



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 101

*Nike Peterson Chair
Scott Wiggill, Vice-Chair
Mark Shepherd, Member
Howard Madsen, Member
Gary Petersen, Member
Brian Vincent, Member
Annette Judd, Member
Nancy Smalling, Member
Vern Phipps, Member*

*Mark Becraft, Fire Chief
Theron Williams, Deputy Fire Chief*

**BOARD OF TRUSTEE MEETING
July 27, 2023**

Board of Trustee Station 42 Tour – 6:00 PM

Board Members Present – Chair Nike Peterson, Gary Petersen, Nancy Smalling, Vern Phipps, Brian Vincent, Howard Madsen, Vice Chair Wiggill, and Mark Shepherd

Staff Present - Fire Chief Mark Becraft and Deputy Fire Chief Theron William

Visitors – Dakota Warth and Cade Ross

Board of Trustee Meeting – 7:00 PM or Immediately Following the Work Session

Board Members Present – Chair Nike Peterson, Gary Petersen, Nancy Smalling, Vern Phipps, Brian Vincent, Howard Madsen, Vice Chair Wiggill, and Mark Shepherd

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Theron Williams, Clerk Misty Rogers, NDFD Attorney Andrew Blackburn

Visitors – Curt King, Amber King, Allen Hadley, Dakota Warth, and Cade Ross

1. Call to Order
2. Invocation or Inspirational Thought – Chief Becraft
3. Pledge of Allegiance
4. Citizen Comment

Captain Curt King – On behalf of NDFD employees, specifically A-Shift, he expressed appreciation to the Board of Trustees for approving the 2024 budget. The wage increase for the firefighters and new tools and supplies are needed and much appreciated.

Battalion Chief Allen Hadley – Agreed with Captain King's remarks and then stated that the wage increases, and the new positions will significantly improve the department morale. Battalion Chief Hadley stated that on behalf of A-Shift, thank you.

5. Consideration of Approval of Minutes from June 15, 2023, Board of Trustee Meetings

Board Member Shepherd motioned to approve the minutes from the June 15, 2023, Board Meeting. Board Member Judd seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Bills for June 2023

Board Member Madsen motioned to approve the bills for June 2023. Board Member G. Petersen seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Financial Report

Board Member Shepherd motioned to approve the North Davis Fire District Financial Report. Board Member Phipps seconded the motion. The motion passed.

8. Fire Chiefs Report

Chief Becraft stated that a videographer has been hired to assist in presenting the Station 42 rebuild to the public. The first video has been released and there will be more to come in the near future. It was then stated that other board members would be given the opportunity to assist with future videos. The FY2023 Financial Audit and Worker's Compensation audit are underway. NDFD will hold a Badge Pinning Ceremony on August 9th; all are welcome to attend. The Fourth of July celebrations held in Clearfield and West Point, and Fund Days in Sunset were a success with each city's help and NDFD firefighters' help. Recently, NDFD assisted Syracuse with a working structure. All personnel on the fire did a phenomenal job and the NDFD ladder truck, engines, and firefighters were very useful. That same day, an NDFD crew responded to an incident on the Rio Grande Trail where a fatality occurred. The August 2023 NDFD Board of Trustee Meeting has been canceled. The next board meeting is scheduled for September. Special Ops 42 is up and running and will greatly benefit the district. The Station 41 outdoor upgrade is moving along the landscaping should be complete within the next few days.

Deputy Chief Williams stated that NDFD currently has four full-time firefighter positions available. We have received 23 applicants; unfortunately, we cannot test all 23, we have narrowed it candidates and testing will occur on August 10th. A Deputy Fire Marshal announcement will be released within the next week and testing will occur in hopefully one month. The North Davis Fire District Fire Prevention Open House is scheduled for October 3, 2023, at Station 41. Chief Williams stated that the Fourth of July events were successful due to great planning. Construction has slowed, but not stopped. Department morale is high and what the board has provided is positively impacting the desire to work at NDFD. Truck 42 is back from being repaired and Chief Weekes has used his skills to perform a repair saving the district money. On September 11th, NDFD will participate in the fitness challenge stair climb.

Board Member Smalling asked when Station 42 is expected to be finished. Chief Becraft informed the board that Station 42 should be completed in April 2024.

9. Member City Updates

Board Member Madsen - Linda is retiring and Sunset is hiring to fill her position. Short staffed,

Board Member Shepherd – Clearfield recently met with a potential company that could potentially bring 500 jobs to the Falcon Hill area.

10. Consideration of Adjourning into a Closed Session Pursuant to §52-4-205 (1)(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual – Annual Evaluation of Fire Chief Becraft. The meeting is at Station 41, 381 N 3150 W, West Point – Board Chambers.

- a. Motion to adjourn into a Closed Session Pursuant to §52-4-205.
Board Member Vincent motioned to adjourn into a Closed Session in the training room of Station 41, 381 N 3150 W, West Point. Pursuant to §52-4-205. Board Member Madsen seconded the motion. The motion passed. The District Clerk, Fire Chief, and Deputy Chief were excused.
- b. Call to Order
- c. Motion to adjourn out of Closed Session and Re-enter the Regular Meeting. The Board of Trustees re-entered the regular meeting without the District Clerk, Fire Chief, or Deputy Chief Present.

11. Possible Action from the Closed

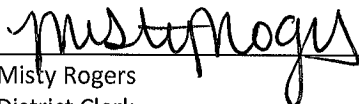
12. Motion to Adjourn

The Board of Trustees adjourned the regular meeting without the District Clerk, Fire Chief, or Deputy Chief Present
A member of the board motioned to adjourn. Another board member seconded the motion. The motion passed.

Dated this 21st day of September, 2023.



ATTEST:


Misty Rogers
District Clerk


Nike Peterson,
Chair of the Board of Trustees