



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 102

*Nike Peterson Chair
Scott Wiggill, Vice-Chair
Mark Shepherd, Member
Howard Madsen, Member
Gary Petersen, Member
Brian Vincent, Member
Annette Judd, Member
Nancy Smalling, Member
Vern Phipps, Member*

*Mark Becraft, Fire Chief
Theron Williams, Deputy Fire Chief*

NOTICE & AGENDA
Thursday, March 17, 2022
6:00 PM Work Session / 6:30 PM Board Meeting

Members of the public may attend the meetings in person or via Zoom. The Board of Trustees will accept citizen comments at the designated time via Zoom, email, or in person. Citizen comments emailed should be emailed to the District Clerk at mrogers@nofires.org no later than the 5:00 PM on the day of the meeting. The email subject line must state "Citizen Comment –3/17/2022 Board of Trustees Meeting" and the email body must include citizens first and last name, address and a succinct statement.

Join NDFD Board of Trustee Meetings via Zoom: Connect Via Zoom: <https://us02web.zoom.us/j/86577419317>
Connect Via Telephone: 1-346-248-7799 Webinar ID: 86577419317

Board of Trustee Work Session – 6:00 PM

If the Work Session is not completed prior to the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled board meeting.

1. Presentation and Discussion of NDFD Financial Goals
2. Presentation and Discussion of NDFD 2022 Wage Study [page 7](#)
3. Presentation and Discussion of Potential NDFD Policy Amendments
 - a. Chapter 3 - Board Meetings [page 10](#)
 - Amending the term of Chairman to Chair and Vice-Chairman to Vice-Chair
 - Amending the general order of the agenda; removing "Other Items" and adding "Member City Updates"
4. Presentation and Discussion of Potential NDFD Personnel Policy Amendments
 - a. Chapter 502 – Vacation Leave [page 20](#)
 - Amending vacation leave accrual rates for full-time 24-hour shift firefighters to be within regional market. Accrual rates include an increase to vacation leave accrual and the addition of the Juneteenth Holiday.
 - Implement a Vacation Buy Back program – This is a benefit for employees and will reduce the overall liability of the district.
 - b. Chapter 505 - Miscellaneous Leave [page 24](#)
 - Amending the policy to allow bereavement leave for miscarriages and stillbirths.
 - c. Chapter 506 - Holiday [page 26](#)
 - Amending the list of holidays that NDFD will observe to include Juneteenth.
 - d. Chapter 707 - Absences from Work [page 28](#)
 - Removal of Funeral/Bereavement Leave and Miscellaneous Leave from Section 707 as they are already located in Section 505
5. Overview and Discussion of FY2023 Draft Budget [page 29](#)

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

1. Call to Order
2. Invocation or Inspirational Thought
 - a. *Please contact the District Clerk to request permission to offer the invocation or inspirational thought*
3. Pledge of Allegiance

4. Citizen Comment
 - a. *If you wish to make comment to the Board, please use the podium and clearly state your name, address, keeping your comments to a maximum of 3 minutes. Public comment is a time for the Board to receive new information and perspectives*
5. Consideration of Approval of Minutes from the February 17, 2022 Meeting [page 40](#)
6. Consideration of Approval of the North Davis Fire District Bills for February 2022 [page 47](#)
7. Consideration of Approval of the North Davis Fire District Financial Report [page 56](#)
8. Fire Chiefs Report
9. Other
10. Motion to Adjourn

Dated and posted this 14th day of March 2022



Misty Rogers, District Clerk

Tentative Upcoming Agenda Items

(Dates, Times, and Agenda Items Are Subject to Change)

April 21, 2022

6:00 PM - Board of Trustee Work Session

1. Discussion and Planning for the Future of NDFD Including but not limited to:
 - a. FY2022 Budget
 - b. FY2023 Budget

6:30 PM - Regular Board of Trustee Meeting / Local Building Authority Meeting

1. Consideration of Approval of Minutes
2. Consideration of Approval of Bills
3. Consideration of Approval of Financial Report
4. Discussion of FY2023 Tentative Budget
 - a. Public Hearing
5. Discussion of FY2022 Amended Budget
 - a. Scheduling of a Public Hearing to Consider the Adoption of the FY2021/2022 Amended Budget.
6. Discussion of Property Tax Rate
 - a. Scheduling of a Public Hearing to Consider the Adoption of Property Tax Rate
7. Fire Chiefs Report

May 19, 2022

6:00 PM - Board of Trustee Work Session

1. Discussion and Planning for the Future of NDFD Including but not limited to:
 - a. FY2022 Budget
 - b. FY2023 Budget

6:30 PM - Regular Board of Trustee Meeting / Local Building Authority Meeting

1. Consideration of Approval of Minutes
2. Consideration of Approval of Bills
3. Consideration of Approval of Financial Report
4. Discussion of FY2023 Tentative Budget
 - a. Public Hearing
5. Discussion of FY2022 Amended Budget
 - a. Public Hearing
6. Fire Chiefs Report

June 16, 2022

6:00 PM - Board of Trustee Work Session

1. Discussion and Planning for the Future of NDFD Including but not limited to:
 - a. FY2022 Budget
 - b. FY2023 Budget

6:30 PM - Regular Board of Trustee Meeting / Local Building Authority Meeting

1. Consideration of Approval of Minutes
2. Consideration of Approval of Bills
3. Consideration of Approval of Financial Report
4. Discussion of FY2022 Amended Budget

- a. Public Hearing
 - b. Action
- 5. Discussion of Property Tax Rate
 - a. Public Hearing
 - b. Action
- 6. Discussion of FY2023 Tentative Budget
 - a. Public Hearing
 - b. Action

July 14, 2022

6:00 PM - Board of Trustee Work Session

- 1. Discussion and Planning for NDFD

6:30 PM - Regular Board of Trustee Meeting / Local Building Authority Meeting

- 1. Consideration of Approval of Minutes
- 2. Consideration of Approval of Bills
- 3. Consideration of Approval of Financial Report
- 4. Fire Chiefs Report

August 18, 2022

6:00 PM - Board of Trustee Work Session

- 1. Discussion and Planning for NDFD

6:30 PM - Regular Board of Trustee Meeting / Local Building Authority Meeting

- 1. Consideration of Approval of Minutes
- 2. Consideration of Approval of Bills
- 3. Consideration of Approval of Financial Report
- 4. Fire Chiefs Report



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEE
STAFF REPORT**

Meeting Date: March 17, 2022

Subject: Overview of the FY2023 Draft Budget, potential policy amendments to enhance employee benefits, wage study, and financial goals for NDFD.

1. Financial goals for NDFD

In the past, Board Members have expressed the desire to set financial goals for NDFD. A presentation will be provided, and the board will have the opportunity to discuss potential goals and future planning.

2. 2022 Regional Wage Study

Every year administration completes a wage study or a health insurance benefit analysis. This year, administration was tasked with completing a regional wage study. The last wage study was completed in 2020 and wages were brought to mid-range within the market.

Information for the 2022 wage study was gathered from surrounding and like agencies such as Weber Fire, South Davis Metro, Ogden, Roy, Clinton, and Syracuse. As information for the 2022 wage study was gathered it became apparent the movement for specific position ranges would need to occur. To keep at mid-point, it is proposed that all position receive a minimum of a 5% increase. However, some positions like the FF/AEMT will need to receive an additional 4% to keep the position within the mid-range of the market.

3. Potential District Policy and Personnel Policy Amendments

From time to time it becomes necessary for policies to be amended. It is recommended that the Board of Trustees consider amending the following:

a. North Davis Fire District Policy; Chapter 3 - Board Meetings

Amending the term of Chairman to Chair and Vice-Chairman to Vice-Chair. It will also amend the general order of the agenda, removing "Other Items" and adding "Member City Updates"

4. Potential Personnel Policy Amendments

The proposed amendments to the North Davis Fire District Personnel Policy will enhance employee benefits and reduce unfunded retirement liability. Chapters included in the proposed amendment includes 502 Vacation Leave, 505 Miscellaneous Leaves, 506 Holiday, and 707 Absences from Work.

a. Chapter 502 Vacation Leave

Accrual Rates - Amending vacation leave accrual rates for full-time 24-hour shift firefighters to be within regional market. Accrual rates include an increase to vacation leave accrual and

the addition of the Juneteenth Holiday. Amending accrual rates and including the Juneteenth Holiday will bring accrual rates closer to market ranges.

Vacation Buy Back Program - Implementation of the Vacation Buy Back program will enhance employee benefits by allowing employees to sell back a maximum number of vacation hours to the District. This will reduce the number of part-time hours needed to cover vacation leave, ensure that employees have the opportunity to obtain the full benefit of vacation hours earned, and reduce the overall liability of the district.

- b. Chapter 505 Miscellaneous Leave
During the Legislative Session, it was recommended that bereavement leave include miscarriages and stillbirths. Administration believes that this is a necessary policy change.
- c. Chapter 506 Holiday
In 2021, Juneteenth National Independence Day (June 19) was established as a US federal holiday. Administration recommends amending list of holidays that NDFD will observe to include Juneteenth.
- d. Chapter 707 - Absences from Work
Removal of Funeral/Bereavement Leave and Miscellaneous Leave from the title page of Section 707 as they are already located in Section 505.

5. Overview of the FY2023 Draft Budget

The FY2023 Draft Budget being presented to the Board of Trustees is a balanced budget based on accepting the certified tax rate without the use of impact fees or fund balance while returning money to the general fund at the end of the fiscal year. Administration has budgeted conservatively and strives to stay competitive with wages and benefits while being fiscally responsible. The FY2023 Draft Budget presented to the Board of Trustees includes the following:

- Implementation of the 2022 Regional Wage Study
- Implementation of policy amendments to enhance employee benefits and reduce unfunded retirement liability
- Updating the NDFD website
- \$1,000 Budget for NDFD Board of Trustee needs

The FY2023 Draft Budget will be discussed in full detail in a future meeting of the Board of Trustees.



1. Presentation and Discussion of NDFD 2022 Wage Study

***PROPOSED* North Davis Fire District Wage Scale - DRAFT FY2023**

PART-TIME Firefighter / EMT (9.6% Increase from prior year)													
	Step 1	Notes											
Hourly	\$ 14.23	1 Year Probation (Must have AEMT and Fire II at the end of year one)											
PART-TIME Firefighter / AEMT													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Notes
Hourly	\$ 14.64	\$ 15.08	\$ 15.53	\$ 16.00	\$ 16.48	\$ 16.97	\$ 17.48	\$ 18.01	\$ 18.55	\$ 19.10	\$ 19.67	\$ 20.27	FY2017 Increase
PART-TIME Firefighter / PARAMEDIC (moved to be same as FT Paramedic Hourly Rate)													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Notes
Hourly	\$ 18.52	\$ 19.08	\$ 19.65	\$ 20.24	\$ 20.84	\$ 21.47	\$ 22.11	\$ 22.78	\$ 23.46	\$ 24.16	\$ 24.89	\$ 25.64	Added 3/2021 for Paramedic Service
Full-Time Firefighter / EMT													
	Step 1	Notes											
Hourly	\$ 14.23	1 Year Probation (Must have AEMT and Fire II at the end of year one)											
Annual	\$ 40,982.40												
Full-Time Firefighter / AEMT													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Notes
Hourly	\$ 15.26	\$ 15.72	\$ 16.19	\$ 16.68	\$ 17.18	\$ 17.69	\$ 18.22	\$ 18.77	\$ 19.33	\$ 19.91	\$ 20.51	\$ 21.12	
Annual	\$ 43,948.80	\$ 45,267.26	\$ 46,625.28	\$ 48,024.04	\$ 49,464.76	\$ 50,948.70	\$ 52,477.17	\$ 54,051.48	\$ 55,673.02	\$ 57,343.22	\$ 59,063.51	\$ 60,835.42	
Full-Time Firefighter / Paramedic													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Notes
Hourly	\$ 18.52	\$ 19.08	\$ 19.65	\$ 20.24	\$ 20.84	\$ 21.47	\$ 22.11	\$ 22.78	\$ 23.46	\$ 24.16	\$ 24.89	\$ 25.64	2,880 hours Straight Time
Annual	\$ 53,337.60	\$ 54,937.73	\$ 56,585.86	\$ 58,283.44	\$ 60,031.94	\$ 61,832.90	\$ 63,687.88	\$ 65,598.52	\$ 67,566.48	\$ 69,593.47	\$ 71,681.27	\$ 73,831.71	
Driver/Engineer (within market)													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Notes	
Hourly	\$ 17.97	\$ 18.51	\$ 19.07	\$ 19.64	\$ 20.23	\$ 20.84	\$ 21.47	\$ 22.11	\$ 22.77	\$ 23.45	\$ 24.15	2,880 hours Straight Time	
Annual	\$ 51,762.67	\$ 53,308.80	\$ 54,921.60	\$ 56,563.20	\$ 58,262.40	\$ 60,019.20	\$ 61,833.60	\$ 63,676.80	\$ 65,577.60	\$ 67,536.00	\$ 69,552.00		
Captain													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Notes	
Hourly	\$22.64	\$23.32	\$24.02	\$24.74	\$25.48	\$26.25	\$27.03	\$27.84	\$28.68	\$29.54	\$30.43	2,880 hours Straight Time	
Annual	\$ 65,203.20	\$ 67,159.30	\$ 69,174.07	\$ 71,249.30	\$ 73,386.78	\$ 75,588.38	\$ 77,856.03	\$ 80,191.71	\$ 82,597.46	\$ 85,075.39	\$ 87,627.65		
Battalion Chief													
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Notes		
Hourly	\$ 28.28	\$ 29.13	\$ 30.00	\$ 30.90	\$ 31.83	\$ 32.78	\$ 33.77	\$ 34.78	\$ 35.82	\$ 36.90	2,880 hours Straight Time		
Annual	\$ 81,446.40	\$ 83,889.79	\$ 86,406.49	\$ 88,998.68	\$ 91,668.64	\$ 94,418.70	\$ 97,251.26	\$ 100,168.80	\$ 103,173.86	\$ 106,269.08			
Administrative Assistant (within market)													
Step	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	NOTE	
Hourly	\$ 15.00	\$ 15.45	\$ 15.91	\$ 16.38	\$ 16.87	\$ 17.38	\$ 17.90	\$ 18.44	\$ 18.99	\$ 19.56	\$ 20.15	Hourly	
Human Resource Coordinator (within market)													
Step	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	NOTE	
Hourly	\$ 20.15	\$ 20.74	\$ 21.36	\$ 22.00	\$ 22.66	\$ 23.34	\$ 24.04	\$ 24.76	\$ 25.50	\$ 26.27	\$ 27.06	Hourly	
Exempt Positions													
Executive Assistant / Human Resource Director / Clerk	Salary Range		NOTE										
	\$ 68,182.40	\$ 104,324.00	EXEMPT STATUS										
Deputy Fire Chief / Fire Marshall	Salary Range		NOTE										
	\$ 89,492.00	\$ 129,764.13	EXEMPT STATUS										
Fire Chief	Salary Range		NOTE										
	\$ 99,360.55	\$ 143,079.19	EXEMPT STATUS										



3. Presentation and Discussion of Potential NDFD Policy Amendments
 - a. Chapter 3 - Board Meetings
 - Amending the term of Chairman to Chair and Vice-Chairman to Vice-Chair
 - Amending the general order of the agenda; removing "Other Items" and adding "Member City Updates"

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 - a. Chapter 502 – Vacation Leave
 - Amending vacation leave accrual rates for full-time 24-hour shift firefighters to be within regional market. Accrual rates include an increase to vacation leave accrual and the addition of the Juneteenth Holiday.
 - Implement a Vacation Buy Back program – This is a benefit for employees and will reduce the overall liability of the district.

 - b. Chapter 505 - Miscellaneous Leave
 - Amending the policy to allow bereavement leave for miscarriages and stillbirths.

 - c. Chapter 506 - Holiday
 - Amending the list of holidays that NDFD will observe to include Juneteenth.

 - d. Chapter 707 - Absences from Work
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POLICY 3.1: PREPARATION FOR BOARD MEETINGS

A. DISTRIBUTION OF MATERIALS TO BOARD MEMBERS

The agenda, Fire Chief's Report, Treasurer's Report, Statement of Bills, and detailed information relative to the agenda, including existing Board policy pertinent to agenda items, shall be given to each member of the Board of Directors at least four (24) hours prior to any scheduled Board meeting.

B. DISTRIBUTION OF AGENDA TO THE PUBLIC

The proposed agenda will simultaneously be distributed to all District offices and other facilities, local and other news media, and posted at one or more locations convenient for review by District personnel and the public as required by the Utah Open Meeting Law.

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POLICY 3.2: BOARD MEETING AGENDA

A. BOARD MEETING AGENDA

The Clerk of the Board shall draft the agenda after conferring with the ~~Chairman~~Chair of the Board. The following general order shall be observed:

1. Call to order and roll call
2. Invocation or Inspirational Thought
3. Pledge of Allegiance
4. Citizen Comment
5. Approval of the previous meeting's minutes~~;~~
6. Statement of bills~~;~~
7. Finance reports
8. New business~~;~~
9. Fire Chief's report~~;~~
10. ~~Other items not on agenda/board and staff participation~~Member City Updates~~;~~
11. Adjourn

B. WORK SESSION AGENDA

The Clerk of the Board shall draft the agenda after conferring with the ~~Chairman~~Chair of the Board. The following general order shall be observed:

1. Call to order and roll call
2. Staff reports & discussions
3. Fire Chief report & discussions
4. Other items not on agenda/board and staff participation.
5. Adjourn

POLICY 3.3: NOTICE AND LOCATION OF MEETINGS

A. APPLICATION

This policy applies to all meetings of the Board.

B. COMPLIANCE WITH LAW

All meetings shall be conducted in accordance with the Utah Open Public Meetings Law, 52-4-1 et seq., Utah Code.

C. LOCATION OF MEETINGS

All meetings shall be held within the geographic boundaries of the District, except for training sessions. All meetings shall be held in places accessible to the handicapped. (See Policy 2.2, Section Five)

D. MEETINGS HELD BY TELEPHONE OR ELECTRONICALLY

Meetings may be held by telephone or other electronic communication if they qualify by virtue of their deliberative purpose and the presence of a quorum in accordance with Utah Code ' 52-4-207. (See Policy 2.2, Section Twenty-One)

E. BOARD MEETINGS

The Board shall hold scheduled meetings monthly meetings on the third Thursday of each month. Such meetings shall be held at the Districts offices at 6:30 p.m. The Board may designate other meeting dates, times and locations from time to time. (See Policy 2.2, Section Five)

F. WORK SESSIONS

The Board shall hold monthly work sessions on the third Thursday of each month. Such meetings shall be held at the Districts offices at 6:00 p.m. The Board may designate other meeting dates, times and locations from time to time. (See Policy 2.2, Section Five)

G. SPECIAL MEETINGS

The Board shall hold special meetings at the request of the ~~Chairman~~Chair or the majority members of the Board, after compliance with public meeting notice requirements. If the ~~Chairman~~Chair is absent from the District, special Board meetings may be held at the request of the ~~Vice-Chairman~~Vice-Chair. No special meeting shall be held upon less than 24 hours' public notice.

H. EMERGENCY MEETINGS

When a true emergency exists, emergency meetings may be held upon less than 24 hours notice at the request of persons entitled to call special meetings. An emergency exists where there are objective circumstances, which, in the judgment of the person or persons calling the meeting, create a real and substantial risk of harm to the District, which would be substantially increased if the Board were to delay in order to give 24 hours' notice before conducting the meeting. The convenience of Board members is not grounds for calling an emergency meeting.

Every effort should be made to notify all Board members and the Fire Chief, in accordance with Policy 3.3.H, if an emergency meeting is called.

At the beginning of any emergency meeting, the ~~Chairman~~ Chair shall recite the reasons for calling such meeting, and the reasons the meeting could not have been delayed in order to give at least 24 hours' notice, which reasons shall be noted in the minutes. The Board shall then determine if the reasons are sufficient to hold an emergency meeting and, if not, shall immediately adjourn such meeting. Only business related directly to the emergency shall be conducted at an emergency meeting. An emergency meeting must meet quorum requirements.

I. NOTICE OF MEETINGS

Notice of the time, place, and principal subjects to be considered shall be given for all meetings as required by Utah Code -52-4-6.

J. CLOSED SESSION

Notice for meetings called only to hold closed session shall be given as set forth in Policy 3.3.H, except that the notice shall indicate the general subject matter to be considered at the closed session and set forth the statutory basis for calling the closed session.

POLICY 3.4: CONDUCT OF BOARD MEETINGS

A. PRESIDING OFFICER

The ~~Chairman~~Chair shall preside at Board meetings. In the ~~Chairman's~~Chair's absence, the ~~Vice-Chairman~~Vice-Chair shall preside. If both the ~~Chairman~~Chair and ~~Vice-Chairman~~Vice-Chair are absent, any other member of the Board may preside as appointed by the attending board members

B. AUTHORITY TO CONDUCT MEETINGS

The ~~Chairman~~Chair or other presiding officer at any Board meeting shall have full authority to conduct the meeting. Meetings shall be conducted in such a manner as to provide a full and fair opportunity for discussion of the issues in an efficient and timely manner. Any decision of the ~~Chairman~~Chair or other presiding officer at the meeting may be overridden by a majority vote of the Board.

C. PUBLIC PARTICIPATION

If public participation is to be a part of the meeting, the presiding officer may regulate the order and length of appearances, and limit appearances to presentations of relevant points. Persons failing to comply with the reasonable rules of conduct outlined by the presiding officer, or causing any disturbance, may be asked or required to leave. Upon failure to do so, such persons become trespassers.

D. ELECTRONIC EQUIPMENT

The authority to control the meetings of the District Board extends to control over equipment such as cameras, tape recorders and microphones. The presiding officer shall inform persons attending any meeting of the District Board of reasonable rules necessary to assure an orderly and safe meeting. The physical comfort and safety of members of the Board and the public attending the meeting shall be of primary concern in formulating such rules.

E. RECORDING OF VOTES

Votes shall be recorded. Any member may request that his or her vote be changed, if such request is made prior to consideration of the next order of business.

F. QUORUM REQUISITES

A majority of members shall constitute a quorum. If only a quorum is present, a unanimous vote is required to take final action.

G. VOTE EXPLANATIONS

Members of the Board may append to the record, at the time of voting, a statement indicating either the reason for their vote or abstention.

H. CONFLICT OF INTEREST/EX PARTE CONTACTS

All conflicts of interest shall be dealt with in accordance with the Utah Code. In the event any member of the Board has had any ex parte contact regarding a matter, the member shall declare such contact prior to participating in any vote on the matter. (See Policy 10.2 Conflict of Interest)

I. ADJOURNMENT

All Board meetings shall be adjourned by a majority vote, as a result of the loss of a quorum, or by the Board ~~Chairman~~ Chair.

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POLICY 3.5: CLOSED SESSION

A. PURPOSES

Closed sessions shall be held only for the purposes allowed by Utah Code 52-4-205.

B. NOTICE

Public notice of closed session shall be provided in accordance with Policy 3.3.I

C. CONDUCT OF CLOSED SESSION

The ~~Chairman~~ Chair or other presiding officer shall announce the statutory authority for the closed session before going into closed session. Board members, staff and other persons present shall not discuss or disclose closed session proceedings outside of the closed session without prior authorization of the Board as a whole.

D. NO FINAL DECISIONS

The Board shall not take any votes during any closed session, nor make any final decisions during any closed session. This policy, however, shall not prohibit full discussion of Board members' views during closed sessions.

POLICY 3.6: MINUTES OF MEETINGS

A. WRITTEN MINUTES

The Board shall keep written minutes of all of its meetings. Minutes of public meetings shall include at least the following information:

1. All members of the Board present.
2. All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition.
3. Results of all votes, including the vote of each member by name.
4. The substance of any discussion on any matter.

B. MINUTES OF CLOSED SESSIONS

Minutes of closed session shall be kept separately from minutes of public meetings. Minutes of closed session may be kept either in writing, in the same manner as minutes of public sessions, or by tape recording. If minutes of a closed session are kept by tape recording, written minutes are not required, unless otherwise provided by law. The District will follow Utah Code 52-4-206, record of closed meetings.

C. DISCLOSURE OF CLOSED SESSION MATTERS

If disclosure of material in the closed session minutes would be inconsistent with the purpose for which the closed session was held, the material may be withheld from disclosure. No closed session minutes may be disclosed without prior authorization District Attorney.

D. RETENTION

Any tape recordings or written minutes of public Board meetings or closed sessions shall be retained by the District until such time as their disposal is authorized by law.

E. AVAILABILITY TO THE PUBLIC

Written minutes of public sessions shall be made available to the public in accordance with Utah Code 52-4-203

VACATION LEAVE

Policy:

It is the policy of The North Davis Fire District to grant vacation leave that represents earned time off the job and accrues during the working year. Only Full-Time Regular Employees, Exempt Employees, and Full-Time Firefighters are eligible for vacation leave.

Procedure:

(1) The established vacation year is the calendar year, January 1 through December 31 each year. Vacations are accrued or earned based on the employee's length of service and on the time actually worked.

(2) Regular Full-time and Exempt Employees will accrue paid vacation leave according to the following schedule:

<u>Service Period</u>	<u>Hours Accrued</u>
Category 1 – 1 through 4 years employment	96 hours per year
Category 2 – 5+ years employment	120 hours per year

Hours accrue at 3.692 hours per biweekly pay period (26 pay periods per year) for Category 1; and 4.615 hours per biweekly pay period for Category 2;

Annual Leave Accrual for Firefighters (24-hour shifts)

The basis for annual leave accrual for firefighters working 24-hour shifts shall be consistent with how accrual occurs in the rest of the District, and is determined by comparing the total number of hours scheduled in a year for a firefighter to that of a regular 40 hour per week employee. Firefighters are scheduled to work 2880 hours, while regular employees are scheduled for 2080 hours.

Each regular full-time firefighter working 24-hour shifts, who has been in the Fire District service for a continuous period of one month, accrues annual leave, on 26 pay periods according to the schedule below:

ANNUAL LEAVE ACCRUAL SCHEDULE FOR FIREFIGHTERS (24 HR SHIFT)

Years in Service	Accrual Rate of Annual Leave Per Pay Period	24-Hour Days of Annual Leave Earned Per Year	Accrual Rate of Annual and Holiday (2.784) Hours per Pay Period	24-Hour Days of Annual and Holiday Earned Per Year
0-4	4.625 5.25 hours	5.68 6.25 days	7.49 8.25 hours	8-10.02 10.25 days
5-9	6.47 7.25 hours	7 7.75 days	9.25 10.25 hours	10 11.25 days
10-5-over	8.318 9.25 hours	99.69 10.25 days	11.09 12.95 hours	12-14.02 14.02 days

(3) Employees may not take paid vacation until they have actually earned the vacation hours.

(4) Regular Full-time Employees (except 24-hour Shift Firefighters) are expected to take an annual vacation. Employees may accumulate a maximum of 240 vacation hours, which may be carried forward to a new calendar year. Unused vacation hours in excess of 240 hours will be forfeited at the end of each calendar year.

(5) In the event that a 24-hour Shift Firefighter changes employment status to a Regular Full-time or Exempt Employee, any vacation hours in excess of 240 will be paid out to the employee. Vacation accrual rates will coincide with that Regular Full-Time or Exempt Employee.

(6) Regular Full-time Employees who are 24-hour Shift Firefighters are expected to take an annual vacation. Employees may accumulate a maximum of 318 vacation hours, which may be carried forward to a new calendar year. Unused vacation hours in excess of 318 hours will be forfeited at the end of each calendar year.

(7) Employees should plan their vacation time throughout the year in order to not exceed the maximum carryover at the end of the year. In an unforeseeable emergency, hours in excess of those described in paragraph (5) and (6) above may be approved for carry over or donated to the Sick Leave Bank. Upon the request of the employee and with the approval of the human resources and the District Fire Chief may grant up to a 60-day extension to the December 31 deadline in order to allow an employee to use vacation hours in excess of the maximum. A leave extension will not be granted to an employee for failure to plan to use his vacation.

(7)(8) Vacation Buy Back: An employee may request to have the District buy back unused vacation time once per year, between the dates of July 1 and May 1. To participate, full-time regular employees must have a minimum of 120 hours of accrued vacation time remaining after any buy back. Firefighters must have a minimum of 159 hours of accrued vacation time remaining after any buy back. The vacation time will be paid out at straight time based on the employee's rate of pay at the time of the buy back. The employee shall submit a written request for vacation buy back to the employee's department director for approval and then to the Human Resources Director for processing. The maximum vacation that any full-time firefighter can sell back within one fiscal year is 106 hours. The maximum a regular full-time employee can sell back within one fiscal year is 80 hours.

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~~(8)~~(9) At discretion of the Fire Chief, employees of the District who have exhausted all sick leave can utilize accrued vacation hours in lieu of sick leave.

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~~(9)~~(10) Employees have the ability to convert unused vacation leave to the districts Sick Leave Bank: The North Davis Fire District recognizes that employees may have a personal or immediate family medical emergency, resulting in a need for additional time off in excess of their available leave. To address this need, all eligible employees will be permitted to donate accrued

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vacation or annual leave from their unused balance to a Sick Leave Bank where eligible employees can apply for consideration of assistance from the Sick Leave Bank. (see Sick Leave Policy 503)

- (1) The donation of unused vacation or annual leave is strictly voluntary.
- (2) Once a donor has converted unused vacation or annual leave to the Sick Leave Bank, the donated leave becomes the property of the North Davis Fire District and then donor has no legal right to the leave for any reason.
- (3) Donated unused vacation or annual leave will be converted to sick leave and deposited into a Sick Leave Bank for use by eligible recipients.

~~502:3~~

- (4) The minimum number of unused vacation or annual leave hours that an eligible employee may donate is 1 hour and the maximum is 50-percent of the donor employee's current balance.
- (5) Employees will be given the opportunity to donate unused vacation or annual leave anytime during the calendar year.
- (6) The donated unused vacation or annual leave will be transferred from the donor to the Sick Leave Bank upon the request of the donor.
- (7) The donation of unused vacation or annual leave will be calculated on a dollar basis. The dollar amount of the donation is determined by the donor's current hourly wage.
- (8) Employee's wishing to donate unused vacation or annual leave are required to complete a Donation of Unused Vacation or Annual Leave Request Form and submit it to human resources.
- (9) Employees should submit vacation requests for consideration pursuant to North Davis Fire District Standard Operating Procedures 000-001. Management reserves the right to designate when some or all vacations must be taken. Supervisors are responsible for ensuring adequate staffing levels and should attempt, when feasible, to resolve vacation scheduling conflicts based on length of service.

(10) A paid holiday that occurs during a regular employee's vacation period will not be charged as vacation leave, for regular full-time employees. (See policy on Full-time Firefighters)

(11) In the event of a declared emergency, the District retains the option of ordering employees back to work during their scheduled vacations and pay them for the hours worked rather than granting them vacation leave. Employees on leave at the time an emergency is declared are subject to being called back to work.

(12) Employees on a leave of absence, other than a military leave of absence, are required to use all accrued paid vacation time as part of the leave, as specified in Leaves of Absence, Chapter 702. In addition, employees on a leave of absence will not accrue any new vacation time during the leave. Vacation pay will consist of the employee's regular rate of pay for the vacation period and generally will be paid on the regularly scheduled payday.

(13) Employees may not receive pay for their vacation hours in lieu of time off. Except in the event that a 24-hour Shift Firefighter changes employment status to a separate's employment.

~~502:4~~

(14) Regular Full-time or Exempt Employee, any vacation hours in excess of 240 at the end of the calendar year will not be paid out to the employee. Excess hours will be considered use or lose. Vacation hours used are not considered as time worked for purposes of calculating overtime.

(15) When employment is terminated, employees will receive a lump sum payment for any unused vacation hours at the time of termination.

(16) Employees who feel that there is a discrepancy in the calculation of their vacation hours, vacation pay, or eligibility may request a review of that calculation by the Human Resource Coordinator.

MISCELLANEOUS LEAVES

Policy:

It is the policy of The North Davis Fire District to permit employees to be absent from work on an authorized short-term basis for circumstances that arise that are not covered by vacation and sick leave hours. To help employees maintain their income during certain authorized absences, the District will provide compensation according to the guidelines below.

Procedure:

(1) ~~Funeral Leave~~Bereavement Leave: The District Fire Chief may grant ~~Funeral Bereavement~~ leave for full-time employees as follows:

- (1) **Death in the Immediate Family:** Three days (24~~-~~hours) will be allowed without deduction from sick leave or vacation leave for Regular Full-time Employees. Regular Full-time Employees who are 24-hour Shift Firefighters will be allowed 48 hours of ~~funeral-bereavement~~ leave without deduction from sick leave or vacation leave. Immediate family is defined as the employees' spouse ~~or partner, brother, sister, parent, child, stepchild, step-child, brother, sister, parent,~~ father-in-law, mother-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law and grandchild.

~~Miscarriage or Stillbirth: The District will provide 24-hours (3 work days) of bereavement for regular full-time employees; and 72-hours bereavement; (3 work days) of bereavement for full-time employees who are 24-shift firefighters:~~

- ~~(a) Following the end of the employee's pregnancy by way of miscarriage or stillbirth; or~~
- ~~(b) following the end of another individuals pregenancy by way of miscarriage or stillbirth the: if~~
 - ~~i. the employee is the individuals spouse or partner; or~~
 - ~~ii. the employee is the individuals former spouse or partner; and~~
 - ~~iii. the employee would have been the biological parent of a child born as a result of pregnancy.~~

- (2) **Death in the Extended Family:** One day (8~~-~~hours) will be allowed without deduction from sick leave or vacation leave for Regular Full-time Employees. Regular Full-time Employees who are 24-hour Shift Firefighters will be allowed 24 of ~~bereavement funeral~~ leave without deduction from sick leave or vacation leave. Extended family is defined as: uncle, aunt, nephew, niece, grandfather, and grandmother.

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~~(2)~~~~(3)~~ Funeral-Bereavement leave is not counted as time worked for overtime purposes. However, if any employee uses funeral-bereavement leave during a week and then works extra hours on the other days to maintain the workload, they will be paid all of the hours used for funeral bereavement leave and all of the hours worked at the employees' regular rate of pay.

~~(3)~~~~(4)~~ Jury Duty/Court Witness Leave: The District recognizes the duty of employees as citizens to serve on juries or as court witnesses. When possible, employees are expected to report to work before and after jury service to perform as many of their regular duties as possible. Employees, who are called to serve as jurors or witnesses on behalf of the District or as a citizen, will have their choice of compensation as follows:

- (1) Remit the court paid juror/witness fee to the District and be compensated for regular hours worked; or
- (2) Use vacation or compensatory leave for the time away from work and keep the court paid juror/witness fee.

~~505:2~~

(5) Administrative Leave: Administrative leave with pay may be granted by the District Fire Chief for special circumstances as deemed necessary, i.e., investigations, disciplinary measures, etc.

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~~(6)~~ Time absent by reason of subpoena in private litigation or by some party other than the Federal Government, the State of Utah or political subdivision thereof, to testify not in official capacity, but as an individual, shall be taken as vacation or compensatory leave.

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- (1) Employees with other employment that requires court appearances shall not be paid for District time used to fulfill that obligation.
- (2) This policy does not apply to employees who appear in court on their own behalf, such as to pay a traffic ticket or to participate in a personal lawsuit.

HOLIDAYS

Policy:

It is the policy of The North Davis Fire District to designate and observe certain days each year as holidays. Eligible administrative employees will be given a day off with pay for each holiday observed.

Procedure:

The schedule of holidays the District will observe during each calendar year and the days the District offices will be closed are as follows:

New Year's Day	First day in January
Human Rights Day	Third Monday in January
Presidents Day	Third Monday in February
Memorial Day	Last Monday in May
<u>Juneteenth</u>	<u>Nineteenth day in June</u>
Independence Day	Fourth day in July
Pioneer Day	Twenty-fourth day in July
Labor Day	First Monday in September
Veterans Day	Eleventh day in November
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving Day	Fourth Friday in November
Christmas Day	Twenty-fifth day in December
Day after Christmas	Twenty-sixth day in December

(1) Regular Full-time Employees are eligible to receive eight hours of their regular rate of pay for each observed holiday. All holidays except the Personal Holiday will count as time worked for Regular Full-time Employees who are not 24-hour Shift Firefighters (8 hours multiplied by 13 holiday = 104 hours. 104 hours divided by 26 payrolls = 4 hours of accrual).

(2) Full-time Employees who are 24-hour Shift Firefighters will be given 2.784 hours of annual leave per pay period in lieu of holiday pay benefit. The 2.784 hours per pay period is built into the vacation leave accrual rate.

(3) A holiday that occurs on a Saturday will be observed the previous Friday. Holidays falling on Sunday will be observed on the following Monday.

(4) If a holiday occurs while a 2080-hour employee is on vacation leave, that day will not be treated as vacation leave.

(5) If a holiday occurs while a 2080-hour employee is on paid sick leave, that day will not be treated as sick leave.

(6) The District recognizes that some employees may wish to observe, as periods of worship or commemoration, certain days that are not included in the District's regular holiday schedule. Accordingly, employees who would like to take a day off for those reasons may do so if it will not unduly disrupt the District's business and if the employee's supervisor approves. Employees may use accumulated vacation days for these occasions. (See Leaves of Absences Chapter [500 and 702](#).)

(7) The District may schedule work on an observed holiday for regular full-time employees, as it considers necessary. Normally, work on an observed holiday will be paid as if the day were a regularly scheduled day. Employees will be given the option of receiving an additional eight hours of pay for their holiday benefit or may schedule another day off, with the prior approval of their supervisor, at another time during the year.

(8) The holiday benefit is defined as eight hours of pay. 40-Hour week employees working less than eight-hour shifts will be required to use vacation leave to make up the additional hours for the holiday or make up the hours during the other days of the week in which the holiday occurs.

(9) If an employee is off without pay because of an unauthorized absence either the workday before or the workday after a holiday, the employee forfeits that holiday and shall receive no pay for that day.

ABSENCE FROM WORK - 700

Attendance and Punctuality 701:1

Leaves of Absence 702:1

- Family and Medical Leave Act
- Military Leave
- ~~Miscellaneous Leave~~
- ~~Funeral/Bereavement Leave~~

Rest Breaks 703:1

Meal Breaks 704:1

DRAFT



5. Overview and Discussion of FY2023 Draft Budget

Attachments:

- * FY2023 Draft Budget
- * NDFD Projected Budget 3-Year
- * Impact Fee Schedule
- * NDFD Capital & Fleet Plan

2022-2023 NORTH DAVIS FIRE DISTRICT BUDGET SUMMARY

	2023	2022	2022	2021
	<i>BUDGET</i>	<i>PROJECTED FINAL</i>	<i>AMENDED BUDGET</i>	<i>AUDITED</i>
GENERAL FUND				
REVENUES				
TOTAL AMBULANCE	1,198,000	1,200,000	1,150,000	1,198,636
FIRE/INCIDENT RECOVERY	50,000	38,000	70,000	53,500
CONTRACT SERVICES	-	-	-	-
DONATIONS	-	-	-	250
GRANTS	2,593	2,593	2,593	41,828
CARES ACT STIMULUS	-	-	-	142,678
IMPACT FEES	50,000	91,000	50,000	549,802
INCIDENT REPORTS	-	-	-	-
INTEREST INCOME	8,000	7,100	25,000	8,596
INSPECTION FEES	1,000	1,000	1,000	1,980
MISCELLANEOUS SERVICE REVENUES	1,500	1,500	1,500	405
PERMIT FEES	1,500	1,100	1,500	2,560
PLAN REVIEW FEES	4,500	1,150	4,500	16,742
FIRE PROTECTION UNINCORPORATED COUNTY	700	-	700	825
FEE IN LIEU OF TAXES AND AGE BASED FEES	150,000	150,000	150,000	191,724
PROPERTY TAXES	4,431,985	4,298,529	4,298,529	3,289,553
PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (f	394,501	394,501	394,501	394,501
OTHER FINANCING SOURCES	-	-	-	708,880
APPROPRIATION OF FUND BALANCE	-	-	-	-
TOTAL REVENUE	6,294,279	6,186,473	6,149,823	6,602,460
EXPENDITURES				
PERM EMPLOYEE WAGES	2,358,935	2,234,393	2,234,393	1,633,310
OVERTIME	115,534	128,481	128,481	187,080
PART-TIME EMPLOYEE WAGES	146,443	215,357	215,357	366,604
BENEFIT PAYOUT CONTINGENCY	118,023	-	-	-
MERIT PAY	4,247	3,799	3,799	-
BOARD WAGES	38,000	38,000	38,000	38,000
F.I.C.A.	212,760	204,640	204,640	152,283
RETIREMENT	424,172	419,128	419,128	334,096
INSURANCE (HEALTH)	638,536	505,677	505,677	335,675
UTAH DISABILITY DEATH BENEFIT	3,610	4,440	3,870	-
WORKMANS COMP	68,152	86,000	63,450	46,190
BANK CHARGES	5,355	5,250	5,250	5,050
EMPLOYEE ASSISTANCE PROGRAM	3,000	3,360	3,360	2,725
CLOTHING ALLOWANCE	41,138	47,517	42,837	31,369
SUBSCRIPTIONS, MEMBERSHIPS	32,013	16,806	16,806	15,381
TRAVEL AND TRAINING	52,289	86,430	86,430	20,177
OFFICE SUPPLY AND EXPENSE	10,800	10,188	10,188	11,632
EQUIPMENT MAINTENANCE AND SUPPLY	34,507	35,000	50,734	44,006
VEHICLE MAINTENANCE	114,750	118,350	118,350	137,805
COMPUTER MAINTENANCE AND SUPPLY	42,404	49,057	49,057	38,207
UTILITIES (GAS, POWER, PHONES)	74,798	87,000	74,798	70,969
COMMUNICATIONS	6,000	6,000	6,000	3,000
DISPATCH SERVICES	85,008	88,508	88,508	85,008
SPECIAL DEPARTMENT ALLOWANCE	24,410	24,000	22,660	13,618
GRANT EXPENSES	-	-	-	41,828
LIABILITY INSURANCE (RISK MANAGEMENT)	70,330	62,465	62,465	52,358
COLLECTION CONTRACT (IRIS MEDICAL)(Health Assess)	158,006	125,006	155,006	135,240
MEDICAL SUPPLIES	74,958	78,000	73,978	68,939
PARAMEDIC FEE	10,000	35,000	105,300	102,119
MISC. SERVICES	27,250	10,000	27,850	2,559
PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)	78,380	65,942	85,942	83,278
MISC. EQUIPMENT	44,800	44,800	44,800	50,845
LEASE OBLIGATION	142,560	159,086	159,086	142,498
CAPITAL OUTLAY	-	-	-	708,880
TRANSFER TO DEBT SERVICE	485,594	341,713	341,713	232,221
TRANSFER TO CAPITAL	30,000	237,000	237,000	18,000
IMPACT FEE EXPENDITURES	-	-	-	3,510
IMPACT FEE RESERVES	50,000	91,000	50,000	-
CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)	394,501	394,501	394,501	394,501
TOTAL EXPENDITURES	6,221,263	6,061,894	6,129,414	5,608,961
CHANGE IN FUND BALANCE				
APPROPRIATION TO/(FROM) FUND BALANCE	73,016	124,579	20,409	993,499
BALANCE	-	30	-	-

2022-2023 NORTH DAVIS FIRE DISTRICT BUDGET SUMMARY

	2023	2022	2022	2021
	<i>PROPOSED BUDGET</i>	<i>PROJECTED FINAL</i>	<i>AMENDED BUDGET</i>	<i>AUDITED</i>
CAPITAL PROJECTS FUND				
REVENUES				
INTEREST INCOME	1,361	3,709	3,709	5,623
TRANSFER IN FROM GENERAL FUND	30,000	237,000	237,000	18,000
GAIN ON SALE OF ASSETS	15,000	-	-	-
OTHER FINANCING SOURCES	-	-	-	-
TOTAL REVENUES	46,361	240,709	240,709	23,623
EXPENDITURES				
GARAGE	-	-	-	-
EQUIPMENT	120,300	336,502	336,502	69,000
VEHICLES	-	179,000	179,000	-
OTHER EXPENSES	-	-	-	54,200
TOTAL EXPENDITURES	120,300	515,502	515,502	123,200
CHANGE IN FUND BALANCE				
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	(73,939)	(274,793)	(274,793)	(99,577)
BALANCE	-	-	-	-
DEBT SERVICE FUND				
REVENUES				
INTEREST INCOME	-	-	-	483
TRANSFER IN FROM GENERAL FUND	485,594	341,713	341,713	232,221
TOTAL REVENUES	485,594	341,713	341,713	232,704
EXPENDITURES				
INTEREST EXPENSE	305,594	161,713	161,713	48,165
PRINCIPAL PAYMENTS	180,000	180,000	180,000	185,000
TOTAL EXPENDITURES	485,594	341,713	341,713	233,165
CHANGE IN FUND BALANCE				
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	-	-	(461)
BALANCE	-	-	-	-
LOCAL BUILDING AUTHORITY FUND				
REVENUES				
INTEREST INCOME	-	-	-	-
BOND PROCEEDS	-	11,110,101	11,110,101	-
APPROPRIATION FROM FUND BALANCE	7,665,000	-	-	-
TOTAL REVENUES	7,665,000	11,110,101	11,110,101	-
EXPENDITURES				
BOND REFUNDING	-	1,244,540	1,244,540	-
BOND FEES AND INSURANCE	-	215,561	215,561	-
CONSTRUCTION	7,005,000	1,500,000	8,505,000	-
SOFT COSTS	375,000	50,000	425,000	-
PROFESSIONAL FEES	250,000	300,000	550,000	-
WAGES	-	20,000	20,000	-
TEMPORARY RELOCATION	35,000	115,000	150,000	-
TOTAL EXPENDITURES	7,665,000	3,445,101	11,110,101	-
CHANGE IN FUND BALANCE				
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	7,665,000	-	-
BALANCE	-	-	-	-

NORTH DAVIS FIRE DISTRICT PROJECTED 3-YEAR BUDGET

	2023 PROPOSED BUDGET	2024 ESTIMATED BUDGET	2025 ESTIMATED BUDGET
GENERAL FUND			
REVENUES			
TOTAL AMBULANCE	1,198,000	1,203,990	1,210,010
FIRE/INCIDENT RECOVERY	50,000	50,000	50,000
CONTRACT SERVICES	-		
DONATIONS	-		
GRANTS	2,593	-	-
CARES ACT STIMULUS	-		
IMPACT FEES	50,000	50,000	50,000
INCIDENT REPORTS	-		
INTEREST INCOME	8,000	8,240	8,487
INSPECTION FEES	1,000	1,000	1,000
MISCELLANEOUS SERVICE REVENUES	1,500	1,500	1,500
PERMIT FEES	1,500	1,500	1,500
PLAN REVIEW FEES	4,500	4,500	4,500
FIRE PROTECTION UNINCORPORATED COUNTY	700	700	700
FEE IN LIEU OF TAXES AND AGE BASED FEES	150,000	150,000	150,000
PROPERTY TAXES	4,431,985	4,569,444	4,711,028
PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (RDA)	394,501	394,501	394,501
OTHER FINANCING SOURCES	-	-	-
APPROPRIATION OF IMPACT FEE FOR DEBT SERVICE	-	-	255,000
APPROPRIATION OF FUND BALANCE	-	-	-
TOTAL REVENUE	6,294,279	6,435,375	6,838,226
2023 is based on 2021 certified tax rate plus 3% growth. 2024 and 2025 estimated budget account for 3% growth.			
EXPENDITURES			
PERM EMPLOYEE WAGES	2,358,935	2,429,703	2,502,594
OVERTIME	115,534	119,000	122,570
PART-TIME EMPLOYEE WAGES	146,443	150,836	155,361
BENEFIT PAYOUT CONTINGENCY	118,023	100,000	100,000
MERIT PAY	4,247	4,247	4,247
BOARD WAGES	38,000	38,000	38,000
F.I.C.A.	212,760	219,143	225,717
RETIREMENT	424,172	436,897	450,004
INSURANCE (HEALTH)	638,536	670,463	703,986
UTAH DISABILITY DEATH BENEFIT	3,610	3,610	3,610
WORKMANS COMP	68,152	70,197	72,302
BANK CHARGES	5,355	5,516	5,681
EMPLOYEE ASSISTANCE PROGRAM	3,000	3,000	3,000
CLOTHING ALLOWANCE	41,138	42,538	42,538
SUBSCRIPTIONS, MEMBERSHIPS	32,013	32,973	33,963
TRAVEL AND TRAINING	52,289	53,858	55,473
OFFICE SUPPLY AND EXPENSE	10,800	11,124	11,458
EQUIPMENT MAINTENANCE AND SUPPLY	34,507	40,000	40,000
VEHICLE MAINTENANCE	114,750	114,750	114,750
COMPUTER MAINTENANCE AND SUPPLY	42,404	40,788	40,788
UTILITIES (GAS, POWER, PHONES)	74,798	77,042	79,353
COMMUNICATIONS	6,000	6,000	6,000
DISPATCH SERVICES	85,008	85,008	85,008
SPECIAL DEPARTMENT ALLOWANCE	24,410	24,000	24,000
GRANT EXPENSES	-	-	-
LIABILITY INSURANCE (RISK MANAGEMENT)	70,330	72,440	74,613
COLLECTION CONTRACT (IRIS MEDICAL)(Health Assess)	158,006	162,746	167,629
MEDICAL SUPPLIES	74,958	77,207	79,523
PARAMEDIC FEE	10,000	10,000	10,000
MISC. SERVICES	27,250	27,250	27,250
PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)	78,380	80,731	83,153
MISC. EQUIPMENT	44,800	44,800	44,800
LEASE OBLIGATION	142,560	142,544	75,576
TRANSFER TO DEBT SERVICE	485,594	528,394	524,194
TRANSFER TO CAPITAL	30,000	180,000	246,968
IMPACT FEE EXPENDITURES	-	-	-
APPROPRIATION TO IMPACT FEE RESTRICTED REVENUE	50,000	50,000	50,000
CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)	394,501	394,501	394,501
TOTAL EXPENDITURES	6,221,263	6,549,306	6,698,611
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) FUND BALANCE	73,016	(113,930)	139,615
BALANCE	32	-	-

NORTH DAVIS FIRE DISTRICT PROJECTED 3-YEAR BUDGET

	2023 PROPOSED BUDGET	2024 ESTIMATED BUDGET	2025 ESTIMATED BUDGET
CAPITAL PROJECTS FUND			
REVENUES			
INTEREST INCOME	1,361	1,402	1,444
TRANSFER IN FROM GENERAL FUND	30,000	180,000	246,968
GAIN ON SALE OF ASSETS	15,000	-	-
OTHER FINANCING SOURCES	-	-	-
TOTAL REVENUES	<u>46,361</u>	<u>181,402</u>	<u>248,412</u>
EXPENDITURES			
GARAGE	-	-	-
EQUIPMENT	120,300	45,606	433,366
VEHICLES	-	260,000	-
OTHER EXPENSES	-	-	-
TOTAL EXPENDITURES	<u>120,300</u>	<u>305,606</u>	<u>433,366</u>
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	<u>(73,939)</u>	<u>(124,204)</u>	<u>(184,954)</u>
BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
DEBT SERVICE FUND			
REVENUES			
INTEREST INCOME	-	-	-
TRANSFER IN FROM GENERAL FUND	485,594	528,394	524,194
TOTAL REVENUES	<u>485,594</u>	<u>528,394</u>	<u>524,194</u>
EXPENDITURES			
INTEREST EXPENSE	305,594	298,394	289,194
PRINCIPAL PAYMENTS	180,000	230,000	235,000
TOTAL EXPENDITURES	<u>485,594</u>	<u>528,394</u>	<u>524,194</u>
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	-	-
BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
LOCAL BUILDING AUTHORITY FUND			
REVENUES			
INTEREST INCOME	-	-	-
BOND PROCEEDS	-	-	-
TOTAL REVENUES	<u>-</u>	<u>-</u>	<u>-</u>
EXPENDITURES			
BOND REFUNDING	-	-	-
BOND FEES AND INSURANCE	-	-	-
CONSTRUCTION	-	-	-
SOFT COSTS	-	-	-
PROFESSIONAL FEES	-	-	-
WAGES	-	-	-
TEMPORARY RELOCATION	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	-	-
BALANCE	<u>-</u>	<u>-</u>	<u>-</u>

**North Davis Fire District
Impact Fee Schedule
Revenues on Hand
For the Fiscal Year Ended June 30, 2021**

<u>Projects From Which Funds Were Collected</u>	<u>Date Received</u>	<u>Construction</u>	<u>Total</u>
West Point City	FY19	\$ 4,888	\$ 4,888
Clearfield City	FY19	65,817	65,817
Sunset City	FY19	48,762	48,762
Military Installation	FY19	15,454	15,454
Interest earned 2019		-	2,785
Total Collected for FY 2019		<u>\$ 134,921</u>	<u>\$ 137,706</u>
West Point City	FY20	\$ 27,862	\$ 27,862
Clearfield City	FY20	28,681	28,681
Sunset City	FY20	12,727	12,727
Ogden Clinic	FY20	7,633	7,633
Interest earned 2020		-	5,632
Total Collected for FY 2020		<u>\$ 76,903</u>	<u>\$ 82,535</u>
West Point City	FY21	\$ 61,995	\$ 61,995
Clearfield City	FY21	487,808	487,808
Interest earned 2021		-	1,996
Total Collected for FY 2021		<u>\$ 549,802</u>	<u>\$ 551,799</u>
Total Impact Fees on Hand 6/30/2021:			<u><u>\$ 772,040</u></u>

**Current Year Disbursements of Impact Fees
Fiscal Year Ended June 30, 2021**

Debt Service Payment	\$	-
Impact Fee Update		3,510
Total Disbursed in FY 2021	\$	3,510

**Projected Expenditures of Impact Fees on Hand
Fiscal Year Ended June 30, 2021**

	FY2025	FY2026	FY2027	Impact Fees by Project
	\$ 255,000	\$ 255,000	\$ 262,040	\$ 772,040
Debt Service				\$ 772,040

NDFD Fleet & Capital Expense Projection (updated 2/10/2022) Draft

Trailers													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
1989	Wells Fargo (523777)	Haz-Mat Trailer											
2008	Clown Trailer (523776)	Pub Ed											
2010	Haulmark Trailer (523404)	Rehab											
	-95877	Mass Casualty											
2016	Grey Trailer (217772)	Utility											

Engine / Ladder Trucks Rotation													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2017	America La France (refurb 2003) - Ladder Truck												
2007	Spartan Aerial (Crimson) - Ladder Truck												
2009	Spartan Pumper												
2015	Pierce Pumper/Transport												
FY2022	Projected Lease Purchase Engine 42		\$ 95,000	\$ -									
FY2028	Projected Lease Purchase Truck 42							\$ 1,200,000					

PMA Unit - 6 Year Rotation													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
FY2022	PMA Unit Purchase		\$ 179,000						Reserve PMA				
FY2028	Projected PMA Unit Purchase								\$ 200,000				
	Estimated Cost		\$ 179,000						\$ 200,000				

Ambulances - 20 Year Rotation													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2006	Wheeled Coach F-350				SALE								
FY2024	Projected Ambulance Purchase				\$ 260,000								
2011	Wheeled Coach F-350								SALE				
FY2028	Projected Ambulance Purchase								\$ 275,000				
2013	Wheeled Coach F-350 again in FY2033												SALE
FY2032	Projected Ambulance Purchase												\$ 285,000
2017	Dodge Remount (2006) again in FY2035												
2017	Wheeled Coach F-350 again in FY2037												
	Estimated Cost		\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ 285,000

Trucks													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032

1994	Ford (Utility Truck/Plow)												
2010	Ford F550 - Brush 42												
2015	Ford F550 - Brush 41												
2013	Ford - F150 (Reserve Vehicle)												
2016	GMC Silverado (BC Vehicle)												
2014	Chev Silverado (Operations Vehicle)												
<i>Estimated Cost</i>													

Chief Truck (401) - 10 Year Replacement for Diesel Trucks													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2017	GMC Silverado (Diesel) - 401							Reserve BC					
FY2027	<i>Purchase 401 - Diesel (10 year rotation)</i>							\$ 85,811					
<i>Estimated Cost</i>								\$ 85,811					

Deputy Chief Truck (402) - 10 Year Replacement for Diesel Trucks													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2019	Chev Silverado 2500												
FY2029	<i>Purchase 402 - Diesel (10 year rotation)</i>									\$ 89,278			
<i>Estimated Cost</i>										\$ 89,278			

Vehicle Upgrades													
			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Purchase of Used Fleet Box Truck w/Tailgate Lift				\$ 15,000									
<i>Estimated Cost</i>				\$ 15,000									

Gain on Sale of Assets Projection													
Year	Make/Model	Current Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Sale of Old Sunset Trailer, Haz-Mat Trailer, One Smaller Trailer				\$ -									
<i>Estimated Revenue</i>				\$ -									

Capital Expenditures			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Zoll Defibrillator Program (5-year program)			\$ 30,000	\$ 30,000	\$ 30,000								
Zoll Defibrillator Rotation						\$ 42,448	\$ 43,297	\$ 44,163	\$ 45,046	\$ 45,947	\$ 46,866	\$ 47,803	\$ 48,759
Zoll Defibrillator for PM Unit			\$ 35,000										
Vent for PM Unit			\$ 17,000										
Vent for PM Unit Rotation												\$ 20,000	
NFPA/OSHA Compliant Multi-Use Helmet													
Integrated Radio Comms													

Motorolla UHF Paging System Upgrade												
SCBA Masks, Packs, Bottles - PM Unit	\$ 14,450											
SCBA Packs				\$ 375,000								
UCA Communication Radios (purchase 3 per year)	\$ 15,000	\$ 15,300	\$ 15,606	\$ 15,918	\$ 16,236	\$ 16,561	\$ 16,892	\$ 17,230	\$ 17,575	\$ 17,926	\$ 18,285	
UCA Station Alerting System Upgrade (\$100,000 per station)		\$ 50,000										
Lucas 3 Chest Compression System	\$ 16,552											
Station 41 Parking Lot Resurface & Paint	\$ 8,500											
Station 41 Carpet Replacement	\$ 35,000											
Station 41 Telephone System Upgrade	\$ 70,000											
Website Development		\$ 10,000										
Vehicle Exhaust Upgrade - Station 41		\$ -										
Capital Expenditure Estimated Cost	\$ 241,502	\$ 105,300	\$ 45,606	\$ 433,366	\$ 59,533	\$ 60,724	\$ 61,939	\$ 63,177	\$ 64,441	\$ 85,730	\$ 67,044	
<i>Estimated Cost</i>	\$ 515,502	\$ 120,300	\$ 305,606	\$ 433,366	\$ 59,533	\$ 1,346,535	\$ 536,939	\$ 152,455	\$ 64,441	\$ 85,730	\$ 352,044	

Lease Obligations	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Lease Obligation (2009 Crimson) Final Payment 9/21/2021)	\$ 69,990										
Projected Lease Purchase Engine 42 (est. cost \$800,000)	\$ 22,115	\$ 75,577	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576	\$ 75,576
Lease Obligation (2015 RE41) Final Payment 8/2024	\$ 66,968	\$ 66,968	\$ 66,968								
Projected Lease Purchase Truck 42 (estimated \$1,200,000)						\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
<i>Estimated Cost</i>	\$ 159,073	\$ 142,545	\$ 142,544	\$ 75,576	\$ 75,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576

Debt Service Payment	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Debt Service Payment - (New Bond) - 30 years	\$ 341,713	\$ 485,594	\$ 528,394	\$ 524,194	\$ 524,794	\$ 524,994	\$ 524,794	\$ 529,197	\$ 527,994	\$ 526,394	\$ 524,394
<i>Estimated Cost</i>	\$ 341,713	\$ 485,594	\$ 528,394	\$ 524,194	\$ 524,794	\$ 524,994	\$ 524,794	\$ 529,197	\$ 527,994	\$ 526,394	\$ 524,394

Estimated Total Expense by Fiscal Year	\$ 1,016,288	\$ 748,439	\$ 976,544	\$ 1,033,136	\$ 659,903	\$ 2,037,105	\$ 1,227,308	\$ 847,228	\$ 758,011	\$ 777,699	\$ 1,042,014
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Estimated Contributions and Uses of Committed Funds											
Fiscal Year	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Balance at Beginning of Fiscal Year	\$ 730,128	\$ 453,816	\$ 379,877	\$ 256,170	\$ 71,053	\$ 258,843	\$ 313,602	\$ (21,769)	\$ 25,667	\$ 181,355	\$ 316,532
Anticipated Interest Income (0.3%)	\$ 2,190	\$ 1,361	\$ 1,899	\$ 1,281	\$ 355	\$ 1,294	\$ 1,568	\$ (109)	\$ 128	\$ 907	\$ 1,583
Sale of Old Sunset Trailer, Haz-Mat Trailer, One Smaller Trailer		\$ 15,000									
Contribution of Impact Fees (use for debt service)											
Committed Funds Contribution (Fleet & Capital Expenses)	\$ 237,000	\$ 30,000	\$ 180,000	\$ 246,968	\$ 246,968	\$ 200,000	\$ 200,000	\$ 200,000	\$ 220,000	\$ 220,000	\$ 220,000
Committed Funds for Lease Obligations	\$ 159,073	\$ 142,544	\$ 142,544	\$ 75,576	\$ 75,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576	\$ 165,576
Committed Funds for Debt Service	\$ 341,713	\$ 485,594	\$ 528,394	\$ 524,194	\$ 524,794	\$ 524,994	\$ 524,794	\$ 529,197	\$ 527,994	\$ 526,394	\$ 524,394
Loan Proceeds						\$ 1,200,000					

Expense for Purchase of Capital / Fleet / Debt Service	\$ (1,016,288)	\$ (748,439)	\$ (976,544)	\$ (1,033,136)	\$ (659,903)	\$ (2,037,105)	\$ (1,227,308)	\$ (847,228)	\$ (758,011)	\$ (777,699)	\$ (1,042,014)
Estimated Balance at end of Fiscal Year	\$ 453,816	\$ 379,877	\$ 256,170	\$ 71,053	\$ 258,843	\$ 313,602	\$ (21,769)	\$ 25,667	\$ 181,355	\$ 316,532	\$ 186,070

2/23/2022

DEBT SERVICE BONDING	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
New Station - Debt Service for Station 42	\$ 9,650,000										
Revenue Bond - Debt Service for Station 41	\$ 1,244,540										
Fees	\$ 215,561										
	\$ 11,110,101										



Board Meeting Minutes from February 17, 2022



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**

Station 41, 381 North 3150 West
West Point City, UT 84015
(801) 525-2850 ext. 102

*Nike Peterson, Chairman
Scott Wiggill, Vice-Chairman
Mark Shepherd, Member
Howard Madsen, Member
Gary Petersen, Member
Brian Vincent, Member
Annette Judd, Member
Nancy Smalling, Member
Vern Phipps, Member*

*Mark Becraft, Fire Chief
Theron Williams, Deputy Fire Chief*

**BOARD OF TRUSTEE MEETING
February 17, 2022**

Members of the public had the opportunity to attend the meetings in person or via Zoom.

Board of Trustee Work Session – 4:30 PM

If the Work Session is not completed prior to the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled board meeting.

Board Members Present – Chair Nike Peterson, Vice-Chair Scott Wiggill, Mark Shepherd, Howard Madsen, Brian Vincent, Annette Judd, Nancy Smalling, Vern Phipps, and Gary Petersen

Board Members Excused

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Theron Williams, Misty Rogers, and Attorney Andrew Blackburn

Visitors

Board of Trustee Work Session – 4:30 PM

If the Work Session is not completed prior to the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled board meeting.

1) Annual North Davis Fire District *State of The District* Overview:

- a) 2021 District Stats: Chief Becraft stated, for the new board members, that we were in a transition with more full-time employees and a new paramedic program that we can't compare to previous years. He turned the time over to Chief Williams who compiled a study.

Chief Williams referred to his handout and pointed out the number of calls received since we started the paramedic program. He stated from November 1st until the 15th of February, there were 455 calls and 216 of those calls were transport ALS (advanced life support). The total calls as of today were 560. This shows the need for the paramedics and how many calls they have been responding to. He mentioned that yesterday the crews responded on a call where an individual had harmed himself significantly. Our paramedics and crew responded and did a phenomenal job. To enforce how well the crew did, we received a letter from the McKay-Dee ER doctor. Chief Williams mentioned that ER doctors were extremely busy and work long hours so for him to provide the District with a letter shows how impressed he was with our crew.

Chair N. Peterson mentioned that there was some well-intended but misinformed chatter online about the paramedic capabilities of the District. From a video that was online, it made it look like a certain part of the county would not have access to the paramedics. For example, it looked like West Point would not receive paramedic services because it was a Clearfield type of a program and everything would be coming from there. She wanted to know if Chief Williams had any information as to where the calls came from. Chief Williams indicated that he did not pull that data. He stated, however, that each city had a mutual-aid agreement to where each call was filled no matter what. He said there were paramedics in Syracuse and Clinton and coverage would be there for sure. Chief Becraft mentioned that our District had a 3.75-mile radius and that national standard was that we get a unit to any of our residents within five minutes 80% of the time. Chief Becraft mentioned that we have a fully manned station in West Point and we cover the area easily. He said the paramedics that are coming on new are ten times busier and already running.

Chief Williams continued with his study and said the dollar loss due to fire in our District so far this year was \$2 million to commercial structure loss, \$875,000 to residential loss, \$3,000 to vehicle loss, and \$80,000 to RV and other losses for a total of \$6,200,000.

b) New Clearfield Station Update

Chief Becraft presented the latest drawing of the new station and pointed out where the dorms and training rooms would be situated. He said the existing site had an acre and a half and would house ten personnel including officers. There would also be secured parking with most of the traffic running out onto Center Street.

Chief Becraft started with the training room and said it was about the same size as Station 41's room. He showed the public main entrance where the public would only have access to the training room. He said the rest of the areas would be key-fob secured. He showed the Battalion Chief's suite and office, the kitchen and dining area, the dorm area, and the living quarters which go straight out to the bay. To meet NFPA compliance, you have to be able to decontaminate. You should be able to come back from a call and disrobe and take a shower. There will also be a sauna with a bike in it. The bike in the sauna is to rid your body of toxins. He showed where all of the turn-out gear would be stored which has an air scrubber that continuously scrubs the air for carcinogens.

Chief Becraft continued and showed where the medical storage would be and where all of the radios would be located. He showed the bays and indicated there would be four bays. He showed the compressor room and where the pressure washer pumps would be located. He indicated the ice machine had to be in its own room and showed where the hose and rack storage would be.

Vice-Chair Wiggill wanted to know where hose recovery would be. Chief Becraft indicated the hoses didn't need to be dried anymore because they were synthetic and could be loaded right after a call.

Chief Becraft said he was meeting with contractors to show them where we wanted floor outlets and big screens. The architects were aware of the windows and lighting and how to make adjustments. Chief Becraft mentioned that Chief Williams has a lot of information on this because he just helped Ogden City update their station.

Chief Becraft said there were two types of bay doors on this station. The south side of the station would have speed doors which are roll up doors like we have now, but more efficient. On the north side, there would be bi-fold doors which are good for a million cycles. The concrete has sensors that recognizes that after the truck goes out and nothing is located in the safety zone, the doors will

automatically close. These doors are expensive and if costs allow, we would like to put them on the other side as well.

Chief Becraft indicated that Coast to Coast Carports would be installing a 30 x 40 building at the temporary location (Freeport Center) which was the largest building you could put up without installing a foundation. The building is for the storage of the engine, and possibly propane, during the winter. After the new station was built, he said he would like to rebuild the building at Station 41, if allowed. Chief Becraft also mentioned that in order to install the building, Coast to Coast required that we provide them with a forklift so he purchased a used forklift. He stated that the forklift could also be used to move some of the heavy equipment.

Chief Becraft stated that we had AT&T First Net for First Responders which is a cellular service that if a disaster happens, it puts us on priority before anyone else. They sell a portable unit that we can put into the temporary location to run the computers and then when we are done with the temporary location, we could install it in a command vehicle.

c) Paramedic Program Update

(Since this item was discussed earlier and due to time constraints, Chair N. Peterson asked Chief Becraft to move onto the next item).

d) Fleet and Capital Improvement Plan

Chief Becraft presented the current fleet and capital improvements plan which they have had for approximately five or six years. He then went over the following:

- (1) A new engine and paramedic truck was purchased this year and there will be no vehicles purchased in 2023.
- (2) In 2019 we purchased five defibrillators and make annual payments of \$30,000 which will be paid in 2023.
- (3) With the startup of the paramedic program, we have had to purchase another defibrillator, a vent, and a lot of other equipment and will have to be constantly updating that equipment.
- (4) There's \$40,000 budgeted for this coming budget for station alerting. It's a US digital system that is county wide which everyone is switching to.
- (5) We put in for a grant for the SCBA packs, which is only a ten percent match, but we won't find out until September if we qualify for it. He said we had a pretty good chance of getting the grant because in the past, we bought Honeywell packs but Honeywell went bankrupt and closed their air-pack division. Now the packs are antiquated and we can't get anyone to work on them or upgrade them. There are testing requirements for the bottles, packs and masks that we have to do every year. This is not presently in the budget so if we don't get the grant, we may have to approach the Board to amend the budget.
- (6) Years ago, we decided we would lease purchase the front-line engines but we pay cash for all of the other vehicles. The lease purchase for the front-line engine is 10 to 12 years and when it's paid off, we replace it again.

Chief Becraft said as far as sustainability goes, we had to have a three-to-four-year plan for our bonding last year and have budgeted very conservatively. As far as revenue, we budgeted only the money that the county said we would be getting and nothing else.

e) Wage Study & Employee Benefits

Chief Becraft said we have been involved in a very intense wage study and have reached out to surrounding cities. Preliminary numbers look like we are falling a little below in public safety but not as far as some of our surrounding cities. He would be presenting the study to the Board as part as the tentative budget process.

f) Fiscal Sustainability

Chief Becraft said the Board brought us up to where we needed to be for future sustainability. He said he was worried because we only have certain sources of revenue and our ambulance revenue hasn't increased in three years and Medicaid isn't paying anything more. We keep current with what the state says we can charge for PMA and supplies but that's all we can do. Whether we are paid or not, we still have to go on that call. He said he would like to increase revenue any way that he could but at the end of the day, we depend on the tax rate.

g) Member City Updates (Clearfield, West Point, Sunset)

Chair N. Peterson mentioned that this item was something new. She didn't know what was happening in West Point or Sunset so this would give each Mayor the opportunity to mention anything they were doing in their city that might have an impact on the district.

Board Member/Mayor Madsen said they finally got occupancy on one of the condos on Main Street in Sunset. They sold a portion of their park so they would be building there and behind it they would put in a Veteran's memorial park. They will be building approximately five buildings on the property near city hall where Winegar's used to be. They anticipate growth and are planning the city hall basement to make room for a few more police officers.

Board Member/Mayor Vincent said the biggest thing in West Point was growth. He said there were seven major subdivisions going in right now and over 700 lots. He said 319 lots have building permits and about 400 are still vacant with another 200 plus that were coming in. He showed the northwest corner property that was petitioning to be annexed which was a total of 500 acres and has been certified. They are going through the boundary commission process now and should hear back from them around early March. As far as the west Davis corridor, he stated phase one goes to SR193 which will be extended to 4500 West. Phase two goes from SR193 to 1800 North and that's as far as the impact study has gone. By the end of 2023 phase one should be done.

Board Member/Mayor Shepherd said his biggest news was that they are finally going to break ground on the Clearfield station. They had it estimated out to about 18 million dollars and it came back at 28 million. Clearfield station will have 60 acres of land and have entitled up to 1,000 units. It's been approved for 600,000 square feet of office space and commercial. It is being anchored by The Front Climbing Gym and their own restaurant. He mentioned they have multiple townhome projects going in and a subdivision going in on 1000 W. He said the first phase of Clearfield Junction (by the new library) has been sold. The Argentine Corner Restaurant, just off of 650 which has been there for 18 years has a contract with Maverik to supply empanadas. They are moving their restaurant to Clearfield Junction, right across from the new library. Lakeside Square will close to new ownership on April 4th and they will scrape the whole thing. A new hotel will be coming into Clearfield by RC Willey's but they haven't submitted plans yet.

Board Member Shepherd made a motion to adjourn the work session and reconvene into the regular meeting. Board Member Phipps seconded the motion. The motion passed.

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

Board Members Present – Chair Nike Peterson, Vice-Chair Scott Wiggill, Mark Shepherd, Howard Madsen, Brian Vincent, Annette Judd, Nancy Smalling, and Vern Phipps

Board Members Excused – Gary Petersen

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Theron Williams, Misty Rogers, and Attorney Andrew Blackburn

Visitors – Amber King and Captain Curt King

1. Call to Order
2. Invocation or Inspirational Thought – Provided by Board Member Judd
3. Pledge of Allegiance
4. Citizen Comment – No comment
5. Consideration of Approval of Minutes from the January 27, 2022 Board Meeting
Board Member Shepherd motioned to approve the minutes from the January 27, 2022 Board Meeting. Board Member Vincent seconded the motion. The motion passed.
6. Consideration of Approval of the North Davis Fire District Bills for January 2022
Board Member Madsen motioned to approve the North Davis Fire District Bills for January 2022. Board Member Judd seconded the motion. The motion passed.
7. Consideration of Approval of the North Davis Fire District Financial Report
Chief Becraft said we were moving along really well. He mentioned that we currently have three men out on leave with injuries so the last three months we have had a big amount in sick leave and trying to cover positions. He said ambulance revenue was still the same. He said he was grateful to our employees that saved us a lot of money in remodeling the Freeport Building.

Chief Becraft said we hired ETS to put in the new server and equipment for security at the new station. He said this board room was getting antiquated and they have had problems getting the room ready for each meeting. He had ETS take a look at the room and presented bid estimates to fix the room. One estimate was \$2,000 just to do a band-aid and the other was approximately \$20,000 to remodel. He asked that if there's any money to remodel the room when they do the budget amendments this year, that the Board budget for this and also new tables, if possible.

Vice-Chair Wiggins made a motion to approve the North Davis Fire District Financial Report. Board Member Shepherd seconded the motion. The motion passed.

8. Fire Chiefs Report

Chief Becraft reported on the following which were mainly legislative issues:

- a) He has had many discussions on the subject of marijuana and employees and would be bringing back an amended policy regarding the matter.

- b) HB388 pertains to per diem rates for board members which will be adjusted.
- c) HB293 is EMS ground transport overlap which we don't have a problem with up north. This has been an ongoing battle between Gold Cross and Utah County and St. George.
- d) HB23 pertains to first responder mental health which the Board supports.
- e) He mentioned there would be some policy changes that he will be bringing to the Board in the next couple of months regarding employee benefits.

9. Other

10. Motion to Adjourn

Board Member Madsen motioned to adjourn. Board Member Shepherd seconded the motion. The motion passed.

Nike Peterson, Chair

ATTEST:

Misty Rogers, District Clerk



NDFD Bills (expenditures) for February 2022

North Davis Fire District Custom Transaction Detail Report

February 2022

Date	Name	Memo	Account	Type	Amount
Revenues February 2022					
02/08/2022	Life-Assist Inc	ViaValve Safety IV Catheter, 22 GA x 1"	1-14815 · IV	Bill	-164.00
02/25/2022	Henry Schein	Via Valve Safety IV Catheter	1-14815 · IV	Bill	-85.70
02/01/2022		Noridian	1-30100 · Ambulance	Deposit	1,459.44
02/01/2022		UT Medicaid	1-30100 · Ambulance	Deposit	24,641.34
02/01/2022		Lockbox	1-30100 · Ambulance	Deposit	2,621.61
02/02/2022		Lockbox	1-30100 · Ambulance	Deposit	7,427.27
02/03/2022		Lockbox	1-30100 · Ambulance	Deposit	100.00
02/04/2022		Lockbox	1-30100 · Ambulance	Deposit	124.79
02/07/2022		Lockbox	1-30100 · Ambulance	Deposit	15,263.55
02/08/2022		UT Medicaid	1-30100 · Ambulance	Deposit	14,624.14
02/08/2022		Noridian	1-30100 · Ambulance	Deposit	593.33
02/08/2022		Lockbox	1-30100 · Ambulance	Deposit	445.07
02/09/2022		Noridian	1-30100 · Ambulance	Deposit	700.67
02/09/2022		Lockbox	1-30100 · Ambulance	Deposit	250.00
02/10/2022		Noridian	1-30100 · Ambulance	Deposit	6,183.14
02/11/2022		Noridian	1-30100 · Ambulance	Deposit	2,249.16
02/11/2022		Lockbox	1-30100 · Ambulance	Deposit	25.00
02/14/2022		Noridian	1-30100 · Ambulance	Deposit	3,616.53
02/14/2022		Lockbox	1-30100 · Ambulance	Deposit	18,000.26
02/15/2022		UT Medicaid	1-30100 · Ambulance	Deposit	3,915.10
02/15/2022		Noridian	1-30100 · Ambulance	Deposit	1,510.63
02/15/2022		Lockbox	1-30100 · Ambulance	Deposit	50.00
02/16/2022		Noridian	1-30100 · Ambulance	Deposit	2,935.44
02/16/2022		Lockbox	1-30100 · Ambulance	Deposit	855.45
02/17/2022		Noridian	1-30100 · Ambulance	Deposit	1,477.55
02/17/2022		Lockbox	1-30100 · Ambulance	Deposit	1,992.48
02/18/2022		Noridian	1-30100 · Ambulance	Deposit	846.44
02/18/2022		Lockbox	1-30100 · Ambulance	Deposit	481.94
02/22/2022		Noridian	1-30100 · Ambulance	Deposit	309.84
02/22/2022		Lockbox	1-30100 · Ambulance	Deposit	7,017.12
02/24/2022		UT Medicaid	1-30100 · Ambulance	Deposit	4,475.08
02/24/2022		Lockbox	1-30100 · Ambulance	Deposit	566.30
02/28/2022		Lockbox	1-30100 · Ambulance	Deposit	3,415.27
02/10/2022	Fire Recovery USA	Reference # 1057396	1-30150 · Fire / Incident Recovery	Sales Receipt	579.00
02/10/2022	Fire Recovery USA	Reference # 1069617	1-30150 · Fire / Incident Recovery	Sales Receipt	507.00
02/10/2022	Fire Recovery USA	Reference # 1050900	1-30150 · Fire / Incident Recovery	Sales Receipt	591.17
02/07/2022	Davis County Treasurer	2021 PFEE	1-32100 · Fee in Lieu	Sales Receipt	11,531.67
02/07/2022	Davis County Treasurer	2022 PFEE	1-32100 · Fee in Lieu	Sales Receipt	7,933.75
02/07/2022	Davis County Treasurer	2021 ADDL TAX	1-32200 · Property Taxes	Sales Receipt	52.60
02/07/2022	Davis County Treasurer	2018 INTEREST	1-32200 · Property Taxes	Sales Receipt	192.75
02/07/2022	Davis County Treasurer	2019 INTEREST	1-32200 · Property Taxes	Sales Receipt	14.79
02/07/2022	Davis County Treasurer	2020 INTEREST	1-32200 · Property Taxes	Sales Receipt	20.55
02/07/2022	Davis County Treasurer	2021 INTEREST	1-32200 · Property Taxes	Sales Receipt	8.48
02/07/2022	Davis County Treasurer	2018 PENALTY	1-32200 · Property Taxes	Sales Receipt	1.09

North Davis Fire District

Custom Transaction Detail Report

February 2022

02/07/2022	Davis County Treasurer	2019 PENALTY	1-32200 · Property Taxes	Sales Receipt	3.48
02/07/2022	Davis County Treasurer	2020 PENALTY	1-32200 · Property Taxes	Sales Receipt	72.27
02/07/2022	Davis County Treasurer	2021 PENALTY	1-32200 · Property Taxes	Sales Receipt	145.09
02/07/2022	Davis County Treasurer	2020 PTAX	1-32200 · Property Taxes	Sales Receipt	17.78
02/07/2022	Davis County Treasurer	2021 PRAX	1-32200 · Property Taxes	Sales Receipt	495.44
02/07/2022	Davis County Treasurer	2022 PTAX	1-32200 · Property Taxes	Sales Receipt	101.38
02/07/2022	Davis County Treasurer	2022 ROLLBACK	1-32200 · Property Taxes	Sales Receipt	2,765.07
02/07/2022	Davis County Treasurer	2018 TAX	1-32200 · Property Taxes	Sales Receipt	19,999.74
02/07/2022	Davis County Treasurer	2019 TAX	1-32200 · Property Taxes	Sales Receipt	226.18
02/07/2022	Davis County Treasurer	2020 TAX	1-32200 · Property Taxes	Sales Receipt	7,339.58
02/07/2022	Davis County Treasurer	2021 TAX	1-32200 · Property Taxes	Sales Receipt	36,112.48
02/01/2022	Tender Years	Daycare Inspection - Commercial	1-35100 · Inspection Fees	Sales Receipt	75.00
02/01/2022	Crazy Taco Catering	Food Truck Inspection	1-35100 · Inspection Fees	Sales Receipt	30.00
02/03/2022	Carlson Injury Law	Fire or Ambulance Report: #21-2899	1-37100 · Miscellaneous Service Revenues	Invoice	15.00
02/08/2022	Clearfield Recycling LLC	Recycling	1-37100 · Miscellaneous Service Revenues	Sales Receipt	56.35
<i>Revenue February 2022</i>					216,811.93

Expenditures February 2022

02/20/2022	7-Eleven	1.525 gallons fuel	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-5.18
02/03/2022	A-1 Uniforms	1 4-crossed bugle pin	1-40300 · Clothing Allowance	Bill	-10.88
02/15/2022	A-1 Uniforms	2 pair of pants (M. Jamison)	1-40300 · Clothing Allowance	Bill	-87.76
02/01/2022	AAA Fire Safety & Alarm, Inc	Annual 24 hour central station alarm monitoring	1-41200 · Equipment Maintenance & Supply	Bill	-336.00
02/25/2022	AFLAC	February 2022	1-41410 · AFLAC Cancer Policy	Bill	-1,082.84
02/15/2022	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-59.88
02/22/2022	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-59.88
02/28/2022	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-152.64
02/14/2022	Allen Hadley	Per diem for IAAI Investigation Seminar in Wendover 2-27 to 3-2 2022	1-43000 · Travel and Training	Bill	-237.00
02/01/2022	Amazon	6 4" black binders	1-42200 · Office supply & expenses	Credit Card Charge	-49.77
02/01/2022	Amazon	12 " rulers	1-42200 · Office supply & expenses	Credit Card Charge	-5.98
02/09/2022	Amazon	25 North Davis Fire District patches	1-40300 · Clothing Allowance	Credit Card Charge	-193.75
02/10/2022	Amazon	Toner cartridges	1-42200 · Office supply & expenses	Credit Card Charge	-433.56
02/10/2022	Amazon	Gifts for awards banquet	1-42700 · Special Department Allowance	Credit Card Charge	-59.96
02/10/2022	Amazon	Gifts for awards banquet	1-42700 · Special Department Allowance	Credit Card Charge	-121.79
02/10/2022	Amazon	Gifts for awards banquet	1-42700 · Special Department Allowance	Credit Card Charge	-61.98
02/10/2022	Amazon	Gifts for awards banquet	1-42700 · Special Department Allowance	Credit Card Charge	-45.98
02/10/2022	Amazon	Sidasu forklift safety cage	4-46350 · Temporary Relocation	Credit Card Charge	-239.99
02/10/2022	Amazon	Titan forklift hitch receiver pallet forks trailer towing adapter for 2" insert	4-46350 · Temporary Relocation	Credit Card Charge	-84.99
02/10/2022	Amazon	Mophorn universal forklift seat with 3 stage weight adjustment	4-46350 · Temporary Relocation	Credit Card Charge	-159.98
02/16/2022	Amazon	Raffle tickets for awards banquet	1-42700 · Special Department Allowance	Credit Card Charge	-11.95
02/16/2022	Amazon	Textbook "Basic Arrhythmias" for paramedic school (I. Murray)	1-43000 · Travel and Training	Credit Card Charge	-135.45

North Davis Fire District Custom Transaction Detail Report February 2022

02/17/2022	Amazon	Sound bar for TX with subwoofer (Awards Banquet)	1-42700 · Special Department Allowance	Credit Card Charge	-90.09
02/23/2022	Amazon	Heavy Duty Recover Gear Combos Off-Road Jeep Truck Vehicle Recovery	1-43300 · Vehicle Maintenance	Credit Card Charge	-269.70
02/23/2022	Amazon	3 Rhino heavy-duty recovery gear combos off-road Jeep truck vehicle recover, best offroad towing...	4-46350 · Temporary Relocation	Credit Card Charge	-269.70
02/18/2022	Andrew H. Blackburn	March 2022	1-42420 · Attorney	Bill	-1,200.00
02/03/2022	Annie's Diner	County Chief's Meeting	1-42700 · Special Department Allowance	Credit Card Charge	-34.39
02/07/2022	Artistic Sign Design	Helmet decal (T. Williams)	1-42005 · Safety Equipment	Bill	-14.72
02/20/2022	AT&T Mobility	1/21/22 to 2/20/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-5,238.99
02/14/2022	BD Cateriing	Awards Banquet 2/24/22	1-42700 · Special Department Allowance	Credit Card Charge	-2,024.00
02/01/2022	Benchmark Insurance Company		1-43400 · Workmans Comp	Bill	-5,954.00
02/18/2022	Benchmark Insurance Company	Policy No. FPD211449-02	1-43400 · Workmans Comp	Bill	-5,954.00
02/08/2022	Blalock and Partners	Professional Fees	4-46330 · Professional Fees	Bill	-32,291.44
02/01/2022	Blomquist Hale Consulting Group, Inc	February 2022	1-41000 · EA Assistance Program	Bill	-245.00
02/01/2022	Blueline Services	Random	1-42440 · Blueline Drug Testin	Bill	-50.00
02/01/2022	Blueline Services	Pre-employment	1-42441 · Blueline New Hlre Testing	Bill	-50.00
02/28/2022	Blueline Services	Pre-employment	1-42441 · Blueline New Hlre Testing	Bill	-50.00
02/07/2022	Boot Barn	Duty Boots - Fire Chief Mark Becraft	1-40300 · Clothing Allowance	Bill	-228.23
02/08/2022	Boundtree Medical Supplies	Naloxone	1-41800 · Medical Supplies Expenses	Bill	-310.30
02/08/2022	Boundtree Medical Supplies	Curaplex oxygen nasal cannula, adult	1-41840 · Airway	Bill	-42.00
02/16/2022	Boundtree Medical Supplies	Curaplex Select small ad/ped BVM manometer			
02/16/2022	Boundtree Medical Supplies	PEEP Bacterial Filter 10EAVCS	1-41800 · Medical Supplies Expenses	Bill	-185.00
02/16/2022	Boundtree Medical Supplies	Curaplex Patient Transporter 10ea/cs	1-41800 · Medical Supplies Expenses	Bill	-509.70
02/16/2022	Boundtree Medical Supplies	Curaplex select endotracheal tube, 6.5 mm	1-41800 · Medical Supplies Expenses	Bill	-14.90
02/07/2022	Brandon Beazer	Forklift - Dawoo GC205	4-46350 · Temporary Relocation	Bill	-7,000.00
02/08/2022	Cafe Rio	K. Montgomery baby	1-42700 · Special Department Allowance	Credit Card Charge	-46.19
02/16/2022	Cafe Rio	Dinner for February 17, 2022 Board Meeting	1-42700 · Special Department Allowance	Credit Card Charge	-335.55
02/17/2022	Certified Shred	Shredding of Documents - approximately 20 boxes	1-42200 · Office supply & expenses	Bill	-219.00
02/01/2022	Charlie's Service Center	2017 Ford F350: oil leak - remove and replace engine lower oil pan gasket	1-43300 · Vehicle Maintenance	Bill	-546.94
02/07/2022	Charlie's Service Center	2017 Ram: Remove and replace cabin air filter, flush heater core	1-43300 · Vehicle Maintenance	Bill	-296.16
02/03/2022	Clearfield City Corp	January 2022	1-43200 · Utilities (Gas,Power,Phones)	Bill	-325.34
02/08/2022	Clearfield City Corp	March 2022 Dispatch Services	1-40900 · Dispatch Services	Bill	-7,084.00
02/18/2022	Coast to Coast Carports, Inc.	Triple Wide Garages 30x40x14 Vertical Roof - Contract # ODR-005002 (down payment)	4-46350 · Temporary Relocation	Bill	-27,150.00
02/19/2022	Comcast	2/28/22 to 3/27/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-392.31
02/23/2022	Comcast	3/1/22 to 3/31/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-798.58
02/15/2022	Comcast Business	2/15/22 to 3/14/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-519.56

North Davis Fire District Custom Transaction Detail Report

February 2022

02/07/2022	Copper State Fire Conference	Wait list for Copper State Fire Conference 2022 3/25 to 3/27 in Gilbert, AZ	1-43000 · Travel and Training	Credit Card Charge	-1.00
02/09/2022	Copper State Fire Conference	Wait list for Copper State Fire Conference 2022 3/25 to 3/27 in Gilbert, AZ	1-43000 · Travel and Training	Credit Card Charge	-1.00
02/19/2022	Costco Membership	Chocolates for awards banquet	1-42700 · Special Department Allowance	Credit Card Charge	-509.08
02/19/2022	Costco Membership	Bus sign up	1-42800 · Subscriptions, Memberships	Credit Card Charge	-42.90
02/08/2022	Crown Promotions	Clothing for new board members and new physician	1-40300 · Clothing Allowance	Bill	-392.00
02/24/2022	Crown Promotions	Patches	1-40300 · Clothing Allowance	Bill	-480.00
02/03/2022	Crown Trophy	Signature stamp and engraved plate (T. Williams)	1-42200 · Office supply & expenses	Bill	-46.40
02/09/2022	Crown Trophy	Misc Plaques	1-42200 · Office supply & expenses	Bill	-591.00
02/15/2022	Crown Trophy	Plaques and awards for banquet	1-42700 · Special Department Allowance	Bill	-1,734.00
02/14/2022	Curt King	Per diem for IAAI Investigation Seminar in Wendover 2-27 to 3-2 2022	1-43000 · Travel and Training	Bill	-237.00
02/16/2022	DELUXE BUSINESS SOLUTIONS	Recorder checks	1-42200 · Office supply & expenses	Credit Card Charge	-494.66
02/10/2022	Dominion Energy	1/12/22 to 2/9/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,077.59
02/11/2022	Dominion Energy	1/13/22 to 2/10/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,040.14
02/11/2022	Dominion Energy	1/14/22 to 2/10/22	4-46320 · Soft Costs	Bill	-199.99
02/26/2022	DoorDash	Misty ordered a DoorDash for one of the employees that had just had a baby so the District's car...	1-42700 · Special Department Allowance	Credit Card Charge	-9.99
02/01/2022	Econo Waste	February 2022	1-43200 · Utilities (Gas,Power,Phones)	Bill	-56.00
02/09/2022	ETS	Door access control	3-44200 · Equipment	Bill	-19,032.00
02/09/2022	ETS	Door access control - cameras	3-44200 · Equipment	Bill	-10,839.00
02/10/2022	Fire Recovery USA	Fire Recovery	Fire Recovery	Sales Receipt	-335.43
02/11/2022	Henry Schein	Ephinephrine	1-41830 · Medication	Bill	-172.98
02/14/2022	Henry Schein	Super Sani-Cloth Large	1-41800 · Medical Supplies Expenses	Bill	-14.97
02/14/2022	Henry Schein	Super Sani-Cloth Large	1-41800 · Medical Supplies Expenses	Bill	-179.64
02/14/2022	Henry Schein	SAM Splint Orange X-large	1-41800 · Medical Supplies Expenses	Bill	-32.70
02/14/2022	Henry Schein	Amiodarone HCL Inj SDV NR 50Mg/mL	1-41800 · Medical Supplies Expenses	Bill	-30.80
02/14/2022	Henry Schein	Dextrose	1-41834 · Diabetic Medication	Bill	-19.36
02/14/2022	Henry Schein	NS 1000 cc	1-41850 · IV Medication	Bill	-32.04
02/14/2022	Henry Schein	Purple PF Nitrile Glove N/S Medium	1-41885 · PPE	Bill	-271.10
02/14/2022	Henry Schein	Purple PF Nitrile Glove N/S Large	1-41885 · PPE	Bill	-271.10
02/15/2022	Henry Schein	Ammex Black PF Nitrile Glove Medium	1-41820 · Consumables	Bill	-125.40
02/15/2022	Henry Schein	Ammex Black PF Nitrile Glove Large	1-41820 · Consumables	Bill	-37.62
02/18/2022	Herrick Industrial Supply	CAM 0513665 chain, binder ASSY 3/8 in 20 w/hooks	4-46350 · Temporary Relocation	Credit Card Charge	-140.84
02/09/2022	Hydro Flask	15 32 oz wide mouth straw lid white, 25 32 oz wide mouth straw lide black	1-42700 · Special Department Allowance	Credit Card Charge	-1,198.80
02/01/2022	IAAI	One year chapter membership (T. Williams)	1-42800 · Subscriptions, Memberships	Credit Card Charge	-30.00
02/02/2022	IAAI	One year membership (A. Hadley)	1-42800 · Subscriptions, Memberships	Credit Card Charge	-130.00

North Davis Fire District

Custom Transaction Detail Report

February 2022

02/02/2022	IAAI	Registration to the Utah Chapter Conference 2022 in Wendover, NV (A. Hadley)	1-43000 · Travel and Training	Credit Card Charge	-325.00
02/25/2022	ImageTrend, Inc.	Training	1-43000 · Travel and Training	Credit Card Charge	-1,647.00
02/16/2022	IMS ALLIANCE	First time par tags	1-40300 · Clothing Allowance	Bill	-15.60
02/02/2022	Iris Medical Inc	December 2021	1-40520 · IRIS Medical	Bill	-4,633.62
02/03/2022	IRS Deposit	Payroll Date: 2/4/2022	1-41300 · FICA	Check	-6,257.06
02/18/2022	IRS Deposit	Payroll Date: 2/18/2022	1-41300 · FICA	Check	-6,382.94
02/18/2022	Jason L. Taylor	March 2022	1-42470 · Medical Advisor	Bill	-900.00
02/11/2022	JComm	Install radio to Reserve Engine 42	1-43300 · Vehicle Maintenance	Bill	-285.00
		4 Turtleback leather half case with lanyard loops; 1 turtleback leather case with D-rings for lan...			
02/28/2022	JComm	Reimbursement for ribbons to tie around chocolates for awards banquet	1-42005 · Safety Equipment	Bill	-615.00
02/22/2022	Julie Gentry	Per diem for IAAI Investigation Seminar in Wendover 2-26 to 3-2 2022	1-42700 · Special Department Allowance	Bill	-39.96
02/14/2022	Kevin Lloyd	PMA Incident # 22-454 (White, Michael)	1-43000 · Travel and Training	Bill	-268.00
02/07/2022	Layton City Fire/Ambulance	2018 Ford F350: Diesel oil service	1-42300 · Paramedics	Bill	-283.50
02/11/2022	Les Schwab Tire Center	2013 Ford: Full service oil blen, commercial rotation, 24 chrome acorn 13/16 hex lug nuts, wipe...	1-43300 · Vehicle Maintenance	Bill	-169.99
02/11/2022	Les Schwab Tire Center	Remaining credit balance	1-43300 · Vehicle Maintenance	Bill	-182.74
02/11/2022	Les Schwab Tire Center	2015 Chevrolet Silverado: 4 tires, wheel spin balance	1-43300 · Vehicle Maintenance	Credit	39.04
02/26/2022	Les Schwab Tire Center	GO-PAP CPAP w/adjult large mask & neb	1-43300 · Vehicle Maintenance	Bill	-1,201.44
02/08/2022	Life-Assist Inc	Sodium Chloride IV Solution, 0.9%, B Braun, 500 ml Bag	1-41800 · Medical Supplies Expenses	Bill	-380.00
02/08/2022	Life-Assist Inc	EMS Pharmaceuticals, Epinephrine, 1:10,000	1-41850 · IV Medication	Bill	-221.76
02/11/2022	Life-Assist Inc	1 mg	1-41830 · Medication	Bill	-42.50
02/18/2022	Life-Assist Inc	The i-gel O2 Resus Pack, Medium Adult, Size 4	1-41845 · Airway, Advanced	Bill	-352.00
02/03/2022	LN Curtis and Sons	White wildfire helmet w/ratchet	1-42005 · Safety Equipment	Bill	-76.73
		2 orange LED survivor rechargeable flashlights with DC charger fast charge model			
02/09/2022	LN Curtis and Sons	4 orange LED survivor rechargeable flashlight, with AC/DC charger steady charge model	1-42005 · Safety Equipment	Bill	-321.76
02/17/2022	LN Curtis and Sons	4 Jumbo Spanners	1-41200 · Equipment Maintenance & Supply	Bill	-679.90
02/17/2022	LN Curtis and Sons	1 Medium Matte White Fire Helmet	1-41200 · Equipment Maintenance & Supply	Bill	-121.23
02/18/2022	LN Curtis and Sons	1 leatherhead	1-42010 · Turnout Gear	Bill	-298.00
02/25/2022	LN Curtis and Sons	402 vehicle maintenance	1-41200 · Equipment Maintenance & Supply	Bill	-325.79
02/02/2022	Lowes		1-43300 · Vehicle Maintenance	Bill	-1,084.02
02/16/2022	Lowes	Station 41 - close off door between offices			
02/18/2022	Lowes	Supplies for Station 43	1-41200 · Equipment Maintenance & Supply	Bill	-79.85
			4-46350 · Temporary Relocation	Bill	-134.11

North Davis Fire District

Custom Transaction Detail Report

February 2022

02/22/2022	Lowes	Supplies for Station 43	4-46350 · Temporary Relocation	Bill	-84.88
02/25/2022	Lowes	Paint for fork lift	1-41200 · Equipment Maintenance & Supply	Bill	-52.04
02/25/2022	Lowes	1-gal safety yellow So CA	1-41200 · Equipment Maintenance & Supply	Credit	41.79
02/07/2022	Mark Becraft	Per diem re: paramedic CME training in Las Vegas, NV 3/5/22 to 3/9/22	1-43000 · Travel and Training	Bill	-324.00
02/14/2022	Mike Rawlings *	Per diem for IAAI Investigation Seminar in Wendover 2-27 to 3-2 2022	1-43000 · Travel and Training	Bill	-237.00
02/16/2022	Minky Coture	2022 Awards banquet	1-42700 · Special Department Allowance	Credit Card Charge	-202.68
02/15/2022	Missy Hone	clothing allowance reimbursement - belt (LN Curtis)	1-40300 · Clothing Allowance	Sales Receipt	40.82
02/23/2022	Misty Rogers	Gift cards - service awards	1-42700 · Special Department Allowance	Bill	-497.50
02/12/2022	Napa Auto	Microfiber towels, MAC Alum Bright, polish wax, polish pads - RE41	1-43300 · Vehicle Maintenance	Credit Card Charge	-44.88
02/12/2022	Napa Auto	Ambulance oil	1-43300 · Vehicle Maintenance	Bill	-5.69
02/22/2022	Napa Auto	HD fire hose nozzle - Station 42	1-43300 · Vehicle Maintenance	Bill	-14.46
02/02/2022	National Association of Fire Investigator	NAFI Annual Membership Renewal - 1 year (K. Lloyd)	1-42800 · Subscriptions, Memberships	Credit Card Charge	-65.00
02/07/2022	National Registry EMT	Recertification (H. Weekes)	1-41940 · Recert of AMETs	Credit Card Charge	-20.00
02/23/2022	National Registry EMT	Supplemental AEMT Recert Fee	1-41940 · Recert of AMETs	Credit Card Charge	-6.00
02/01/2022	Office Depot	Dymo Label Maker	1-42200 · Office supply & expenses	Bill	-233.59
02/01/2022	Office Depot	Dymo labels	1-42200 · Office supply & expenses	Bill	-6.51
02/01/2022	Office Depot	Hole Punch	1-42200 · Office supply & expenses	Bill	-14.79
02/11/2022	Office Depot	Toner cartridge	1-42200 · Office supply & expenses	Bill	-143.75
02/02/2022	O'Reilly Auto Parts	402 vehicle maintenance	1-43300 · Vehicle Maintenance	Bill	-140.44
02/03/2022	O'Reilly Auto Parts	Jumpstart - 402	1-43300 · Vehicle Maintenance	Bill	-179.99
02/22/2022	O'Reilly Auto Parts	Station 42 transition	4-46350 · Temporary Relocation	Bill	-67.21
02/03/2022	Payroll	Payroll Date: 2/4/2022	1-41110 · Full Time Employee Wages	Check	-53,261.56
02/03/2022	Payroll	Payroll Date: 2/4/2022	1-41110 · Full Time Employee Wages	Check	-692.95
02/03/2022	Payroll	Payroll Date: 2/4/2022	1-41111 · Auto Overtime	Check	-5,807.55
02/03/2022	Payroll	Payroll Date: 2/4/2022	1-41115 · Salary	Check	-11,559.20
02/03/2022	Payroll	Payroll Date: 2/4/2022	1-41116 · Sick Leave	Check	-3,829.40
02/03/2022	Payroll	Payroll Date: 2/4/2022	1-41117 · Vacation Leave	Check	-4,270.72
02/03/2022	Payroll	Payroll Date: 2/4/2022	1-41120 · Part-Time Employee Wages	Check	-7,231.60
02/03/2022	Payroll	Payroll Date: 2/4/2022	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
02/03/2022	Payroll	Payroll Date: 2/4/2022	4-46340 · Wages and Benefits allocation	Check	-1,610.78
02/18/2022	Payroll	Payroll Date: 2/18/2022	1-41110 · Full Time Employee Wages	Check	-49,169.82
02/18/2022	Payroll	Payroll Date: 2/18/2022	1-41110 · Full Time Employee Wages	Check	-1,200.90
02/18/2022	Payroll	Payroll Date: 2/18/2022	1-41111 · Auto Overtime	Check	-12,133.38
02/18/2022	Payroll	Payroll Date: 2/18/2022	1-41115 · Salary	Check	-11,559.20
02/18/2022	Payroll	Payroll Date: 2/18/2022	1-41116 · Sick Leave	Check	-5,763.82
02/18/2022	Payroll	Payroll Date: 2/18/2022	1-41117 · Vacation Leave	Check	-4,007.64
02/18/2022	Payroll	Payroll Date: 2/18/2022	1-41120 · Part-Time Employee Wages	Check	-5,714.78
02/18/2022	Payroll	Payroll Date: 2/18/2022	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
02/18/2022	Payroll	Payroll Date: 2/18/2022	4-46340 · Wages and Benefits allocation	Check	-223.97
02/18/2022	PEHP Flex	Payroll Date: 2/18/2022 admin fee	1-41400 · Insurance (Health)	Check	-27.50
02/20/2022	PEHP Group Insurance	February 2022 - Insurance	1-41400 · Insurance (Health)	Bill	-36,678.58

North Davis Fire District Custom Transaction Detail Report

February 2022

02/20/2022	PEHP Group Insurance	February 2022 NDFD - Life Insurance	1-41430 · Life Insurance	Bill	-294.35
02/24/2022	PNC Equipment Finance, LLC	Lease purchase of 2022 Pierce Engine	1-41500 · Lease Obligation-interest	Bill	-22,117.05
02/04/2022	Rasmussen & Associates, PC	Payroll processing for the period ended January 2022 and quarterly payroll tax returns for perio...	1-42480 · Payroll Administration	Bill	-1,308.00
02/10/2022	RegFox	Creat an account to view and manage event registrations	1-42800 · Subscriptions, Memberships	Credit Card Charge	-1.00
02/09/2022	Rocky Mountain Power	1/10/22 to 2/8/22	4-46320 · Soft Costs	Bill	-73.49
02/15/2022	Rocky Mountain Power	1/13/22 to 2/14/22	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,143.07
02/10/2022	Ryan Christensen *	Clothing Allowance reimbursement for Class A uniform	1-40300 · Clothing Allowance	Sales Receipt	328.00
02/25/2022	Sam's Club MC/SYNCB	Cleaning supplies, drinks	1-41200 · Equipment Maintenance & Supply	Bill	-423.88
02/24/2022	SMITHS	Drinks for banquet	1-42700 · Special Department Allowance	Credit Card Charge	-23.14
02/08/2022	State of Utah	Overpayment on Misc Services - EMS Refund	1-41930 · Firefighter Testing	Sales Receipt	30.00
02/08/2022	State of Utah	Overpayment on Misc Services - EMS Refund	1-41930 · Firefighter Testing	Sales Receipt	45.00
02/14/2022	Steve Harrington	Per diem for IAAI Investigation Seminar in Wendover 2-27 to 3-2 2022	1-43000 · Travel and Training	Bill	-237.00
02/22/2022	Symbol Arts	5 Badges, B35BL, Custom Seal	1-40300 · Clothing Allowance	Bill	-475.00
02/22/2022	Symbol Arts	15 Badges, B35BL, Custom Seal	1-40300 · Clothing Allowance	Bill	-1,425.00
02/24/2022	Symbol Arts	10 merit pins, red white and blue; 10 merit pins red; 10 merit pins blue	1-40300 · Clothing Allowance	Credit Card Charge	-148.50
02/07/2022	Teleflex	EZ-IO 45MM Needle Set and Stabilizer	1-41800 · Medical Supplies Expenses	Bill	-665.00
02/07/2022	Teleflex	EZ-STABILIZER BOX OF 5	1-41805 · IO	Bill	-50.00
02/07/2022	Teleflex		1-41880 · Misc	Bill	-8.03
02/07/2022	Theron Williams	Per diem for paramedic CME training in Las Vegas, NV 3/5/22 to 3/9/22	1-43000 · Travel and Training	Bill	-324.00
02/14/2022	Theron Williams	Per diem for IAAI Investigation Seminar in Wendover 2-26 to 3-2 2022	1-43000 · Travel and Training	Bill	-268.00
02/18/2022	TJ Trailers	2 chain load binders 3/8"	4-46350 · Temporary Relocation	Credit Card Charge	-112.95
02/23/2022	Tony's Burgers	Misty ordered a DoorDash for one of the employees that had just had a baby so the District's car...	1-42700 · Special Department Allowance	Credit Card Charge	-19.96
02/10/2022	Tricked Out Accessories		1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-10.00
02/07/2022	Utah Gov Finance Officers Assn	Confirmation 101555772	1-42800 · Subscriptions, Memberships	Credit Card Charge	-50.00
02/07/2022	Utah Gov Finance Officers Assn	Confirmation 101555772	1-43000 · Travel and Training	Credit Card Charge	-150.00
02/03/2022	Utah Retirement Systems	Payroll Date: 2/4/2022	1-42500 · Retirement	Check	-14,479.18
02/18/2022	Utah Retirement Systems	Payroll Date: 2/18/2022	1-42500 · Retirement	Check	-14,103.09
02/08/2022	Utah Valley University	Paramedic Program UG Resident Tuition/Spring (M. Hone)	1-43000 · Travel and Training	Bill	-2,864.00
02/10/2022	Utah Valley University	Reciprocity of HazMat Tech for J. Oliver, J. Stapleton	1-41900 · Misc Services	Bill	-40.00
02/10/2022	Valley Glass Layton	deposit for glass top for desk (M. Becraft)	1-42200 · Office supply & expenses	Credit Card Charge	-244.00
02/17/2022	Valley Glass Layton	Glass top for desk (M. Becraft)	1-42200 · Office supply & expenses	Credit Card Charge	-244.00
02/17/2022	Wasatch Trailer Sales, Inc.		4-46350 · Temporary Relocation	Bill	-8,830.00

North Davis Fire District Custom Transaction Detail Report

February 2022

02/25/2022	Waste Management	March 2022	1-43200 · Utilities (Gas,Power,Phones)	Bill	-161.99
02/18/2022	Weber State University E-Store	42 BLS Cards @ \$5.00 each	1-43000 · Travel and Training	Credit Card Charge	-210.00
02/28/2022	West Point City (2)	February 2022	1-43200 · Utilities (Gas,Power,Phones)	Bill	-93.20
02/28/2022	Wex Bank	1994 Ford Plow	1-43300 · Vehicle Maintenance	Bill	-44.12
02/28/2022	Wex Bank	07 Spartan Pumper	1-43300 · Vehicle Maintenance	Bill	-656.21
02/28/2022	Wex Bank	09 Spartan Aerial	1-43300 · Vehicle Maintenance	Bill	-76.04
02/28/2022	Wex Bank	11 Wheeled Coach	1-43300 · Vehicle Maintenance	Bill	-274.83
02/28/2022	Wex Bank	13 Wheeled Coach	1-43300 · Vehicle Maintenance	Bill	-232.80
02/28/2022	Wex Bank	13 Ford F-150	1-43300 · Vehicle Maintenance	Bill	-343.45
02/28/2022	Wex Bank	14 Chev Silverado	1-43300 · Vehicle Maintenance	Bill	-173.77
02/28/2022	Wex Bank	Rescue Engine	1-43300 · Vehicle Maintenance	Bill	-578.63
02/28/2022	Wex Bank	15 Ford F550 Brush	1-43300 · Vehicle Maintenance	Bill	-32.76
02/28/2022	Wex Bank	16 GMC Silverado	1-43300 · Vehicle Maintenance	Bill	-218.04
02/28/2022	Wex Bank	17 Wheeled Coach	1-43300 · Vehicle Maintenance	Bill	-212.91
02/28/2022	Wex Bank	17 Dodge Remount	1-43300 · Vehicle Maintenance	Bill	-490.12
02/28/2022	Wex Bank	19 Chev Silverado	1-43300 · Vehicle Maintenance	Bill	-436.14
02/28/2022	Wex Bank	17 GMC Silverado	1-43300 · Vehicle Maintenance	Bill	-268.69
02/28/2022	Wex Bank	Finance Charge	1-43300 · Vehicle Maintenance	Bill	-519.05
02/20/2022	Winegars	Batteries for 42	1-41115 · Salary	Credit Card Charge	-5.20
02/20/2022	Winegars	Chapter 5 ropes for training	1-43000 · Travel and Training	Credit Card Charge	-16.45
02/22/2022	Zions Bank Corporate Trust	LBA Lease Revenue and Refunding Bond, Series 2021 - Interest	2-45100 · Interest Expense	Bill	-140,757.20
02/22/2022	Zions Bank Corporate Trust	Less cash on hand as of 2/22/2022	2-45100 · Interest Expense	Bill	55,029.23
02/22/2022	Zions Bank Corporate Trust	LBA Lease Revenue and Refunding Bond, Series 2021 - Principal	2-45200 · Principal	Bill	-180,000.00
02/22/2022	Zions Bank Corporate Trust	Less cash on hand as of 2/22/2022	2-45200 · Principal	Bill	20,956.00
02/21/2022		Service Charge	1-40200 · Bank Charges	Check	-395.86
<i>Expenditures February 2022</i>					-707,385.54



NDFD Financial Report

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun...	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1-30100 · Ambulance	842,465.92	1,150,000.00	-307,534.08	73.3%
1-30150 · Fire / Incident Recovery	30,666.12	70,000.00	-39,333.88	43.8%
1-30200 · Contract Services	0.00	0.00	0.00	0.0%
1-32100 · Fee in Lieu	126,462.24	150,000.00	-23,537.76	84.3%
1-32200 · Property Taxes	4,588,601.41	4,298,529.00	290,072.41	106.7%
1-32300 · PT Contribution to Other Gover.	0.00	394,501.00	-394,501.00	0.0%
1-33100 · Fire Protection	0.00	700.00	-700.00	0.0%
1-33110 · Fire Report	0.00	0.00	0.00	0.0%
1-34100 · Impact Fees	93,594.66	50,000.00	43,594.66	187.2%
1-35100 · Inspection Fees	1,055.00	1,000.00	55.00	105.5%
1-36100 · Interest Income-General Fund	4,760.45	25,000.00	-20,239.55	19.0%
1-37100 · Miscellaneous Service Revenues				
1-37101 · Fire Investigation Report	30.00			
1-37100 · Miscellaneous Service Revenues - ...	1,031.16	1,500.00	-468.84	68.7%
Total 1-37100 · Miscellaneous Service Revenues	1,061.16	1,500.00	-438.84	70.7%
1-37200 · Grants				
1-37210 · EMS Per Capita Grant	0.00	2,593.00	-2,593.00	0.0%
Total 1-37200 · Grants	0.00	2,593.00	-2,593.00	0.0%
1-38100 · Permit Fees	870.00	1,500.00	-630.00	58.0%
1-38200 · Plan Review Fees	825.00	4,500.00	-3,675.00	18.3%
1-38300 · Government Stimulus	0.00	0.00	0.00	0.0%
Total Income	5,690,361.96	6,149,823.00	-459,461.04	92.5%
Gross Profit	5,690,361.96	6,149,823.00	-459,461.04	92.5%
Expense				
Utah Disability Death Benefit	0.00	3,870.00	-3,870.00	0.0%
1-40100 · Administrative Control Board				
1-40110 · Board of Directors Payroll	29,500.00	38,000.00	-8,500.00	77.6%
1-40100 · Administrative Control Board - Other	-923.50			
Total 1-40100 · Administrative Control Board	28,576.50	38,000.00	-9,423.50	75.2%
1-40200 · Bank Charges	3,461.00	5,250.00	-1,789.00	65.9%
1-40300 · Clothing Allowance	41,281.71	42,837.00	-1,555.29	96.4%
1-40500 · Collection Contract				
Fire Recovery	6,701.93	14,004.00	-7,302.07	47.9%
1-40510 · Health Care Finance Assessment	32,083.58	60,002.00	-27,918.42	53.5%
1-40520 · IRIS Medical	41,493.27	81,000.00	-39,506.73	51.2%
Total 1-40500 · Collection Contract	80,278.78	155,006.00	-74,727.22	51.8%
1-40600 · Communications	2,868.13	6,000.00	-3,131.87	47.8%
1-40700 · Computer Maintenance & Supply				
1-40705 · Firewall Upgrade	0.00	0.00	0.00	0.0%
1-40710 · Computer Purchases	929.98	6,000.00	-5,070.02	15.5%
1-40720 · ERS Annual User Fee	500.00			
1-40730 · Eyespy	0.00	0.00	0.00	0.0%
1-40735 · Bluebeam Upgrade	0.00	100.00	-100.00	0.0%
1-40740 · IT Equipment	1,758.43	6,380.00	-4,621.57	27.6%
1-40750 · IT Maintenance	3,080.80	17,400.00	-14,319.20	17.7%
1-40760 · Printers	463.82	1,000.00	-536.18	46.4%
1-40765 · Phone Maint/Conf. Phone/Recorder	0.00	1,940.00	-1,940.00	0.0%
1-40770 · ImageTrend Annual Fee	9,492.00	9,492.00	0.00	100.0%
1-40775 · ImageTrend Fire Inspection	1,870.00	1,870.00	0.00	100.0%
1-40780 · ImageTrend Investigation	1,250.00	1,250.00	0.00	100.0%
1-40785 · ImageTrend Permits	1,250.00	1,250.00	0.00	100.0%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun...	Budget	\$ Over Budget	% of Budget
1-40790 · ImageTrend Setup Fee	2,375.00	2,375.00	0.00	100.0%
1-40700 · Computer Maintenance & Supply - ...	0.00	0.00	0.00	0.0%
Total 1-40700 · Computer Maintenance & Supply	22,970.03	49,057.00	-26,086.97	46.8%
1-40800 · Contributions to Other Govt	0.00	394,501.00	-394,501.00	0.0%
1-40900 · Dispatch Services				
1-40910 · ImageTrend Cad Distribution	3,500.00	3,500.00	0.00	100.0%
1-40900 · Dispatch Services - Other	70,840.00	85,008.00	-14,168.00	83.3%
Total 1-40900 · Dispatch Services	74,340.00	88,508.00	-14,168.00	84.0%
1-41000 · EA Assistance Program	2,210.00	3,360.00	-1,150.00	65.8%
1-41100 · Employees Wages				
1-41110 · Full Time Employee Wages				
1-41111 · Auto Overtime	172,942.05	128,481.00	44,461.05	134.6%
1-41115 · Salary	210,814.56	304,677.88	-93,863.32	69.2%
1-41116 · Sick Leave	72,643.18	0.00	72,643.18	100.0%
1-41117 · Vacation Leave	129,421.02	0.00	129,421.02	100.0%
1-41130 · Other Wages	9,861.00	0.00	9,861.00	100.0%
1-41110 · Full Time Employee Wages - Other	878,584.63	1,933,514.12	-1,054,929.49	45.4%
Total 1-41110 · Full Time Employee Wages	1,474,266.44	2,366,673.00	-892,406.56	62.3%
1-41120 · Part-Time Employee Wages	183,952.80	215,357.00	-31,404.20	85.4%
Total 1-41100 · Employees Wages	1,658,219.24	2,582,030.00	-923,810.76	64.2%
1-41200 · Equipment Maintenance & Supply	23,233.91	50,734.00	-27,500.09	45.8%
1-41300 · FICA	123,922.45	204,640.00	-80,717.55	60.6%
1-41400 · Insurance (Health)				
1-41410 · AFLAC Cancer Policy	7,946.08	0.00	7,946.08	100.0%
1-41420 · Disability Insurance	170.49	0.00	170.49	100.0%
1-41430 · Life Insurance	2,085.68	0.00	2,085.68	100.0%
1-41400 · Insurance (Health) - Other	258,537.42	505,677.00	-247,139.58	51.1%
Total 1-41400 · Insurance (Health)	268,739.67	505,677.00	-236,937.33	53.1%
1-41500 · Lease Obligation-interest	32,488.17	32,487.66	0.51	100.0%
1-41600 · Lease Obligations-principal	126,598.34	126,598.34	0.00	100.0%
1-41700 · Liability Insurance (Risk Manag	59,033.76	62,465.00	-3,431.24	94.5%
1-41800 · Medical Supplies Expenses				
1-14815 · IV	6,912.84	0.00	6,912.84	100.0%
1-41805 · IO	5,434.90			
1-41810 · Bag, Trauma	122.40			
1-41820 · Consumables	2,805.68	0.00	2,805.68	100.0%
1-41830 · Medication	1,205.15	0.00	1,205.15	100.0%
1-41834 · Diabetic Medication	38.72			
1-41836 · Diabetic Consumable	101.80			
1-41840 · Airway	1,269.35	0.00	1,269.35	100.0%
1-41845 · Airway, Advanced	1,425.94	0.00	1,425.94	100.0%
1-41850 · IV Medication	253.80	0.00	253.80	100.0%
1-41865 · Zoll	2,580.11	0.00	2,580.11	100.0%
1-41875 · Bag, O2	225.71	0.00	225.71	100.0%
1-41880 · Misc	79.54			
1-41885 · PPE	1,450.20	0.00	1,450.20	100.0%
1-41895 · Infection Control	182.96	0.00	182.96	100.0%
1-41800 · Medical Supplies Expenses - Other	27,512.38	73,978.00	-46,465.62	37.2%
Total 1-41800 · Medical Supplies Expenses	51,601.48	73,978.00	-22,376.52	69.8%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun...	Budget	\$ Over Budget	% of Budget
1-41900 · Misc Services				
1-41920 · Yearly Ambulance License Fees	1,020.00	1,950.00	-930.00	52.3%
1-41930 · Firefighter Testing	65.00	7,520.00	-7,455.00	0.9%
1-41940 · Recert of AMETs	432.00	3,925.00	-3,493.00	11.0%
1-41990 · Other Misc Charges	53.00	0.00	53.00	100.0%
1-41900 · Misc Services - Other	-220.34	14,455.00	-14,675.34	-1.5%
Total 1-41900 · Misc Services	1,349.66	27,850.00	-26,500.34	4.8%
1-42000 · Misc. Equipment				
1-42005 · Safety Equipment	1,213.21	1,450.00	-236.79	83.7%
1-42010 · Turnout Gear	6,587.27	33,000.00	-26,412.73	20.0%
1-42015 · Ansi Coats	1,077.22	1,250.00	-172.78	86.2%
1-42025 · Haz-Mat Supplies	3,719.70	2,000.00	1,719.70	186.0%
42020 · Safety / PPE	2,700.68	6,500.00	-3,799.32	41.5%
1-42000 · Misc. Equipment - Other	838.41	600.00	238.41	139.7%
Total 1-42000 · Misc. Equipment	16,136.49	44,800.00	-28,663.51	36.0%
1-42200 · Office supply & expenses	8,070.12	10,188.00	-2,117.88	79.2%
1-42300 · Paramedics	30,823.19	105,300.00	-74,476.81	29.3%
1-42400 · Professional Services				
1-42405 · ImageTrend Software	3,062.00	3,062.00	0.00	100.0%
1-42410 · Accountant Fees	10,831.25	16,800.00	-5,968.75	64.5%
1-42415 · Engineering	0.00			
1-42420 · Attorney	8,925.00	28,000.00	-19,075.00	31.9%
1-42425 · Public Outreach	0.00	6,000.00	-6,000.00	0.0%
1-42430 · Auditor	8,470.00	9,000.00	-530.00	94.1%
1-42435 · Background Checks	105.30	560.00	-454.70	18.8%
1-42440 · Blueline Drug Testin	930.00	1,120.00	-190.00	83.0%
1-42441 · Blueline New Hlre Testing	925.00	700.00	225.00	132.1%
1-42450 · Bond Trustee (Zions Bond)	0.00	2,000.00	-2,000.00	0.0%
1-42460 · Bonding	0.00	700.00	-700.00	0.0%
1-42470 · Medical Advisor	9,900.00	9,600.00	300.00	103.1%
1-42480 · Payroll Administration	6,349.95	8,400.00	-2,050.05	75.6%
1-42490 · Prof. Services - Plats, Etc.	0.00	0.00	0.00	0.0%
1-42400 · Professional Services - Other	0.00	0.00	0.00	0.0%
Total 1-42400 · Professional Services	49,498.50	85,942.00	-36,443.50	57.6%
1-42500 · Retirement	259,623.94	419,128.00	-159,504.06	61.9%
1-42700 · Special Department Allowance	23,786.89	22,660.00	1,126.89	105.0%
1-42800 · Subscriptions, Memberships	17,252.89	16,806.00	446.89	102.7%
1-43000 · Travel and Training				
1-43020 · Pub Ed Supplies for Clowns	0.00	0.00	0.00	0.0%
1-43000 · Travel and Training - Other	65,923.14	86,430.00	-20,506.86	76.3%
Total 1-43000 · Travel and Training	65,923.14	86,430.00	-20,506.86	76.3%
1-43100 · Unemployment	0.00	0.00	0.00	0.0%
1-43200 · Utilities (Gas,Power,Phones)	58,601.22	74,798.00	-16,196.78	78.3%
1-43300 · Vehicle Maintenance	70,557.19	118,350.00	-47,792.81	59.6%
1-43400 · Workmans Comp	63,149.00	63,450.00	-301.00	99.5%
1-45000 · Impact Fee Expense	0.00	0.00	0.00	0.0%
1-45500 · Impact Fee Reserves	0.00	50,000.00	-50,000.00	0.0%
1-48000 · Transfer to Debt Service	0.00	341,713.00	-341,713.00	0.0%
1-49000 · Fleet Fund Capital Exp	0.00	237,000.00	-237,000.00	0.0%
1-49999 · Appropriation of Fund Bal (Exp)	0.00	0.00	0.00	0.0%
Total Expense	3,264,595.40	6,129,414.00	-2,864,818.60	53.3%
Net Ordinary Income	2,425,766.56	20,409.00	2,405,357.56	11,885.8%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun...	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
Use of Fund Balance	0.00	0.00	0.00	0.0%
3-36100 · Interest Income	0.00	3,709.00	-3,709.00	0.0%
3-39100 · Capital Projects-Transfer In	0.00	237,000.00	-237,000.00	0.0%
Total Capital Projects Inc 3	0.00	240,709.00	-240,709.00	0.0%
Debt Service Inc 2				
2-39100 · Transfers In Debt Service	0.00	341,713.00	-341,713.00	0.0%
Total Debt Service Inc 2	0.00	341,713.00	-341,713.00	0.0%
Local Building Authority Inc 4				
4-36000 · Bond Revenue	11,087,782.72	11,110,101.00	-22,318.28	99.8%
4-36100 · Interest Income	6,737.31			
Local Building Authority Inc 4 - Other	0.00	0.00	0.00	0.0%
Total Local Building Authority Inc 4	11,094,520.03	11,110,101.00	-15,580.97	99.9%
Total Other Income	11,094,520.03	11,692,523.00	-598,002.97	94.9%
Other Expense				
Debt Service Exp 2				
Addition to Fund Balance	0.00	0.00	0.00	0.0%
2-45100 · Interest Expense	85,727.97	161,713.00	-75,985.03	53.0%
2-45200 · Principal	180,000.00	180,000.00	0.00	100.0%
Total Debt Service Exp 2	265,727.97	341,713.00	-75,985.03	77.8%
Local Building Authority Exp 4				
4-46100 · Bond Refunding Exp	1,242,500.00	1,244,540.00	-2,040.00	99.8%
4-46110 · Bond Refunding Interest Exp	2,095.60			
4-46200 · Bond Fees	65,302.47	215,561.00	-150,258.53	30.3%
4-46300 · Construction of Station 42				
4-46310 · Construction Contract	31,145.09	8,505,000.00	-8,473,854.91	0.4%
4-46320 · Soft Costs	2,090.21	425,000.00	-422,909.79	0.5%
4-46330 · Professional Fees	229,691.46	550,000.00	-320,308.54	41.8%
4-46340 · Wages and Benefits allocation	18,188.62	20,000.00	-1,811.38	90.9%
4-46350 · Temporary Relocation	86,729.80	150,000.00	-63,270.20	57.8%
Total 4-46300 · Construction of Station 42	367,845.18	9,650,000.00	-9,282,154.82	3.8%
Total Local Building Authority Exp 4	1,677,743.25	11,110,101.00	-9,432,357.75	15.1%
3-44100 · Capital Projects Exp 3				
3-44200 · Equipment	246,716.14	301,502.00	-54,785.86	81.8%
3-44210 · Carpet	31,215.23	35,000.00	-3,784.77	89.2%
3-44300 · Vehicles	2,364.00	179,000.00	-176,636.00	1.3%
Total 3-44100 · Capital Projects Exp 3	280,295.37	515,502.00	-235,206.63	54.4%
Total Other Expense	2,223,766.59	11,967,316.00	-9,743,549.41	18.6%
Net Other Income	8,870,753.44	-274,793.00	9,145,546.44	-3,228.2%
Net Income	11,296,520.00	-254,384.00	11,550,904.00	-4,440.7%