPEN HOUSE			\$ 5,000.00
25	PART-TIME CONTINGENCY			\$ -
	<i>Added Part-time Contingency</i>		TOTAL	\$ 301,279.36

\$ 17,559.36	Drill
\$ 152,599.20	Station Manning
\$ 170,158.56	Total Cost

Total of Drill & Station Manning
2 drill per month @ 2 hours with 21 ff attending x \$17.42 x 12 months = \$17,559.36
Station 42 - 365 days with 1 firefighter 24 hours per day = 8760 hours at average of \$17.42 per hour = \$152,599.20
TOTAL = \$170,158.56

\$ 83,319.86	Sick/Vacation Coverage
\$ 42,800.94	Use or Lose Coverage
\$ 126,120.80	Total Cost

Emergency Part-time call back AND SICK LEAVE AND VACATION COVERAGE. 4,783 HOURS @\$17.42 PER HOUR AVERAGE = \$83,319.86
WE HAVE 14 EMPLOYEES AT USE OR LOSE THIS YEAR. 2,457 HOURS @ 17.42 PER HOUR = \$42,800.94
Total \$126,120.56

FY2018	
\$	153,064.56
\$	113,450.80
\$	5,000.00
\$	15,700.00
\$	287,215.36
\$	258,493.82
	Reduction at total .10

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
004 MERIT PAY INCREASE**

Full-time Administration	
Chief	
Deputy Chief	
Executive Secretary/Clerk	
Battalion Chief	
Battalion Chief	
Battalion Chief	
Capatin	
Captain	
Captain	
Full-time Firefighters	
Full-Time FF	
Full-Time FF	
Full-Time FF	
Full-Time FF	
Full-Time FF	
Full-Time FF	
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Full-Time FF	

Part-Time Firefighters	
1	Part-Time FF
2	Part-Time FF
3	Part-Time FF
4	Part-Time FF
5	Part-Time FF
6	Part-Time FF
7	Part-Time FF
8	Part-Time FF
9	Part-Time FF
10	Part-Time FF
11	Part-Time FF
12	Part-Time FF
13	Part-Time FF
14	Part-Time FF
15	Part-Time FF
16	Part-Time FF
17	Part-Time FF
18	Part-Time FF
19	Part-Time FF
20	Part-Time FF
21	

DRAFT

FY2018 BUDGET	
PERM WAGES	\$ 1,361,556.96
PART-TIME WAGES	\$ 258,493.82
TRANSFERS	
OVERTIME WAGES	\$ 105,323.35
TOTAL WAGES	\$ 1,725,374.13
TOTAL WITH 2.5% INCREASE	\$ 1,768,508.49
TOTAL MERIT	\$ 43,134.35

		MERIT INCREASE		
PERM WAGES	\$ 1,627,198.54		TOTAL WITH 2.5% INCREASE	TOTAL MERIT
PART TIME WAGES	\$ 301,279.36			
TRANSFERS	\$ -			
OVERTIME WAGES	\$ 49,970.25	0.03	0.03	\$ 3,461.95
TOTAL WAGES	\$ 1,978,448.15			
			\$ 118,860.35	\$ 3,461.95
Admin & BC Merit	\$ 115,398.40			

Misty Rogers:
Chief Total Wages for FY2019

Misty Rogers:
Merit of 3% Budgetd fo

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Increase do to implementation of wage study

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
005 ADMINISTRATIVE CONTROL BOARD WAGES**

DRAFT

LINE	ITEM DESCRIPTION (Quarterly Compensation)	QUANTITY	UNIT PRICE	AMOUNT
1	Chairman - West Point	4	\$ 1,250.00	\$ 5,000.00
2	Vice-Chairman - Clearfield	4	\$ 1,250.00	\$ 5,000.00
3	Board Member Position - West Point	4	\$ 1,000.00	\$ 4,000.00
4	Board Member Position - Clearfield	4	\$ 1,000.00	\$ 4,000.00
5	Board Member Position - Clearfield	4	\$ 1,000.00	\$ 4,000.00
6	Board Member Position - Clearfield	4	\$ 1,000.00	\$ 4,000.00
7	Board Member Position - At-Large Position Clearfield	4	\$ 1,000.00	\$ 4,000.00
8	Board Member Position - Sunset (Ex-Officio)	4	\$ 1,000.00	\$ 4,000.00
9	Board Member Position - Sunset (Ex-Officio)	4	\$ 1,000.00	\$ 4,000.00
			TOTAL	\$ 38,000.00

Budgetd FY2018	
TOTAL	\$ 30,000.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
006 F.I.C.A.**

LINE	ITEM DESCRIPTION	QTY.	UNIT PRICE	0.0765	PERCENT
				AMOUNT	PERM WAGES
1	Chief			\$ 8,827.98	\$ 115,398.40
2	Deputy Chief			\$ 8,101.18	\$ 105,897.74
3	Executive Secretary/Clerk			\$ 4,822.93	\$ 63,044.80
4	Battalion Chief			\$ 6,640.44	\$ 86,803.20
5	Battalion Chief			\$ 6,230.65	\$ 81,446.40
6	Battalion Chief			\$ 6,025.75	\$ 78,768.00
7	Captain			\$ 6,177.77	\$ 80,755.20
8	Captain			\$ 4,825.01	\$ 63,072.00
9	Captain			\$ 5,596.13	\$ 73,152.00
	Fire Marshal – Differential Pay			\$ -	\$ -
10	FF			\$ 3,251.92	\$ 42,508.80
11	FF			\$ 3,251.92	\$ 42,508.80
12	FF			\$ 4,335.90	\$ 56,678.40
13	Driver			\$ 3,961.35	\$ 51,782.40
14	FF			\$ 3,500.88	\$ 45,763.20
15	FF			\$ 3,210.06	\$ 41,961.60
16	FF			\$ 3,589.01	\$ 46,915.20
17	Driver			\$ 3,961.35	\$ 51,782.40
18	Driver			\$ 4,479.11	\$ 58,550.40
19	Driver			\$ 4,225.74	\$ 55,238.40
20	Driver			\$ 4,479.11	\$ 58,550.40
21	FF			\$ 3,210.06	\$ 41,961.60
22	Driver			\$ 4,227.94	\$ 55,267.20
23	FF			\$ 4,503.34	\$ 58,867.20
24	FF			\$ 3,414.96	\$ 44,640.00
25	FF			\$ 3,210.06	\$ 41,961.60
26	FF			\$ 3,210.06	\$ 41,961.60
27	FF			\$ 3,210.06	\$ 41,961.60
27	Part time FICA			\$ 23,047.87	\$ 301,279.36
28	Overtime FICA			\$ 3,822.72	\$ 49,970.25
29	Administrative Control Board FICA			\$ 2,907.00	\$ 38,000.00
30	Merit pay FICA			\$ 264.84	\$ 3,461.95
	CLICK HERE TO RETURN TO USES OF FUNDS				
	TOTAL			\$ 154,523.12	\$ 2,019,910.10

BUDGETED FY2018		
0.0765 Percent		
Amount	Perm Wage	
\$ 104,118.92	\$ 1,361,031.57	Perm Wages
\$ 20,119.03	\$ 262,993.82	Part time FICA
\$ 8,057.24	\$ 105,323.35	Overtime FICA
\$ 2,295.00	\$ 30,000.00	Board
\$ 3,308.38	\$ 43,246.85	Merit Pay FICA
\$ 137,898.57	\$ 1,802,595.59	Total

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
007 RETIREMENT**

	URS	ICMA	PUB EMP
2013-2014 rate	18.01%		
2014-2015 rate	18.87%		
2015-2016 rate	19.04%		
2016-2017 rate	18.94%		
2017-2018 rate	18.97%		12.08%
2018-2019 rate	19.66%		12.08%

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LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FULL TIME - TIER 1 (FIREFIGHTERS RETIREMENT DIV. A)		\$ 1,091,489.74	\$ 214,586.88
	FULL TIME - TIER 2 (FIREFIGHTERS RETIREMENT DIV. A)		\$ 535,708.80	\$ 64,713.62
	TOTAL		\$ 1,627,198.54	\$ 279,300.51

Budgeted FY2018	
Unit Price	Amount
\$ 1,361,556.96	\$ 258,423.51

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
008 INSURANCE**

	EMPLOYEE	SUMMIT OPT 1 / ADVANTAGE OPT 1	DENTAL	ACC. DENTAL	VISION	NDFD AMOUNT	TOTAL PREMIUM	TYPE
1	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
2	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
3	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
4	Full-Time Employee	\$ 1,275.74	\$ 64.08	\$ 0.52	\$ -	\$ 11,821.80	\$ 16,084.08	DBL
5	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
6	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
7	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
8	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
9	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
10	Full-Time Employee	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
11	Full-Time Employee	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
12	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
13	Full-Time Employee	\$ 1,275.74	\$ 97.00	\$ 0.52	\$ -	\$ 12,112.15	\$ 16,479.12	DBL
14	Full-Time Employee	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
15	Full-Time Employee	\$ 1,275.74	\$ 64.08	\$ 0.52	\$ -	\$ 11,821.80	\$ 16,084.08	DBL
16	Full-Time Employee	\$ 1,275.74	\$ 64.08	\$ 0.52	\$ -	\$ 11,821.80	\$ 16,084.08	DBL
17	Full-Time Employee	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
18	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
19	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
20	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
21	Full-Time Employee	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
22	Full-Time Employee	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
23	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
24	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
25	Full-Time Employee	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
26	Full-Time Employee	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
27	Full-Time Employee	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
LIFE & AD&D BENEFIT FOR FT EMPLOYEES (27)						\$ 2,802.60	\$ 2,802.60	
CANCER INSURANCE FOR FT EMPLOYEES (27)						\$ 10,572.12	\$ 10,572.12	
DISABILITY INSURANCE FOR NON FF EMPLOYEE (1)						\$ 343.45	\$ 343.45	
						\$ 349,329.05	\$ 470,331.61	

NOTE: Not all employees utilize NDFD benefits or they may only utilize some of the benefits offered. Also, if an employee experiences a qualifying "life event" sometime throughout the year, premiums could change.

Vision FY 2019 Premium		
Family	Double	Single
\$ 13.91	\$ 10.15	\$ 6.38

Medical FY 2018 Premium		
Family	Double	Single
\$ 1,620.32	\$ 1,197.88	\$ 578.70

Dental FY 2018 Premium		
Family	Double	Single
98.98	65.4	47.82

Budgeted FY2018	
NDFD AMOUNT	TOTAL PREMIUM
\$ 307,328.38	\$ 413,187.85

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
010 WORKMANS COMP**

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	WORKMANS COMP	1		\$ 58,000.00
2	DATA BREACH	1		\$ 1,185.00
			TOTAL	\$ 59,185.00

Budgeted FY 2018	
\$	49,299.83

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
012 BANK CHARGES**

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	ZIONS BANK SERVICE FEES			\$ -
1	CHECK PRINTING			\$ 450.00
2	LOCK BOX FOR AMBULANCE BILLING	12	\$ 370.00	\$ 4,440.00
			TOTAL	\$ 4,890.00

Budgeted in FY2018
\$ 4,890.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
014 CLOTHING ALLOWANCE (FULL-TIME)**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Chief	1	\$ 1,408.75	\$ 1,408.75
2	Deputy Chief	1	\$ 1,408.75	\$ 1,408.75
3		1	\$ 780.00	\$ 780.00
4	(3) Battalion Chief	1	\$ 780.00	\$ 780.00
5	(3) Captains	1	\$ 780.00	\$ 780.00
6	(18) Full-Time Firefighters	1	\$ 780.00	\$ 780.00
7		1	\$ 780.00	\$ 780.00
8		1	\$ 780.00	\$ 780.00
9		1	\$ 780.00	\$ 780.00
10		1	\$ 780.00	\$ 780.00
11		1	\$ 780.00	\$ 780.00
12		1	\$ 780.00	\$ 780.00
13		1	\$ 780.00	\$ 780.00
14		1	\$ 780.00	\$ 780.00
15		1	\$ 780.00	\$ 780.00
16		1	\$ 780.00	\$ 780.00
17		1	\$ 780.00	\$ 780.00
18		1	\$ 780.00	\$ 780.00
19		1	\$ 780.00	\$ 780.00
20		1	\$ 780.00	\$ 780.00
21		1	\$ 780.00	\$ 780.00
22		1	\$ 780.00	\$ 780.00
23		1	\$ 780.00	\$ 780.00
24		1	\$ 780.00	\$ 780.00
25		1	\$ 780.00	\$ 780.00
26		1	\$ 780.00	\$ 780.00
	NEW HIRE UNIFORM CONTINGENCY FUND	3	\$ 850.00	\$ 2,550.00
			TOTAL	\$ 24,087.50

CLOTHING ALLOWANCE BREAKDOWN.
 Chief/Deputy Chief
 Uniform Cleaning Allowance \$308.75
 Uniform Purchas Allowance \$1100.00

 Full-Time Firefighter/Battalion Chief/Captain
 Uniform Purchase Allowance \$630.00
 Uniform Cleaning Allowance \$150.00

Misty Rogers: Estimated Costs.
 Boots \$110, Ansi Coat \$160, Pant \$55, Badge Shirt \$55, Badge \$85, Uniform Shirt \$60, Fire Boots \$320.

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FY2018
\$ 21,537.50

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
015 CLOTHING (PART-TIME)**

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	(21) Part-Time Firefighters	1	\$ 200.00	\$ 200.00
2		1	\$ 300.00	\$ 300.00
3		1	\$ 200.00	\$ 200.00
4		1	\$ 200.00	\$ 200.00
5		1	\$ 200.00	\$ 200.00
6		1	\$ 200.00	\$ 200.00
7		1	\$ 200.00	\$ 200.00
8		1	\$ 300.00	\$ 300.00
9		1	\$ 200.00	\$ 200.00
10		1	\$ 200.00	\$ 200.00
11		1	\$ 200.00	\$ 200.00
12		1	\$ 200.00	\$ 200.00
13		1	\$ 200.00	\$ 200.00
14		1	\$ 200.00	\$ 200.00
15		1	\$ 200.00	\$ 200.00
16		1	\$ 200.00	\$ 200.00
17		1	\$ 200.00	\$ 200.00
18		1	\$ 200.00	\$ 200.00
19		1	\$ 200.00	\$ 200.00
20		1	\$ 200.00	\$ 200.00
21		1	\$ 200.00	\$ 200.00
22		1	\$ 800.00	\$ 800.00
		0	\$ -	\$ -
	CLICK HERE TO RETURN TO USES OF FUNDS		TOTAL	\$ 5,200.00

PART-TIME CLOTHING ALLOWANCE BREAKDOWN.
Part-Time FF who worked less than 1200 hours the prior year
Part-Time FF who worked more than 1200 hours the prior year -

Budgeted in FY2018
\$ 5,200.00

Possible employment change

DRAFT

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
016 SUBSCRIPTIONS, MEMBERSHIPS**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DAVIS COUNTY FIRE OFFICERS DUES	5	\$ 122.00	\$ 610.00
2	FLEX PLAN ADMIN FEES	12	\$ 20.00	\$ 240.00
3	IAAI INTERNATIONAL	3	\$ 100.00	\$ 300.00
4	IAAI UTAH CHAPTER	4	\$ 100.00	\$ 400.00
5	ICC MEMBERSHIP AND CODES	3	\$ 135.00	\$ 405.00
6	ICMA MEMBERSHIP FEES	4	\$ 250.00	\$ 1,000.00
7	IFSTA	1	\$ 150.00	\$ 150.00
8	INTERNATIONAL ASSOCIATION OF FIRE CHIEFS	2	\$ 280.00	\$ 560.00
9	NATIONAL ASSOCAITION OF FIRE INVESTIGATORS	4	\$ 55.00	\$ 220.00
10	NFPA DUES	2	\$ 175.00	\$ 350.00
11	NFPA PUBLICATIONS/DISK CODES	0	\$ -	\$ -
12	NUHRA (HR - CLERK)	1	\$ 150.00	\$ 150.00
13	SHRM (HR - CLERK)	1	\$ 195.00	\$ 195.00
14	STATE FIRE & LIFE SAFETY ASSOCIATION	1	\$ 75.00	\$ 75.00
15	STATE FIREMANS ASSOCIATION DUES	1	\$ 630.00	\$ 630.00
17	TECHNOLOGY-NET	0	\$ -	\$ -
18	UTAH ASSOCIATION OF SPECIAL DISTRICTS	1	\$ 5,803.00	\$ 5,803.00
19	UTAH EMERGENCY MEDICAL SERVICES ASSOC.	1	\$ 250.00	\$ 250.00
20	UTAH FIRE & LIFE SAFETY EDUCATORS PROGRAMS	1	\$ 1,250.00	\$ 1,250.00
21	UTAH STATE FIRE CHIEFS DUES	5	\$ 100.00	\$ 500.00
22	UTAH STATE FIRE MARSHAL ASSOCIATION	1	\$ 50.00	\$ 50.00
23	UTAH TRAINING OFFICERS ASSOCIATION	1	\$ 100.00	\$ 100.00
24	MAGAZINE SUBSCRIPTIONS	5	\$ 40.00	\$ 200.00
25	MEDICAL PUBLICATIONS AND DUES	1	\$ 200.00	\$ 200.00
26	NEWS PAPER SUBSCRIPTIONS	2	\$ 200.00	\$ 400.00
27	SAM'S CLUB MEMBERSHIP	2	\$ 78.00	\$ 156.00
28	COSTCO MEMBERSHIP	2	\$ 78.00	\$ 156.00
29	AMAZON MEMBERSHIP	1	\$ 99.00	\$ 99.00
			TOTAL	\$ 14,449.00

FY 2018 BUDGET
\$ 244.00
\$ 180.00
\$ 300.00
\$ 400.00
\$ 405.00
\$ 1,000.00
\$ 150.00
\$ 560.00
\$ 165.00
\$ 350.00
\$ 1,305.00
\$ 150.00
\$ 195.00
\$ 75.00
\$ 630.00
\$ 350.00
\$ 3,200.00
\$ 250.00
\$ 1,250.00
\$ 200.00
\$ 50.00
\$ 100.00
\$ 200.00
\$ 200.00
\$ 400.00
\$ 50.00
\$ 12,359.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
017 TRAVEL AND TRAINING**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	ANNUAL CPR TRAINING	46	\$ 30.00	\$ 1,380.00
2	BOMB AWARENESS (New Mexico - perdiem \$51 per day)	0	\$ -	\$ -
3	CPR TRAINING & EQUIPMENT (<i>to be used for CPR, funds donated for specific purpos</i>) COMMITTED FUNDS	1	\$ 2,650.00	\$ 2,650.00
4	STATE FIRE CHIEFS - ST. GEORGE	2	\$ 900.00	\$ 1,800.00
5	CHIEF - INTERNATIONAL FIRE CHIEF SEMINAR -	2	\$ 3,000.00	\$ 6,000.00
6	CHIEF -STATE CHIEFS OBLIGATIONS	1	\$ 500.00	\$ 500.00
7	CHIEF - UASD BOARD MEETING	4	\$ 400.00	\$ 1,600.00
8	DCSO EMS CONFERENCE	6	\$ 70.00	\$ 420.00
9	EMS INSTRUCTOR SEMINARS	3	\$ 375.00	\$ 1,125.00
10	EMS COORDINATOR (NEW IN FY2019)	1	\$ 350.00	\$ 350.00
11	EMS TRAINING OFFICER SEMINARS	1	\$ 300.00	\$ 300.00
12	EMS TRAINING	1	\$ 250.00	\$ 250.00
13	FIRE & LIFE SAFETY EDUCATIO R PROGRAM	2	\$ 700.00	\$ 1,400.00
14	FIRE MARSHALL TRAINING	1	\$ 400.00	\$ 400.00
15	GOVENORS PUBLIC SAFETY SUMMIT	0	\$ -	\$ -
16	HAZ-MAT TRAINING - Radiological (Sept. Mec. Nevada)	2	\$ -	\$ -
17	HONOR FLIGHT	2	\$ 1,000.00	\$ 2,000.00
18	IAAI TRAINING SEMINAR	3	\$ 650.00	\$ 1,950.00
19	NATIONAL FIRE ACADEMY	2	\$ 500.00	\$ 1,000.00
20	NORTH DAVIS TRAINING LIBRARY	1	\$ 400.00	\$ 400.00
21	PERDIEM	1	\$ 5,000.00	\$ 5,000.00
22	PUB ED FIRE PREVENTION WEEK SUPPLIES	1	\$ 2,200.00	\$ 2,200.00
23	PUB ED SUPPLIES FOR CLOWNS	1	\$ 1,000.00	\$ 1,000.00
24	PUB ED CONTINGENCY	1	500.00	\$ 500.00
25	PUB ED FIRE ENGINE	1	3,000.00	\$ 3,000.00
26	FIRE PREVENTION OPEN HOUES	1	2,200.00	\$ 2,200.00
27	RESCUE TECH	0	\$ -	\$ -
28	TRAINING PROP SUPPLIES (MISC)	1	\$ 1,750.00	\$ 1,750.00
29	UTAH FIRE AND RESCUE ACADEMY (Winter Fire School)	6	\$ 400.00	\$ 2,400.00
30	TARGET SOLUTIONS	1	\$ 5,000.00	\$ 5,000.00
31	TUITION REIMBURSEMENT - HR RELATED CLASSES	1	\$ 3,500.00	\$ 3,500.00
32	TUITION REIMBURSEMENT - EMERGENCY MANAGEMENT	1	\$ 4,400.00	\$ 4,400.00
33				\$ -
			TOTAL	\$ 54,475.00

FY 2018 BUDGETED
\$ 225.00
\$ -
\$ 2,650.00
\$ 1,800.00
\$ 6,000.00
\$ 500.00
\$ 1,600.00
\$ 420.00
\$ 300.00
\$ -
\$ 300.00
\$ 250.00
\$ 2,400.00
\$ 800.00
\$ -
\$ 500.00
\$ 2,000.00
\$ 1,950.00
\$ 2,500.00
\$ 400.00
\$ 5,000.00
\$ 1,000.00
\$ 1,000.00
\$ 500.00
\$ -
\$ 2,200.00
\$ -
\$ 1,750.00
\$ 2,400.00
\$ 3,200.00
\$ 10,000.00
\$ 1,840.00
\$ 600.00
\$ 54,085.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
018 OFFICE SUPPLIES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	MISCELLANEOUS OFFICE SUPPLIES	1	\$ 4,000.00	\$ 4,000.00
	PAPER, OFFICE MACHINE REPAIR			
	PENS, PENCILS			
	INSPECTION FORMS			
	POSTAGE, FLOOR MATS			
	COPY SUPPLIES			
	INK			
2	LASERJET PRINTERS FOR REPORT ROOMS (Black/White)	2	\$ 250.00	\$ 500.00
3	INSPECTION FORMS	1	\$ 500.00	\$ 500.00
4	AMA RELEASE FORMS	1	\$ 500.00	\$ 500.00
5	ENVELOPES, PAPER, PRINTING, MEDICAL OFFICE SUPPLIES	1	\$ 3,000.00	\$ 3,000.00
			TOTAL	\$ 8,500.00

FY2018 BUDGETED AMOUNT
\$ 4,400.00
\$ 600.00
\$ 744.00
\$ 300.00
\$ 500.00
\$ 3,000.00
\$ 9,840.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
020 VEHICLE MAINTENANCE**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	AMBULANCE MAINTENANCE	4	\$ 1,500.00	\$ 6,000.00
2	ANNUAL AERIAL INSPECTION	2	\$ 1,000.00	\$ 2,000.00
3	ANNUAL INSPECTIONS	10	\$ 100.00	\$ 1,000.00
4	ANNUAL LADDER CERTIFICATION TESTS	20	\$ 75.00	\$ 1,500.00
5	ANNUAL PUMP TESTS	5	\$ 150.00	\$ 750.00
6	EXTERIOR TRUCK MAINTENANCE	1	\$ 500.00	\$ 500.00
7	FUEL	12	\$ 4,167.00	\$ 50,004.00
8	MISC. VEHICLE MAINTENANCE	1	\$ 15,000.00	\$ 15,000.00
9	STAFF VEHICLES MAINTENANCE	3	\$ 600.00	\$ 1,800.00
10	TIRES	12	\$ 300.00	\$ 3,600.00
11	FRONT TIRES	2	\$ 800.00	\$ 1,600.00
12	HAZ-MAT TRAILER TIRES	4	\$ 500.00	\$ 2,000.00
13	PLYMOVENT ADAPTERS	2	\$ 600.00	\$ 1,200.00
14			\$ -	\$ -
			TOTAL	\$ 86,954.00

FY2018 BUDGETED AMOUNT
\$ 6,000.00
\$ 2,000.00
\$ 1,000.00
\$ 1,500.00
\$ 750.00
\$ 500.00
\$ 50,004.00
\$ 15,000.00
\$ 1,800.00
\$ 3,600.00
\$ 1,600.00
\$ 1,000.00
\$ 2,000.00
\$ 1,200.00
\$ 87,954.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
021 COMPUTER MAINTENANCE AND SUPPLY**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	IS MAINTENANCE/EQUIPMENT	1	\$ 11,500.00	\$ 11,500.00
2	ROVER MOBILE - SPOTTED DOG	1	\$ 1,100.00	\$ 1,100.00
3	BLUEBEAM ANNUAL SERVICE & UPGRADE	1	\$ 100.00	\$ 100.00
4	ERS ANNUAL USER FEE	1	\$ 5,244.00	\$ 5,244.00
5	ARCHIVE SOFTWARE	1	\$ 5,000.00	\$ 5,000.00
			TOTAL	\$ 22,944.00

FY2018 BUDGET AMOUNT
\$ 13,000.00
\$ 1,100.00
\$ 6,000.00
\$ 4,230.00
\$ -
\$ 24,330.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
022 UTILITIES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DOMINION ENERGY	12	\$ 850.00	\$ 10,200.00
2	ROCKY MOUNTAIN POWER	12	\$ 1,400.00	\$ 16,800.00
3	MOBILE PHONES (VERIZON w/tablet hotspot service)	12	\$ 1,500.00	\$ 18,000.00
4	CLEARFIELD CITY WATER	12	\$ 350.00	\$ 4,200.00
5	WEST POINT CITY WATER/GARBAGE	12	\$ 95.00	\$ 1,140.00
6	STATION 42 GARBAGE	12	\$ 80.00	\$ 960.00
7	STATION 41 GARBAGE	12	\$ 56.00	\$ 672.00
8	COMCAST BUSINESS	12	\$ 485.00	\$ 5,820.00
9	COMCAST (Digital Voice, Internet, Cable)	12	\$ 1,000.00	\$ 12,000.00
10	ALARM MONITORING FOR STATION 41 (AAA)	1	\$ 336.00	\$ 336.00
11	ANNUAL FIRE SPRINKLER SYSTEM TEST	1	\$ 295.00	\$ 295.00
12	DAVIS/WEBER SECONDARY WATER	2	\$ 229.00	\$ 458.00
13	BACK FLOW TEST (ANNUAL)	2	\$ 50.00	\$ 100.00
14	PRO TEL ANNUAL SERVICE CONTRACT (PHONES)	1	\$ 2,000.00	\$ 2,000.00
			TOTAL	\$ 72,981.00

FY2018 BUDGETED AMOUNT
\$ 10,440.00
\$ 16,800.00
\$ 18,000.00
\$ 4,200.00
\$ 277.00
\$ 900.00
\$ 5,820.00
\$ 12,000.00
\$ 320.00
\$ 295.00
\$ 1,500.00
\$ 100.00
\$ 2,000.00
\$ 72,652.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
023 COMMUNICATION (RADIO MAINTENANCE AND SUPPLY)**

LINE	ITEM DESCRIPTION			AMOUNT
1	COMMUNICATIONS	1	\$ 2,000.00	\$ 2,000.00
				\$ 2,000.00

FY2018 BUDGETED AMOUNT	
\$	10,900.00
\$	10,900.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
024 DISPATCH SERVICES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DISPATCH SERVICES (CLFD)	1	\$ 85,000.00	\$ 85,000.00
			TOTAL	\$ 85,000.00

FY2018 BUDGETED AMOUNT
\$ 85,000.00
\$ 85,000.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
025 SPECIAL DEPARTMENT ALLOWANCE**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	CHRISTMAS CARDS	1	\$ 350.00	\$ 350.00
2	CHRISTMAS GIFT CARDS	50	\$ 75.00	\$ 3,750.00
3	DAVIS COUNTY FIRE OFFICERS LUNCHEON	1	\$ 400.00	\$ 400.00
4	LUNCH MEETINGS	12	\$ 30.00	\$ 360.00
5	MISC FLOWERS FOR EMPLOYEES	10	\$ 50.00	\$ 500.00
6	OFFICERS MEETING LUNCHEONS 6 @ 100.00	6	\$ 100.00	\$ 600.00
7	CONTINGENCY FUND	1	\$ 2,000.00	\$ 2,000.00
8	ON THE SPOT AWARDS	20	\$ 50.00	\$ 1,000.00
9	SERVICE AWARDS	1	\$ 1,225.00	\$ 1,225.00
10	PLAQUES/INCIDENT AWARDS	1	\$ 2,500.00	\$ 2,500.00
11	WINTER SOCIAL	1	\$ 4,000.00	\$ 4,000.00
12	MISC. LUNCHEONS	4	\$ 150.00	\$ 600.00
13	PUBLICATIONS FOR PUBLIC HEARINGS	1	\$ 4,000.00	\$ 4,000.00
14	4TH OF JULY CANDY/FOOD	1	\$ 1,600.00	\$ 1,600.00
15	CHALLENGE COINS	0	\$ -	\$ -
			TOTAL	\$ 22,885.00

FY2018 BUDGETED AMOUNT
\$ 350.00
\$ 1,250.00
\$ 400.00
\$ 360.00
\$ 500.00
\$ 600.00
\$ 2,000.00
\$ 1,000.00
\$ 1,125.00
\$ 2,500.00
\$ 4,000.00
\$ 600.00
\$ 3,000.00
\$ 1,600.00
\$ 830.00
\$ 20,115.00

FY2019 Fire Years of Service		
\$25	(7) Firefighters	30 Year
\$25		15 Year
\$25		15 Year
\$25		15 Year
\$25		10 Year
\$25		10 Year
\$25		10 Year
FY2019 NDFD Years of Service		
\$300	(8) Firefighters	30 Year
\$150		15 Year
\$150		15 Year
\$150		15 Year
\$100		10 Year
\$100		10 Year
\$50		5 Year
\$50		5 Year
\$1,225		Total

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Increase for Public Hearings - Truth in Taxation / Annexation

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
026 GRANT EXPENSES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	EMS PER CAPITA GRANT EXPENSE	1		
3	EMS GRANT	1		
4	FEMA ASSISTANCE TO FIREFIGHTERS	1		
5	WALMART GRANT	1		\$ -
6	DAVIS COUNTY SAFE KIDS COALALITION	1		\$ -
			TOTAL	\$ -

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
027 LIABILITY INSURANCE**

FY2018 BUDGETED AMOUNT
\$ 61,311.55

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	LIABILITY INSURANCE (Fred A. Moreton)	1		\$ 76,122.00
2				
				\$ -
			TOTAL	\$ 76,122.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
028 COLLECTION CONTRACT**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	COLLECTION CONTRACT IRIS MEDICAL	12	\$ 6,200.00	\$ 74,400.00
	IRIS - 6.5 Percent of Ambulance Revenue			
2	HEALTH CARE FINANCE ASSESSMENT	1775	\$ 24.36	\$ 43,239.00
			TOTAL	\$ 117,639.00

FY2017 BUDGETED
\$ 72,000.00
\$ 38,976.00
\$ 110,976.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
029 MEDICAL SUPPLIES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	GENERAL MEDICAL SUPPLIES	1	\$ 42,500.00	\$ 42,500.00
2	JUMP KITS	5	\$ 450.00	\$ 2,250.00
3				
4				
			TOTAL	\$ 44,750.00

FY2018 BUDGETED AMOUNT	
\$	45,000.00
\$	600.00
\$	2,325.00
\$	2,250.00
\$	50,175.00

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Increase due to increasing cost of medical supplies

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
032 MISC. SERVICES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FIREFIGHTER PHYSICALS AND HPE TESTING	10	\$ 160.00	\$ 1,600.00
2	HEALTH AND WELLNESS PHYSICALS/WORKMED	47	\$ 170.00	\$ 7,990.00
3	METS TESTING	0	\$ 80.00	\$ -
4	DUTY CREW FITNESS PASS	1	\$ 500.00	\$ 500.00
5	SHIPPING CHARGES	1	\$ 1,000.00	\$ 1,000.00
6	YEARLY AMBULANCE LICENSE FEES	6	\$ 300.00	\$ 1,800.00
7	RECERTIFICATION OF EMTS	16	\$ 115.00	\$ 1,840.00
			TOTAL	\$ 14,730.00

FY2018 BUDGETED AMOUNT
\$ 1,600.00
\$ 7,650.00
\$ 500.00
\$ 1,000.00
\$ 165.00
\$ 1,500.00
\$ 12,415.00

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Increase for additional employees for Health & Wellness Physical & New Employee Drug Testing

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
031 PARAMEDIC PAYMENTS**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	PARAMEDIC PAYMENTS	12	\$ 4,300.00	\$ 51,600.00
				\$ -
			TOTAL	\$ 51,600.00

FY2018 BUDGETED AMOUNT
\$ 48,000.00
\$ 48,000.00

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Increased for paramedic services within Cleafield, West Point & Sunset

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
033 PROFESSIONAL SERVICES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	ACCOUNTANT FEES (Child/Richards)	12	\$ 1,900.00	\$ 22,800.00
2	MEDICAL ADVISOR	12	\$ 700.00	\$ 8,400.00
3	ATTORNEY (FELSHAW KING)	12	\$ 780.00	\$ 9,360.00
	CREW SENSE	12	\$ 240.00	\$ 2,880.00
4	AUDITOR	1	\$ 7,500.00	\$ 7,500.00
5	PAYROLL ADMINISTRATION (WIGGINS)	12	\$ 540.00	\$ 6,480.00
6	BOND TRUSTEE (ZIONS BONDS)	1	\$ 2,000.00	\$ 2,000.00
7	BOND FOR TREASURER	2	\$ 650.00	\$ 1,300.00
8	BOND FOR NOTARY	1	\$ 350.00	\$ 350.00
9	ANNEXATION PLAT/ETC. (SUNSET ANNEX)	0	\$ 4,500.00	\$ -
10	TRANSPARENCY IMPLEMENTATION	10	\$ 250.00	\$ 2,500.00
11	BLUE LINE DRUG TESTING PROGRAM	24	\$ 50.00	\$ 1,200.00
12	NEW EMPLOYEE DRUG TESTING	13	\$ 50.00	\$ 650.00
13	TB TESTING FOR RECERTIFYING EMTS	11	\$ 15.00	\$ 165.00
14	NUTRITION CONSULTATION	1	\$ 600.00	\$ 600.00
			TOTAL	\$ 66,185.00

FY2018 BUDGETED
\$ 22,800.00
\$ 8,400.00
\$ 10,200.00
\$ 8,000.00
\$ 6,480.00
\$ 2,000.00
\$ 1,300.00
\$ -
\$ 4,500.00
\$ 2,500.00
\$ 1,200.00
\$ 650.00
\$ 165.00
\$ 600.00
\$ 68,195.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
034 MISC. EQUIPMENT**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	SAFETY EQUIPMENT FOR NEW HIRES (STEEL TOE BOOT)	5	\$ 100.00	\$ 500.00
2	TURNOUT GEAR SETS (REPLACEMENTS)	10	\$ 2,200.00	\$ 22,000.00
3	ANSI COATS	5	\$ 100.00	\$ 500.00
4	SAFETY GLASSES	15	40.00	\$ 600.00
5	ICE SUITS	3	1,000.00	\$ 3,000.00
6	HAZ-MAT 41 SUPPLIES	1	1,000.00	\$ 1,000.00
7	HAZ-MAT BOARD	0	100.00	\$ -
8	PPE MAINTENANCE	1	5,000.00	\$ 5,000.00
9	SELF EXTRACATION EQUIPMENT (all firefighters)	1	\$ 2,500.00	\$ 2,500.00
10				
			TOTAL	\$ 35,100.00

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FY2017 BUDGETED AMOUNT
\$ 500.00
\$ 33,000.00
\$ 5,000.00
\$ 500.00
\$ 600.00
\$ 1,000.00
\$ 500.00
\$ 3,000.00
\$ 44,100.00

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
035 LEASE OBLIGATION**

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	2009 CRIMSON LADDER TRUCK - INTEREST (9/21/2018)	1	\$ 7,780.70	\$ 7,780.70
	2009 CRIMSON LADDER TRUCK - PRINCIPAL (9/21/2018)	1	\$ 62,209.89	\$ 62,209.89
	Payment 7 of 10 (Maturity 9/21/2021) SANTANDER LEASING			
2	2015 Pierce Velocity - Rescue Engine 41 - INTEREST (8/29/2018)	1	\$ 13,904.83	\$ 13,904.83
	2015 Pierce Velocity - Rescue Engine 41 - PRINCIPAL (8/29/2018)	1	\$ 53,074.04	\$ 53,074.04
	Payment 5 of 10 (Maturity 8/29/2024) PNC EQUIPMENT			
			TOTAL	\$ 136,969.46

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
036 DEBT SERVICE ON WEST POINT HEADQUARTERS BLDG**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DEBT SERVICE PAYMENT INTEREST (10/1/2018)	1	\$ 29,913.00	\$ 29,913.00
2	DEBT SERVICE PAYMENT INTEREST (4/1/2019)	1	\$ 29,913.00	\$ 29,913.00
2	DEBT SERVICE PAYMENT PRINCIPAL (4/1/2019)	1	\$ 170,000.00	\$ 170,000.00
	(MATURITY DATE 4/1/2027)			\$ -
			TOTAL	\$ 229,826.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

BUDGET DETAIL SHEET 2018-2019

DRAFT

**DESCRIPTION
038 FLEET FUND**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FLEET FUND	1	\$ 80,000.00	\$ 80,000.00
				\$ -
			TOTAL	\$ 80,000.00

FY2018 BUDGETED	
\$	96,300.00
\$	96,300.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
037 TRANSFER TO CAPITAL BUDGET**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	TOTAL REVENUES			\$ 4,368,733.74
				\$ -
2	TOTAL EXPENSES			\$ 4,368,733.74
	DIFFERENCE BETWEEN REVS AND EXPS		TOTAL	\$ 0.00

GENERAL FUND BALANCE

RETURN TO USES OF FUNDS

TRANSFER TO CAPITAL BUDGET

Change in Transfer to Capital are due to final budget changes

DRAFT

RESOLUTION NO. 2018R-09

**A RESOLUTION APPROVING AND ADOPTING AN INTERLOCAL AGREEMENT FOR
AUTOMATIC FIRE AID WITH THE WEBER FIRE DISTRICT**

WHEREAS, Utah Code Title 11, Chapter 13, Interlocal Cooperation Act, authorizes the state and political subdivisions to enter into agreements with one another to permit local governmental units to make the most efficient use of their powers; and

WHEREAS, the North Davis Fire District desires to enter into this agreement pursuant to the provisions of and authority granted to them by the Utah Interlocal Cooperation Act, as set forth in Title 11, Chapter 13, which is attached as Exhibit "A".

NOW THEREFORE, be it resolved by the North Davis Fire District that the attached Interlocal Agreement is approved and the Chairman of the Administrative Control Board is authorized to execute the Agreement in behalf of the North Davis Fire District.

Dated this 6th Day of August, 2018.

NORTH DAVIS FIRE DISTRICT

Gary Petersen, Chairman

ATTEST:

Misty Rogers, District Clerk

INTERLOCAL AUTOMATIC AID FIRE AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 2018, pursuant to the provisions of the Interlocal Cooperation Act, by and between NORTH DAVIS FIRE DISTRICT a special district established under Utah State law and the WEBER FIRE DISTRICT, a special district established under Utah State law.

WITNESSETH:

WHEREAS, the parties are desirous of entering an agreement for providing automatic aid for fire protection among the parties; and

WHEREAS, such agreement is in furtherance of the purposes of Section 11-7-1, Utah Code Annotated, 1953, as amended; and

WHEREAS, each party desires to cooperate with and assist the other for structural fire protection at the receipt of such an alarm; and

WHEREAS, this Agreement is intended to "enhance" but not replace the existing "Automatic or Mutual Aid Agreements."

NOW, THEREFORE, it is hereby agreed:

1. That upon receipt of a report of a structure fire or other fire threatening a structure, the dispatch center responsible for dispatching the incident will dispatch the standard complement of firefighting equipment and personnel from that jurisdiction. In addition, the dispatcher will also immediately see that the next due "Automatic Aid" fire company, as provided under this Agreement, is dispatched to the same incident. Selection of the "Automatic Aid" fire company will be made by computer aided dispatch according to mutually satisfactory boundaries as approved by the respective Fire Chiefs of each party.

2. Any dispatch of equipment and personnel pursuant to this Agreement is subject to the following conditions:

- a. The "Automatic Aid" fire company being requested must be currently in an "available" status.
- b. The responding "Automatic Aid" fire company must be a "pumping" apparatus of Class A engine type or "quint" style aerial device with Class A engine specifications. Such responding company must respond with no fewer than three (3) firefighters on board.
- c. The "Automatic Aid" fire company must respond immediately from the fire station to which they are assigned immediately upon receipt of the alarm. All such responders must ride the fire engine to the incident. None shall respond by private vehicle.
- d. Dispatch will issue the following information to the responding "Automatic Aid" fire company:

- i. Address of incident;
 - ii. Type of fire;
 - iii. Special considerations of life safety;
 - iv. Incident command designation;
 - v. Assigned incident radio channel; and
 - vi. Commanders name or unit when available.
 - e. All parties under this agreement will function under the Incident Command System as taught by the National Fire Academy and as practiced under Weber area local guidelines and standard operating guidelines (SOG's). The responding "Automatic Aid" fire company shall report to the Incident Commander at the location to which the equipment is dispatched, and shall be subject to the orders of that commander.
 - f. The responding "Automatic Aid" fire company shall be released by the requesting organization when the services of the "Automatic Aid" fire company are determined to not be required, or when the "Automatic Aid" fire company is needed to provide fire protection to its own jurisdiction, such need to be the sole determination of the responding "Automatic Aid" organization.
 - g. Assistance under this Agreement may be refused by the supervising shift officer or any of the parties if, in the supervisor's best judgment, it is determined that the party is unable to reasonably respond.
3. Each party waives all claims against the other for compensation for any loss, damage, personal injury, or death occurring as a consequence of performing this Agreement.
4. Neither party shall be reimbursed by the other party for any costs incurred pursuant to this Agreement.
5. All privileges and immunities from liability which surround the activities of any firefighting force or fire department, when performing its functions within the other party's territorial limits, shall apply to the activities of that other party's firefighting department while furnishing fire protection outside its territorial limits under this Agreement.
6. The effect of the death or injury of any firefighter, who is killed or injured while responding to an incident outside the territorial limits of the firefighter's department of which the firefighter is a member and while that department is functioning pursuant to this Agreement, shall be the same as if the firefighter were killed or injured while that department was functioning within its own territorial limits.
7. There is no separate legal entity created by this Agreement to carry out its provisions; and to the extent that this Agreement requires administration other than as is set forth herein, it shall be administered by the governing bodies of the parties acting as a joint board. There shall be no real or personal property acquired jointly by the parties as a result of this Agreement.
8. This Agreement shall not relieve any party of any obligation or responsibility imposed upon any of the parties by law, except that the performance of a responding party may be offered

in satisfaction of any such obligation or responsibility to the extent of actual and timely performance thereof by the responding party.

9. This Agreement will go into effect on _____ day of _____, 2018 which is the date of the last resolution of a governing body approving this Agreement, and shall be in force for a period of five (5) years from such time unless terminated by either party. Either party may terminate its obligations under this Agreement after giving thirty (30) days advance written notice of termination to the other party.

10. This Agreement shall become effective as set out above provided it has been approved by resolution of the Board of Trustees of both Districts prior to the effective date, and in accordance with the provisions of Section 11-13-202.5(3), Utah Code Annotated, in 1953, as amended, and be submitted to and approved by an authorized attorney for each party.

NORTH DAVIS FIRE DISTRICT

By: _____

Title: _____

Date: _____

ATTEST:

District Clerk

APPROVED AS TO FORM AND AS
COMPATIBLE WITH STATE LAW:

Attorney for North Davis Fire District

WEBER FIRE DISTRICT

By: _____

Title: _____

Date: _____

ATTEST:

District Clerk

APPROVED AS TO FORM AND AS
COMPATIBLE WITH STATE LAW:

Attorney for Weber Fire District