



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 101

*Brian Vincent, Chair
Howard Madsen, Vice-Chair
Annette Judd, Member
Nancy Smalling, Member
Mark Shepherd, Member
Tim Roper, Member
Jerry Chatterton, Member
Megan Ratchford, Member
Scott Wiggill, Member*

*Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief*

**BOARD OF TRUSTEE MEETING
February 15th, 2024**

Board of Trustee Work Session – 6:00 PM

If the work session is not completed before the scheduled board meeting, the work session will continue until all items have been discussed or discussed during the meeting.

Board Members Present – Annette Judd, Howard Madsen, Brian Vincent, Megan Ratchford, Scott Wiggill, Tim Roper (Arrived at 6:10), Nancy Smalling (Arrived at 6:15)

Staff Present – Chief Mark Becraft, Deputy Chief Curt King, District Clerk Misty Rogers, Deputy Clerk Jamey Maddy

Visitors – Mike Rawlings, Amber King, Carlee King

1. Call to Order
2. Badge Pinning – *Tabled*
3. Staff Reports and Discussions

Chief Becraft started with a Station 42 update. They are finishing drywall, and they are on the home stretch. They are going to start with landscaping. Chief Becraft said he is nervous that we are getting down to the final numbers with the budget, and the board will be addressing amending the budget to transfer the impact fees to the Local Building Authority (LBA). He reported that we are within budget with everything. They are planning the ribbon cutting at the end of May. Chief Becraft asked the board if they had any questions regarding the building.

Chief Becraft brought up the water metering situation for the new building with Clearfield. He had asked for a separate fire line that fed the bay to the station that would be used to fill up the water tanks to the trunk that would not be metered because fire departments do not get billed for water used to put out a fire. They asked that we put a meter on it, but they are not billing the usage from the meter. They wanted it to track how much water was being used. Clearfield City has been good about getting that straightened out. We purchased building

permits upfront with Clearfield. The agreement was that they would not waive them upfront, so we would pay for whatever it costs the city, but it would come back to the council. There is a percentage that Clearfield City will give us back. Tim Roper stated that he remembered this conversation.

Chair Vincent asked if anything from the old building would be moving into the new building. Chief Becraft said there are quite a few things, but the appliances, such as the fridge, washer, dryer, etc., will be replaced. Chair Vincent asked about the gym, and Chief Becraft said that would all be new. District Clerk Rogers pointed out that the old gym was very dated.

Chief Becraft moved on to legislative items. We are involved in particular districts and public safety. The majority opposed HB 155, which added a date in September for fireworks. ~~HB 285 had to do with Unions, and the majority strongly opposed it. The legislation did not seem~~ to be written for public safety and fire. Another bill wanted to reclassify firecrackers, and for safety reasons, fires across the state were opposed to this. HB 175 is regarding impact fee amendments. This bill eliminates language prohibiting impact fees paying for fire suppression vehicles. We support this bill.

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

Board Members Present – Annette Judd, Howard Madsen, Brian Vincent, Megan Ratchford, Scott Wiggill, Tim Roper, Nancy Smalling

Staff Present – Chief Mark Becraft, Deputy Chief Curt King, District Clerk Misty Rogers, Deputy Clerk Jamey Maddy

Visitors – Mike Rawlings, Amber King, Carlee King

1. Call to Order
2. Invocation or Inspirational Thought – Misty Rogers
3. Pledge of Allegiance
4. Citizen Comment
5. Consideration of Approval of Minutes from the January 25th, 2024, Board Meeting

Board Member Wiggill motioned to approve the January 25th, 2024, Board Meeting minutes. Vice Chair Madsen seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Bills for January 2024

Vice Chair Madsen motioned to approve the bills for December 2023. Board Member Smalling seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Financial Report.

Chief Becraft pointed out that we are still worried about ambulance revenues. Our trend is looking good according to First Professional Services. We have an average collection of 20k-25k per week. There was a glitch with getting certification to receive the Veterans Administration (VA) payments. District Clerk Rogers worked through this issue, and we should now be collecting. Chair Vincent asked if it was a glitch on our end. District Clerk Rogers and Chief Becraft explained that there are a lot of different numbers within the system that must be straightened out. We get the final settlement from the 2023 year with taxes at the end of March. District Clerk Rogers discussed a meeting with Mariah in June to review the actuals.

Board Member Roper motioned to approve the North Davis Fire District Financial Report. Board Member Ratchfield seconded the motion. The motion passed.

7. Consideration of Resolution No 2024R-01, Amending the North Davis Fire District FY2024 Budget and Local Building Authority FY2024 Budget.

Chief Becraft informed the board that about a year ago, the station would cost more than anticipated. It was discussed that impact fee money should be used to fund the rest of the station. It is time to move that money to the LBA for a balance of \$2.9 million. Chair Vincent asked if it was enough, and Chief Becraft said it was short, but we should approach the board when it gets closer if we need money from the general fund. As of right now, we are comfortable with the balance that is in there.

Chair Vincent opened a public hearing for Resolution 2024R-01, Amending the North Davis Fire District FY2024 Budget and Local Building Authority FY2024 Budget.

Board Member Judd motioned to close the public hearing. Board Member Ratchford seconded the motion. The motion passed.

Board Member Wiggill motioned to approve Resolution 2024R-01, Amending the North Davis Fire District FY2024 Budget and Local Building Authority FY2024 Budget. Board Member Roper seconded the motion. The motion passed.

- Annette Judd – Yes
- Tim Roper – Aye
- Howard Madsen – Aye
- Brian Vincent – Yes
- Scott Wiggill – Yes
- Nancy Smalling – Yes
- Megan Ratchford – Aye

8. Consideration of Resolution No 2024R-02, Approving a Resolution in Support of the North Davis Fire District Board of Trustees Approving the Application to Davis County, Utah Infrastructure/Public Facilities Program Community Block Grant.

Chief Becraft said that we found that the district was eligible for the Public Utah Infrastructure/Public Facilities Program Community Block Grant. We are due in our fleet schedule to purchase an ambulance for \$300,000 that will be ready in the next fiscal year. We applied for that much for the grant. It is one-time capital money.

Board Member Smalling motioned to approve Resolution 2024R-02, Approving a Resolution in Support of the North Davis Fire District Board of Trustees Approving the Application to Davis County. Utah Infrastructure/Public Facilities Program Community Block Grant. Vice Chair Madsen seconded the motion. The motion passed.

Annette Judd – Yes

Tim Roper – Aye

Howard Madsen – Aye

Brian Vincent – Yes

Scott Wiggill – Yes

~~Nancy Smalling – Yes~~

Megan Ratchford - Aye

9. Fire Chiefs Report

Deputy Chief King discussed having a prop from UFRA that our crews could train on for a week. Some instructors from the state were facilitating this and gave accolades to each crew because they could tell they were working well together. They gave some positive feedback on where to drive our training program this year. Tuesday, our crews responded to a sick child in West Point complaining of leg pain. The child passed on the way to the hospital. We received calls from the hospitals praising our efforts. One of the family members came in and expressed their gratitude. Since the last board meeting, we have had about 210 calls in the district. In February alone, 106 were in Clearfield, 21 in West Point, and 19 in Sunset. We have been to Layton and Clinton twice and Syracuse once. We have stayed busy, and the trend is likely to increase with the weather warming up.

Chief Becraft said we are busy with the projects and the budget, but the crews are doing well. We had to pay to have the drain cleaned at the temporary station again. We talked to Mitch, and we have a deal that they will buy that building from us. I will bring that to the board and ask them to allocate that money for West Point.

District Clerk Rogers reminded the board of the Awards Banquet on February 29th at the Talia Event Center. The budget discussions will likely start coming to the board at the next meeting.

10. Member City Updates

Vice Chair Madsen said that there was an aggravated kidnapping in Sunset last night. They found the car and got it all handled. Board Member Wiggill reminded the department they usually help with the easter egg hunt, which should be on March 30th at 10:00 at Central Park, and Fun Days has been changed to June 14th and 15th.

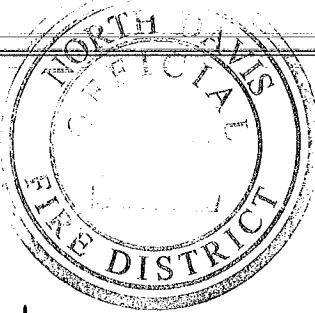
Chair Vincent said their easter egg hunt is the same day and time and that West Point will try a Farmers Market on Friday nights for 3-4 hours, running from May through September.


Chief King asked Clearfield City to find out when their Easter Egg hunt is so we can look at staffing. Chief Becraft asked for a tentative date for when they would have 193 connecting to 4500 West. Chair Vincent said they are sitting about the first of June.

11. Motion to Adjourn

Board Member Roper motioned to adjourn. Board Member Smalling seconded the motion. The motion passed.

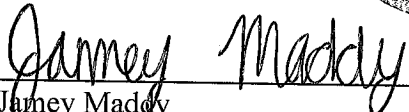
Dated this 21st day of March 2024





Brian Vincent
Chair of the Board of Trustees

ATTEST:



Jamey Maddy
Deputy District Clerk